



Maryland
Department of
the Environment

**Maryland State Board of On-Site Wastewater Professionals
Open Meeting Minutes**

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|-------------------------------|----------------------|---|---|
| Date: October 16, 2024 | Time: 10:00AM | Location: MDE Terra Conference Room & Virtual on Google Meet | Notes: -Langford Johnson joined the meeting at 10:18am. -A 5-minute recess was called at 12:15pm. The meeting came back to order at 12:22pm. L. Johnson reported he had a commitment and would not return after the recess. A quorum was still maintained. |
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| Board Members | Attendance | | | MDE Staff | Meeting As Scheduled | Meeting Rescheduled | |
|--|-------------------------------------|-------------------------------------|----------|-----------------------------------|-----------------------------|-------------------------------------|--------------------------|
| | Present | Absent | | | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Vacant MDE | <input type="checkbox"/> | <input type="checkbox"/> | | G.K. Sanchez Board Attorney | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Amber Durand Consumer Member | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | Melody Harvey Administrator | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Barry Beauchamp (Resigned) Industry Professional | <input type="checkbox"/> | <input type="checkbox"/> | | Nicole Kimbrough Administrator | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Bonnie Browne Industry Professional | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | Seth Eisenstein Administrator | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Francis (Eddie) Harrison MOWPA | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | Guests in attendance: | | Robert Kutchman | |
| Julie Mackert Consumer Member | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | | | | |
| Kurt Cassell Industry Professional | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | | | | |
| Langford Johnson Industry Professional | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | | | | |
| Robert Mitchell MD Conference of Local Environmental Health Directors | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | | | | |

Call to Order

Board Chair J. Mackert presided over the meeting and called the meeting to order at 10:04 am.

Roll Call

A Roll Call was conducted by N.Kimbrough for everyone present at the meeting except for R. Mitchell who was absent.

Presiding Officer Comments

A welcome was made by J. Mackert to the board members present at the meeting.

Adoption of Meeting Agenda

The motion to approve the Agenda was made by E.Harrison and was seconded by K.Cassell. The motion passed unanimously.

Review and Adoption of Open Session Meeting Minutes from (9/18/24)

The minutes from the September 18, 2024 meeting were reviewed and approved without edits. The motion to approve was made by K.Cassell and was seconded by E.Harrison. The motion passed unanimously.

Executive Director's Report

S.Eisenstein reported that R.Kutchman is not sworn in and is still a guest in meetings while awaiting approval. B.Beauchamp, has been sworn in as a State Delegate and has resigned from the Board. At this time, the board is looking for a replacement member. Last meeting, Google Meet disconnected early for R.Mitchell and Andrew Lazur, both were contacted about the information that was missed.

New Business

A letter to the Water and Science Administration of MDE for updates concerning R.Kutchman's appointment

A motion was made by E.Harrison and seconded by K.Cassell to send a letter to the Water and Science Administration of MDE for updates concerning R.Kutchman's appointment. The motion passed unanimously. The letter will be sent after the meeting.

| Old Business | | | | |
|---|--|--|---|--|
| Licensing Discussion | | | | |
| (i) Certification Categories- definitions, qualifications, requirements | | | | |
| Designer Holding this certification allows the individual to: - Cert #1: Design passive gravity fed systems and pump to gravity systems -4 hrs class time - Cert #2: Design pressurized systems -6 hrs class time - Designs using additional technologies require specific certification(s) Initial Qualifications to obtain certification - Hold a professional license approved by the Board - Board installer license - Complete board approved course w/ exam - Renewal Requirements Renews with Onsite Board license -2 years for approved non-MDE license -With Board approved non-MDE license, 4 CEUs. concurrent with currently held license. Must be onsite field related as determined by Board -With MDE onsite license -No additional requirement | Advanced treatment installer Holding this certification allows the individual to: - Install and repair an ATU - Must obtain vendor certification List units? Initial Qualifications to obtain certification - Hold a professional onsite installer license - Complete board approved course w/ exam Renewal Requirements -Timeframe- with license | Pump dispersal systems installer (lpd) Holding this certification allows the individual to: - Install Low Pressure Dosing (LPD) systems Initial Qualifications to obtain certification - Hold an onsite installers license - Complete board approved course w/ exam -6 hrs class time Renewal Requirements -Timeframe- with license | Mound installer Holding this certification allows the individual to: Install and repair and mound and at-grade mound systems Initial Qualifications to obtain certification - Hold an onsite installer license -Be certified for pump dispersal system (lpd) installer - Complete board approved course w/ exam -6 hrs class time Renewal Requirements -Timeframe- with license renewal | |
| Drip dispersal installer Holding this certification allows the individual to: -Install a drip dispersal system Initial Qualifications to obtain certification - Hold an onsite installer license -Be manufacturer approved - Hold LPD Installer certification - Complete board approved course w/ exam 4 hrs Renewal Requirements -Timeframe- with license | Advanced treatment operation and maintenance provider Holding this certification allows the individual to: - Provide O&M to advanced treatment systems - BAT, ATU, Drip dispersal, non-conventional - It may require manufacturer/vendor approval Initial Qualifications to obtain certification - Hold an onsite O&M license - Complete board approved course w/ exam Renewal Requirements -Timeframe- with license | Advanced treatment unit pumper Holding this certification allows the individual to: - Pump advanced treatment units - BAT, ATU Initial Qualifications to obtain certification - Hold a onsite pumper's license -Written Approved by manufacturer/vendor or directed by a certified Advanced treatment operation and maintenance provider - Complete board approved course w/ exam Renewal Requirements -Timeframe with license | Advanced treatment property transfer inspector -The board decided to table discussion until the next meeting. | |

(ii) Applying licensing to current professionals (grandfathering)- The board decided to table discussion until the next meeting.

Adjournment

A motion was made by K.Cassell to adjourn the open meeting, and was seconded by A.Durand. The motion was passed unanimously.
The meeting adjourned at 12:51pm.

Call to Order and Purpose of Closed Meeting (if necessary)

The Meeting did not enter a closed session.

Topics Discussed During the Closed Meeting

The Meeting did not enter a closed session.