



**Maryland State Board of On-Site Wastewater Professionals
Open Meeting Minutes**

Date: 8/21/2024 **Time:** 10:00AM **Location:** MDE Aeris Conference Room & Virtual on Google Meet **Note:**

Attendance			Meeting As Scheduled		Meeting Rescheduled
Board Members	Present	Absent	MDE Staff	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Vacant MDE	<input type="checkbox"/>	<input type="checkbox"/>	G.K. Sanchez Board Attorney	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Amber Durand Consumer Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Melody Harvey Administrator	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Barry Beauchamp Industry Professional	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Nicole Kimbrough Administrator	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Bonnie Browne Industry Professional	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Seth Eisenstein Administrator	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Francis (Eddie) Harrison MOWPA	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Guests in attendance:	Robert Kutchman, Andrew Lazur, Steven Nagi	
Julie Mackert Consumer Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Kurt Cassell Industry Professional	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Langford Johnson Industry Professional	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
Robert Mitchell MD Conference of Local Environmental Health Directors	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Call to Order

Board Chair J. Mackert presided over the meeting and called the meeting to order at 10:12 am.

Roll Call

A Roll Call was conducted by M.Harvey for everyone present at the meeting except for L.Johnson, and B.Beauchamp who were absent. B.Browne left meeting at 12:15p, the board still had a quorum.

Presiding Officer Comments

A welcome was made by J. Mackert to the board members present at the meeting.

Adoption of Meeting Agenda

The posted Agenda was reviewed and approved. The motion to approve the Agenda was made by E.Harrison and was seconded by K.Cassell. The motion passed unanimously.

Review and Adoption of Open Session Meeting Minutes from (6/26/24)

The minutes from the July 17, 2024 meeting were reviewed and approved without edits. The motion to approve was made by E.Harrison and was seconded by K.Cassell. The motion passed unanimously.

Executive Director's Report

S. Eisenstein reported that the MD Ethics Commission informed him that Board members are not required to complete the Commission's ethics training.

S. Eisenstein reiterated that members should be using their state provided email addresses for all Board related correspondence. Otherwise their personal email accounts may be subject to Public Information Act (PIA) inquiries.

New Business

Report from OAG on authority to require insurance

Board Counsel provided an update to the Board on the request for OAG review. The request is under final review by the OAG and a formal written memo will be distributed soon.

Old Business

Licensing Discussion

(i) Renewal requirements- A discussion was held on the renewal requirements for the different licensing categories. S. Eisenstein informed the Board that per Env. Article 9-11a, the renewal period for all licenses will be every 2 years, and that the renewal fee will be determined by MDE so that all fees collected will cover the operating costs of the Board.

The following continuing education (CEU) requirements were agreed upon by all present Board members:

Designer- 8 CEUs; Master Installer- 6 CEUs; Journey Installer- 4 CEUs; Master Pumper- 4 CEU; Journey Pumper- no CEUs.

The renewal requirements for Property Transfer Inspectors was tabled until more information was gained by the Board. A. Durand requested that S. Eisenstein report back to the Board on the credentials and procedures related to MD home inspectors.

(ii) Certifications- definitions, requirements- The discussion on certification categories began with distinguishing the differences between a designer license and a designer certification. Holding a designer certification will require holding an installer license, or another Board-approved professional license. Which licenses that will be approved will be determined at a later time. The designer certification will apply to traditional gravity fed OSDS, with additional certifications needed to work with specific technologies.

S. Eisenstein directed Board members to review certification topics in preparation for the September Board meeting.

Adjournment

A motion was made by E.Harrison to adjourn the open meeting, and was seconded by K.Cassell. The motion was passed unanimously. The meeting adjourned at 12:27 pm.

Call to Order and Purpose of Closed Meeting (If necessary)

The Meeting did not enter a closed session.

Topics Discussed During the Closed Meeting

The Meeting did not enter a closed session.