



**Maryland**  
Department of  
the Environment

**Maryland State Board of On-Site Wastewater Professionals  
Open Meeting Minutes**

<b>Date:</b> April 16, 2025	<b>Time:</b> 10:00AM	<b>Location:</b> MDE Tera Conference Room & Virtual on Google Meet	<b>Note:</b> A.Durand and J.Mackert arrived at 10:12am, R.Mitchell logged in at 10:16am.		
<b>Attendance</b>					<b>Meeting As Scheduled</b>
<b>Board Members</b>	<b>Present</b>	<b>Absent</b>	<b>MDE Staff</b>	<b>Present</b>	<b>Absent</b>
Robert Kutchman MDE	<input type="checkbox"/>	<input checked="" type="checkbox"/>	G.K. Sanchez Board Attorney	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Amber Durand Consumer Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Melody Harvey Administrator	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vacant	<input type="checkbox"/>	<input type="checkbox"/>	Nicole Kimbrough Administrator	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bonnie Browne Industry Professional	<input type="checkbox"/>	<input type="checkbox"/>	Seth Eisenstein Administrator	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Francis (Eddie) Harrison MOWPA	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>Guests in attendance:</b>		Steven Nagi left at 10:58am, rejoined 11:11am, left 11:59am
Julie Mackert Consumer Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Kurt Cassell Industry Professional	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Langford Johnson Industry Professional	<input type="checkbox"/>	<input type="checkbox"/>			
Robert Mitchell MD Conference of Local Environmental Health Directors	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

**Call to Order**

Board Chair J. Mackert presided over the meeting and called the meeting to order at 10:17 am.

**Roll Call**

N. Kimbrough conducted a roll call for everyone present at the meeting except for L.Johnson, R.Kutchman, and B.Browne , who were absent.

**Adoption of Meeting Agenda**

The posted Agenda was reviewed and approved. The motion to approve the Agenda was made by E.Harrison and was seconded by K.Cassell. The motion passed unanimously.

**Review and Adoption of Open Session Meeting Minutes from 03/19/2025**

The minutes from the 3/19/2025 meeting were reviewed and approved without edits. The motion to approve was made by K.Cassell and was seconded by E.Harrison. The motion passed unanimously.

**Executive Director's Report**

S. Eisenstein addressed the board regarding the vacant seat and informed them that a new member should be appointed shortly.

**New Business**

**a. Review regulation recommendations for COMAR 26.31.01 & .02**

S. Eisenstein presented the draft of the Regulation recommendations to the board to be reviewed, discussed, and edited.

**Old Business**

**a. Regulation recommendations**

**i. .01 Definitions section**

The distinction between master and journey licenses and their roles in pulling permits.  
Concern over whether licensed interns can pull permits without insurance.  
Discussion on the implementation of a statewide database for permit management.  
The potential for reducing delays in the permitting process through a centralized system.

**ii. .02 Licensure .01 General section**

Discussed licensing requirements by county, acknowledged some counties do not require a specific license for installers. Spoke about the need to gather lists of approved installers from various counties, anticipating there being some issues raised about applicants not being on county lists, which would complicate the approval process.

**iii. .02 Licensure .02 Qualifications for Licenses section**

**Adjournment**

E.Harrison moved to adjourn the open meeting, which was seconded by A.Durand. The motion was passed unanimously.  
The meeting adjourned at 12:31p.

**Call to Order and Purpose of Closed Meeting (If necessary)**

The Meeting did not enter a closed session.

**Topics Discussed During the Closed Meeting**

The Meeting did not enter a closed session.