



## CCR Electronic Delivery Plan

1. The \_\_\_\_\_ Public Water System, PWSID # \_\_\_\_\_, hereby requests permission to electronically deliver our Consumer Confidence Report (CCR).
2. We propose to use the following **electronic delivery methods**. (At least one electronic delivery method **must** be selected.):
  - ☐ Email with direct access to Uniform Resource Locator (URL) website link
  - ☐ Postal mail with direct access to URL website link
  - ☐ Email with CCR file attachment
  - ☐ Email with CCR embedded
  - ☐ Other (please describe) \_\_\_\_\_
3. We further propose to use the following **standard delivery methods**. (At least one standard delivery method **must** be selected.):
  - ☐ Mail a copy to bill paying customers
  - ☐ Publish CCR in local newspaper
  - ☐ Post notice of availability of CCR in local newspaper, or by other means approved by the State, that informs the customers that the reports will not be mailed
4. Describe the system's public outreach efforts that will introduce the electronic delivery concept and your efforts to notify customers of the change in delivery method (water bill, newsletter, etc.)  
\_\_\_\_\_  
\_\_\_\_\_
5. Provide any planned URL website link (upon approval, the link must be active for review).  
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6. Attach a draft of the customer notification (email that prefaces the CCR or statement of CCR availability at a direct access URL website link which encourages readership of the CCR).

Approval is only required the first year electronic CCR delivery methods are utilized. In subsequent years, water systems may continue to utilize their approved electronic delivery plan. To change an approved delivery method a water system must submit a new Electronic Delivery Plan.

Printed name of Authorized Representative: \_\_\_\_\_

Signature of Authorized Representative: \_\_\_\_\_ Date: \_\_\_\_\_