Maryland
Department of
the Environment

Maryland State Board of On-Site Wastewater Professionals
Open Meeting Minutes

Date: May 21, 2025	**Time:** 10:00AM	**Location:** MDE Aeris Conference Room & Virtual on Google Meet	**Note:** A. Durand arrived at 10:08am

Attendance

Board Members	Present	Absent	MDE Staff	Meeting As Scheduled ☑ Present	Meeting Rescheduled ☐ Absent
Robert Kutchman MDE	☑	☐	G.K. Sanchez Board Attorney	☑	☐
Amber Durand Consumer Member	☑	☐	Melody Harvey Administrator	☑	☐
Vacant	☐	☐	Nicole Kimbrough Administrator	☑	☐
Bonnie Browne Industry Professional	☐	☑	Seth Eisenstein Administrator	☑	☐
Francis (Eddie) Harrison MOWPA	☑	☐	Guests in attendance:	-Lynn Angotti, Deputy Principal Counsel, Office of the Attorney General arrived at 10:15, -Nony Howell, Director, Wastewater Permits Program arrived at 10:17 am, both left meeting at 11:18 am	
Julie Mackert Consumer Member	☑	☐			
Kurt Cassell Industry Professional	☑	☐			
Langford Johnson Industry Professional	☐	☑			
Robert Mitchell MD Conference of Local Environmental Health Directors	☑	☐			

Call to Order

Board Chair J. Mackert presided over the meeting and called the meeting to order at 10:07 am.

Roll Call

N. Kimbrough conducted a roll call for everyone present at the meeting except for L.Johnson and B.Browne , who were absent.

Adoption of Meeting Agenda

The posted Agenda was reviewed and approved. The motion to approve the Agenda was made by E.Harrison and was seconded by K.Cassell. The motion passed unanimously.

Review and Adoption of Open Session Meeting Minutes from 04/16/2025

The minutes from the 04/16/2025 meeting were reviewed and adopt with edits, B.Browne & L.Johnson needed to be checked off as absent. The motion to adopt was made by E.Harrison and was seconded by K.Cassell. The motion passed unanimously.

Adjournment of Open Session

R. Kutchman motioned to adjourn the open meeting and move to a closed session, which was seconded by K.Cassell . The motion passed unanimously. The meeting adjourned at 10:16am.

Votes for Closed Session

	Yay	Nay		Yay	Nay
Robert Kutchman MDE	☑	☐	Amber Durand Consumer Member	☑	☐
Bonnie Browne Industry Professional	Absent		Francis (Eddie) Harrison MOWPA	☑	☐
Julie Mackert Consumer Member	☑	☐	Kurt Cassell Industry Professional	☑	☐
Langford Johnson Industry Professional	Absent		Robert Mitchell MD Conference of Local Environmental Health Directors	☑	☐

Also present:-Lynn Angotti, Deputy Principal Counsel, Office of the Attorney General; Nony Howell, Director, Wastewater Permits Program; Board Counsel G.K. Sanchez; Board staff members Seth Eisenstein, Melody Harvey, and Nicole Kimbrough.

Location and Time of Closed Session

1800 Washington Blvd., Baltimore, MD 21230 & virtual via Google Meet. 10:17am

Authority and Purpose of Closed Session

The meeting was closed under the provisions of General Provisions Art. § 3-305(b)(7): To consult with counsel to obtain legal advice. The Board discussed regulations regarding property transfer inspection licensure.

Call to Order return to Open Meeting

Board Chair J. Mackert presided over the meeting and called the open session to order at 11:18 am.

Roll Call for return to Open Meeting

N. Kimbrough conducted a roll call for everyone present at the meeting except for L.Johnson, and B.Browne , who were absent. No guests returned to the open session.

Review of Agenda
The posted Agenda was reviewed again, R. Kutchman motioned to remove line # 7 of the agenda which was addressed in the Closed session. K.Cassell seconded the motion, the motion was passed unanimously.
Board Meeting Schedule
A discussion took place regarding the possibility of scheduling some future meetings as a virtual-only format. The consensus was that this is undesired until the Board has finished with licensing regulations.
Meeting Adjournment
K.Cassell moved to adjourn the open meeting, which was seconded by E.Harrison. The motion was passed unanimously. The meeting adjourned at 11:44am.