



# MARYLAND DEPARTMENT OF THE ENVIRONMENT

Water and Science Administration – Water Supply Program

1800 Washington Boulevard, Baltimore, MD 21230

Email: [water.use@maryland.gov](mailto:water.use@maryland.gov)

## NOTICE OF EXEMPTION TO APPROPRIATE WATERS OF THE STATE

### TYPE OF APPLICATION

☐ NEW EXEMPTION (no existing permit) or ☐ EXISTING PERMIT TO EXEMPTION Existing Permit Number: \_\_\_\_\_

PRIVACY NOTIFICATION - This Notice is provided pursuant to § 10-624 of the State Government Article of the Maryland Code. The personal information requested on this form is intended to be used in processing your application. Failure to provide the information requested may result in your application not being processed. You have the right to inspect, amend, or correct this form. The Maryland Department of the Environment ("MDE") is a public agency and subject to the Maryland Public Information Act. This form and the information provided on this form may be made available on the Internet via MDE's website and is subject to inspection or copying, in whole or in part, by the public and other governmental agencies, if not protected by federal or State law.

### APPLICANT INFORMATION

Business Name:

Contact Name:

Mailing Address:

City:

State:

Zip:

Email:

Phone:

The applicant is the: ☐ Water User ☐ Land Owner ☐ Both

### LOCATION INFORMATION

Street Address:

City:

State:

Zip:

County:

Tax map / grid / parcel / lot:

### HOW WILL THE WATER BE USED? (Check all that apply and explain)

☐ Potable / Sanitary

No. of days per week water is consumed: \_\_\_\_\_

No. of hours per day water is consumed: \_\_\_\_\_

Avg. No. of customers: \_\_\_\_\_

No. of connections: \_\_\_\_\_

☐ Subdivision on Individual Wells

No. of lots (based on full buildout): \_\_\_\_\_

☐ Non-agricultural Irrigation

Select One: ☐ Lawn ☐ Garden ☐ Landscape

Size of irrigated area (acres): \_\_\_\_\_

Method of irrigation: \_\_\_\_\_

☐ Industrial Process Water

☐ Other (describe): \_\_\_\_\_

### GROUNDWATER QUANTITY

Average Daily Use (total annual use/365): \_\_\_\_\_ gpd

Average During Month of Maximum Use (highest month/30):  
\_\_\_\_\_ gpd

\*Existing permits should provide any previous water usage data with the application.

### GROUNDWATER SOURCES

No. of wells: \_\_\_\_\_ New Wells: ☐ YES ☐ NO

Well Tag #:

Check all that apply: ☐ Well ☐ Spring ☐ Groundwater Pond ☐ Other (describe): \_\_\_\_\_

Do you have any other water appropriation permits on this property/site? ☐ NO ☐ YES (Permit #): \_\_\_\_\_

Do you use water from another water source on this property? ☐ NO ☐ YES (describe): \_\_\_\_\_

### WASTEWATER DISPOSAL

Groundwater (Check all that apply): ☐ Public Sewer ☐ Groundwater Subsurface ☐ Groundwater Spray Irrigation

Groundwater Other (Describe): \_\_\_\_\_

Surface Water (Name the Stream): \_\_\_\_\_

### SIGNATURE

*I certify and affirm under penalty of perjury that all the information I provided on this form is true and accurate to the best of my knowledge. I am aware that submitting false, inaccurate or incomplete information may result in the denial or revocation of the exemption or be subject to any other sanctions allowed under Maryland Law.*

Signature of applicant:

Date:

Print name:

## DETERMINE WHETHER YOU ARE ELIGIBLE FOR AN EXEMPTION

Answer the questions below and continue to the bottom of the form until eligibility is confirmed. If the form indicates that a **Water Appropriation and Use Permit is required**, you must complete a permit application which can be found on the MDE website. If the form indicates that a **Notice of Exemption is required**, you must complete the Notice of Exemption application on page 1. If the form indicates that no form or permit is required, nothing must be submitted as long as that qualification is upheld.

### SECTION 1

Will you use a <u>surface water</u> source?	<input type="checkbox"/> Yes <b>STOP! Water Appropriation and Use Permit is required.</b>	<input type="checkbox"/> No Continue.
<b>Is</b> your desired water use within a Water Management Strategy Area <sup>i</sup> target aquifer?	<input type="checkbox"/> Yes <b>STOP! Water Appropriation and Use Permit is required.</b>	<input type="checkbox"/> No Continue.
<b>Is</b> your desired water use for extinguishing a fire?	<input type="checkbox"/> Yes <b>STOP! No exemption or permit is required.</b>	<input type="checkbox"/> No Continue.
<b>Is</b> your desired water use associated with <u>subdividing land</u> into residential lots on individual wells?	<input type="checkbox"/> Yes <b>STOP! May be eligible for a Notice of Exemption.<sup>ii</sup></b>	<input type="checkbox"/> No Continue.

Continue to Section 2 if the questionnaire has not indicated whether a Water Appropriation and Use Permit or Notice of Exemption is required.

### SECTION 2 (Answer based on the desired water use)

<b>If</b> your desired water use is for <u>agriculture</u> , is it <u>less than</u> an annual average of 10,000 gallons per day?	<input type="checkbox"/> Yes <b>STOP! No exemption or permit is required.</b>	<input type="checkbox"/> No <b>STOP! Water Appropriation and Use Permit is required.</b>
<b>If</b> your desired water use is for <u>dewatering during construction</u> , does it last less than 30 days (including days of non-pumping) and use <u>less than</u> 10,000 gallons per day as an annual average?	<input type="checkbox"/> Yes <b>STOP! No exemption or permit is required.</b>	<input type="checkbox"/> No <b>STOP! Water Appropriation and Use Permit is required.</b>
<b>If</b> your desired water use is for <u>domestic purposes</u> , is used for heating or cooling?	<input type="checkbox"/> Yes <b>STOP! Water Appropriation and Use Permit is required.</b>	<input type="checkbox"/> No <b>STOP! No exemption or permit is required.</b>
<b>If</b> your desired water use is for a drinking water system, does it serve <u>at least 15 service connections</u> used by <u>year-round</u> residents <sup>iii</sup> or does it serve <u>at least 25 year-round</u> residents regularly?	<input type="checkbox"/> Yes <b>STOP! Water Appropriation and Use Permit is required.</b>	<input type="checkbox"/> No Continue.
Will your groundwater use exceed 5,000 gallons per day as an annual average?	<input type="checkbox"/> Yes <b>STOP! Water Appropriation and Use Permit is required.</b>	<input type="checkbox"/> No <b>STOP! Notice of Exemption is required.</b>

<sup>i</sup> To determine whether your location is within a Water Management Strategy Area, please visit MDE's website at [https://mde.maryland.gov/programs/water/water\\_supply/Pages/WaterManagementStrategyAreas.aspx](https://mde.maryland.gov/programs/water/water_supply/Pages/WaterManagementStrategyAreas.aspx)

<sup>ii</sup> Please submit a location map and plan of the proposed subdivision for MDE review. MDE will determine whether a permit is required, or a Notice of Exemption may be filed and will notify you if a permit application is required.

<sup>iii</sup> Year-round resident means an individual whose primary residence is served by the water system. The individual need not live at the residence 365 days a year for it to be considered their year-round residence.

**Note: Confirmation of the approved Notice of Exemption will be provided to the corresponding County. If the property ownership changes, property use changes, or the water usage increases above 5,000 gpd, a new Notice of Exemption or Water Appropriation and Use Permit MUST be submitted.**