



MARINE CONTRACTORS LICENSING BOARD

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MARINE CONTRACTORS LICENSING BOARD MEETING MINUTES

September 21, 2015

Location: Critical Area Commission
1st Floor Library
Annapolis, MD

BOARD MEMBERS PRESENT

Milton Rehbein (Chairman)
Chris McCabe (Co-Chair)
Josh Schlepner McGinty Marine
Jordan Loran, DNR
Doug Suess WBCM

OTHERS PRESENT

Emily Vainieri, Counsel to the Board
Tom Blair, Board Administrator
Lynn Buhl, Director of WMA, MDE
Theresa Foye, MES
Michael Herzberger, MES

CALL TO ORDER

Board Chairman, Milton Rehbein called the meeting to order at 9:15A.M. at the Critical Area Commission Office in Annapolis, MD. Five Board Members, the Board's legal Counsel, the newly appointed Director of WMA, MDE, and the Board's Administrative Assistant were present.

AGENDA REVIEW

The Board reviewed the agenda for the September 21, 2015 meeting which included reviewing prior meeting minutes, schedule future meetings, and a presentation by MES on the Contractors Manual and Licensing Exam.

REVIEW OF PRIOR MEETING MINUTES.

Board Members reviewed the Draft Minutes from the January 9, 2015 Board meeting. A Motion to approve the Minutes was made by Chris McCabe and seconded by Doug Suess. The Board unanimously voted to approve the January 9, 2015 Minutes.

General Discussion

Lynn Buhl the Director of Water Management Administration, MDE addressed the Board to say that she was sitting in on the meeting to gain an understanding of the Board's progress on the licensing program as there have been some concerns raised that the process has been very slow. The Chairman, Mr. Rehbien explained the circumstances that have delayed the process.

Mr. Rehbien advised the Board members that the Board needs to take steps to replace the Southern Maryland contractor representative due to the current member holding this position now is unable to attend the meetings.

MES Presentation and Discussion of revisions to the Manual Draft

Theresa Foye and Mike Herzberger, representing the Maryland Environmental Service, provided an update on their organization's progress on the Marine Contractors Licensing Examination and associated manual. MES negotiated extension of the contract to December 21, 2015. The Board members all agree that the manual and exam needs to be completed as quickly as possible at this point. MES provided an updated schedule of review for the project which was agreed to by the Board. Subsequently, MES and the Board members reviewed the manual line by line for accuracy and content. Board members questioned MES on several aspects of the manual and provided verbal comments. Review of the manual was completed through the Shore Erosion Section.

The Board members agreed to continue review of the remaining sections of the manual and the exam questions at a meeting scheduled for October 5, 2015.

FUTURE MEETING

DATE

October 5, 2015

LOCATION

Critical Area Commission, 1804 West Street, Annapolis, MD 21401

ADJOURNMENT

The September 21, 2015 Board meeting was adjourned at 2:15 PM