



## **MARINE CONTRACTORS LICENSING BOARD**

C/O MARYLAND DEPARTMENT OF THE ENVIRONMENT  
1800 WASHINGTON BLVD., SUITE 430, BALTIMORE, MD 21230  
(410)-537-3249 · MDE.MCLB@maryland.gov

### **APPLICATION FOR MARYLAND MARINE CONTRACTORS LICENSE** (June 2025)

#### **Entity Applicant**

*This application form should be used for a person who has been designated as the Representative member of an entity that has more than one employee. The person listed on this application will be the person sitting for the Marine Contractors License Test. Please refer to the "[License Application Information Guide](#)" for details.*

**NOTE:** On March 18, 2024, MDE promulgated regulations for the Marine Contractors Licensing Board at Code of Maryland Regulations (COMAR) 26.30. Among other things, these regulations established four License Categories:

**Category 1: Heavy Marine Construction** (also authorizes Category 2, 3, & 4 Marine Contractor services)

**Category 2: Residential and Commercial Marine Construction** (also authorizes Category 3 & 4 Marine Contractor services)

**Category 3: Limited Marine Construction** (authorizes specific activities within Category 2, such as Boat Lifts)

**Category 4: Incidental Marine Contractor Services** (authorizes specific Marine Contractor activities, such as directional drilling)

**See Attachment 1 For Definitions Of The Four License Categories As Found In The Regulations.**

**In Section 3 of this Application, the designated Representative is required to select, on behalf of their company, a single License Category that they qualify for. This selection is subject to the Board's review of the work examples submitted and determination that these marine services support their Category selection.**

#### **Section 1: APPLICANT INFORMATION**

Was your business previously a Licensed Marine Contractor in Maryland?

☐ Yes    ☐ No    If yes, provide your License number(s): \_\_\_\_\_

Representative: First Name \_\_\_\_\_ Last Name \_\_\_\_\_ M.I. \_\_\_\_\_

Trade Name / Business Name of entity: \_\_\_\_\_

Business Address: \_\_\_\_\_

Mailing Address (if different from Business Address): \_\_\_\_\_

Primary Phone No.: \_\_\_\_\_ Secondary or Cell Phone No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

Representative Member Date of Birth: \_\_\_\_\_

Representative Social Security Number: \_\_\_\_\_

## **Section 2: BUSINESS INFORMATION**

List of the entity's owners, members, or partners:

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Representative member's affiliation with business:

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Federal Tax Identification Number: \_\_\_\_\_

☐ **I do not have a federal tax identification number**

Do you have commercial general liability insurance with a \$300,000 total aggregate minimum with \$300,000 total aggregate minimum?

☐ **Yes**    ☐ **No**    (This is required of all licensed marine contractors)

**Attach a copy of your certificate of insurance**

Do you have workers' compensation insurance? (If required)    ☐ **Yes**    ☐ **No**

**Attach documentation for your workers' compensation**

If you are exempt from obtaining workers' compensation insurance, please indicate the reason:

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**ANSWER ALL QUESTIONS - INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED**

1. Has your company ever had any business license (i.e., MHIC, Contractors License, or equivalent) revoked, canceled, or suspended in this or any other State?

☐ **Yes**      ☐ **No**      **If yes, which State:** \_\_\_\_\_

License Number: \_\_\_\_\_

Reason for cancellation or suspension:

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2. Have you or your company ever performed Marine Contracting services in another State?

☐ **Yes**      ☐ **No**      **If yes, which State(s):** \_\_\_\_\_

3. Are you or your company currently a licensed Marine Contractor in any other state?

☐ **Yes**      ☐ **No**      **If yes, attach a copy of the license(s)**

4. How long have you (Representative) personally been engaged in the Marine Contracting profession?

☐ **Full Time:**      Years: \_\_\_\_\_ Months: \_\_\_\_\_

☐ **Part Time:**      Months Per Year: \_\_\_\_\_ Number of Years: \_\_\_\_\_

Please provide documentation of your (Representative's) two years of full-time or cumulative part-time Marine Contractor experience. Examples of documentation of your employment include IRS W-2, 1099, or Schedule K-1 tax forms.

**Attach additional documents or explanations if necessary:**

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5. List any trade or fictitious names to be used while performing contracting services:

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6. Please provide the name, telephone number, and complete address of any marine contracting companies or corporations where you have previously worked (if relevant to showing Marine Contracting experience):

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7. List jurisdictions where you have experience providing Marine Contractor services. (States or Maryland counties/cities)

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

4. \_\_\_\_\_ 5. \_\_\_\_\_ 6. \_\_\_\_\_

### **Section 3: LICENSE CATEGORY SELECTION**

**See Attachment 1 For Definitions Of The Four License Categories As Found In The Regulations.**

Select the License Category that best fits **your Representative's Marine Contractor work experience**, and that can be supported with documentation. This documentation is required in Section 4 (below). **Reminder:** In Section 4, it is the work experience of your Representative that must guide your Category selection.

**Category 3 and Category 4 Licenses:** For these two License Categories, you must identify which Marine Contractor activity(s)/specialty(s) for which you are applying for licensure. These category licenses will only authorize the specific Marine Contractor service(s) that will be stated/identified in your License.

### **PLEASE SIGN BELOW NEXT TO YOUR COMPANY'S CATEGORY SELECTION.**

#### **Select Only One License Category**

See **Attachment 1** For More Information on These Four License Categories

\_\_\_\_\_ Category 1: Heavy Marine Construction

\_\_\_\_\_ Category 2: Residential and Commercial Marine Construction

\_\_\_\_\_ Category 3: Limited Marine Construction

\_\_\_\_\_ *Work activity/specialty(s) applying for (required)*

\_\_\_\_\_ Category 4: Incidental Marine Contractor Services

\_\_\_\_\_ *Work activity/specialty(s) applying for (required)*

## **Section 4: DOCUMENTATION TO SUPPORT CATEGORY SELECTION**

### **I. Required Documentation**

List a minimum of five (5) locations/sites where your Representative has provided Marine Contractor services in Maryland. Please include the site owner's name, site address, type of work performed, and any state, federal, or local permit numbers (if known).

Details of the work performed are essential for the Board's evaluation. Copies of relevant pages of permits/licenses can be included if they provide details on the work performed. Photographs may also be included, but must be labeled.

To **provide sufficient information, an attachment for this information is encouraged.** Be as specific as possible about the Marine Contractor work performed by the applicant for the Representative.

As a reminder, only include work locations that demonstrate Marine Contractor activities that support your Category selection.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

List below any training courses or specialized training you have completed in the last two years, which are directly related to Marine Contracting (which further shows your experience and training in the Marine Contracting trade).

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### **II. ADDITIONAL DOCUMENTATION**

**Attachment 2** is a list of documents you may want to consider submitting to support your Category selection. ***This is not required.***

**The following information/documentation is submitted in support of our Category selection:**

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## **Section 5: CONFIRMATION**

I hereby affirm that this application contains no willful misrepresentations or falsifications and that the information given herein is true and complete to the best of my knowledge and belief. I will, if necessary, submit affidavits to substantiate character, education, and practical experience claimed. I am aware that, should an investigation at any time disclose any misrepresentation or falsification, my application may be disapproved, or my license, if already issued, may be revoked.

Please be advised that under Environment Article Title 17-403, penalties may be assessed for any person who violates any provision of Title 17. Marine Contractors, or any regulation adopted under this title.

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(Signature of Applicant)

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(Typed Name of Applicant)

### AFFIDAVIT

State: \_\_\_\_\_

County: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

(Notary Seal)

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Notary Public

My Commission Expires: \_\_\_\_\_

In accordance with Executive Order 01.01.1983-18, the Maryland Department of Environment advises you of the following policy regarding the collection of personal information.

**Personal information requested by the licensing agency of the Department is necessary in determining your eligibility for licensure. Such personal information is also intended for use as an additional means of verifying the licensee's identity or to enable the agency to communicate, in a timely manner with the licensee should the need arise. The licensee has a right to inspect her or his personal record and to amend or correct the personal data if necessary.**

**Personal information is generally available for inspection by the public only in accordance with the Maryland Public Information Act. Personal information is not routinely shared with state, federal or local governmental agencies.**

## **ATTACHMENT 1**

### **The four Marine Contractor License Categories.**

**Category 1: Heavy Marine Construction.** This License Category is suitable for Contractors who perform, or solicit to perform, the following Marine Contractor services:

- (a) Bridges and highways, large-scale commercial development, commercial dredging, cargo and naval wharfs, beach renourishment, heavy salvage, and any other large-scale Marine services, as approved by the Board.
- (b) Marine Contractors licensed under Category 1 may also perform any of the Marine Contractor services authorized under Categories 2, 3, and 4 of this section.

**Category 2: Residential and Commercial Marine Construction.** This License Category is suitable for Contractors who perform, or solicit to perform, the following Marine Contractor services:

- (a) Piers, docks, wharfs, marinas, boathouses, pile driving, moorings, boat lifts, floating docks, riprap revetments, bulkheads, weirs, seawalls, boat ramps, living shorelines, beach nourishment, dunes, dredging, salvage, and any other medium to small scale Marine Contractor services, as approved by the Board.
- (b) Marine Contractors licensed under Category 2 may also perform any of the Marine Contractor services authorized under Categories 3 and 4 of this section.

**Category 3: Limited Marine Construction.** This License Category is suitable for Contractors who only perform, or solicit to perform, a limited subset of the Marine Contractor services listed in Category 2.

A Category 3 License only authorizes the specific Marine Contractor services identified in the License, as issued by the Board.

**Category 4: Incidental Marine Contractor Services.** This License Category is suitable for Contractors who perform, or solicit to perform, the following Marine Contractor services: directional boring, aquaculture, submerged aquatic vegetation, and wetland grass planting, and any other related Marine Contractor services, as approved by the Board.

## **ATTACHMENT 2**

### **Supplemental Information to Support Category Selection.**

*The following is a list of documents you may submit to support your license Category selection. Please Note: submission of any of these documents is optional. However, we do recommend reviewing this list and considering submitting these additional documents if you think they will support your Category selection.*

#### **Documentation that may support your Category selection includes:**

- Copies of executed contracts
- Copies of Tidal Wetlands authorizations.
- The size of your crew
- The number of crews you can field at the same time
- The equipment your company owns and the type of projects that can be done:  
For example, driving piles
- Length of piles your company is equipped to drive
- Depth of water experienced to provide marine construction services
- Examples of the type of work your company has provided: For example,
  - Shoreline stabilization projects: Types of materials used
  - Pier construction projects: Types of materials used
- Boatlifts: Modular and/or pile driving done
- Further information on your Workman's Compensation policy - A copy of your last audit
- Documentation of Longshoreman's Insurance
- Photos of jobs performed; Company owned equipment
- Other documentation that you feel supports your Category selection