



MARINE CONTRACTORS LICENSING BOARD

C/O MARYLAND DEPARTMENT OF THE ENVIRONMENT
1800 WASHINGTON BLVD., SUITE 430, BALTIMORE, MD 21230
410-537-3249 MDE.MCLB@ maryland.gov

APPLICATION FOR MARYLAND MARINE CONTRACTORS LICENSE (Sept. 2024)

Entity Applicant

PLEASE PRINT *NEATLY* OR TYPE ALL INFORMATION

This application form should be used for a person who has been designated as the representative member of an entity which has more than one employee. The person listed on this application will be the person sitting for the Marine Contractors License Test. Please refer to "Information for License Applicants" for details.

NOTE: On March 18, 2024, MDE promulgated regulations for the Marine Contractors Licensing Board at Code of Maryland Regulations (COMAR) 26.30. Among other things, these regulations established four License Categories.

The four license categories are:

Category 1: Heavy Marine Construction (also authorizes Cats. 2, 3, & 4 services)

Category 2: Residential and Commercial Marine Construction (also authorizes Cats. 3 & 4 services)

Category 3: Limited Marine Construction (authorizes a specific subset of Category 2 activities. For example, Boat Lifts).

Category 4: Incidental Marine Contractor Services (authorizes specific marine contractor activities. For example, directional drilling).

ATTACHMENT 1 LISTS THE FOUR LICENSE CATEGORIES AS FOUND IN THE REGULATIONS.

In this Application the designated Representative is required to select, on behalf of their company, a single License Category that they qualify for. This selection is subject to the Board's review and approval, and should be based on their work experience and qualifications.

Section 1: APPLICANT INFORMATION

Was your business previously a Licensed Marine Contractor in Maryland?

Yes No If yes, provide your License number(s): _____

Representative Member: First Name _____ Last Name _____ M.I. _____

Trade Name / Business Name of entity: _____

Business Address: _____

Mailing Address (if different from Business Address): _____

Primary Phone No.: _____ Secondary or Cell Phone No.: _____

Email Address: _____

Representative Member Date of Birth _____ / _____ / _____

Representative Member Social Security Number _____

Section 2: BUSINESS INFORMATION

List of the entity’s owners, members, or partners:

Representative Member Verification: (document connection to the business above)

Federal Tax Identification Number: _____

I do not have a federal tax identification number.

Do you have commercial general liability insurance with a \$300,000 total aggregate minimum?

Yes No (Required for issuance and to maintain license)

Attach a copy of your certificate of insurance.

Do you have workers’ compensation insurance? (If required) Yes No

Attach documentation for your workers compensation

If you are exempt from obtaining workers’ compensation insurance, please indicate the reason:

ANSWER ALL QUESTIONS - AN INCOMPLETE APPLICATION WILL BE RETURNED.

1. Has your company ever had any business license (i.e. MHIC, Contractors License or equivalent) revoked, canceled or suspended in this or any other State?

Yes No If yes, which State?

License Number: _____

Reason for cancellation or suspension:

2. Have you or your company ever performed marine contracting services in another State?

Yes No

Indicate which State(s): _____

3. Are you or your company currently a licensed marine contractor in any other state?

Yes No If yes, attach a copy of the license(s) to this application.

4. How long have you (the representative) personally been engaged in the marine contracting profession?

Full Time: Years: _____ Months _____

Part Time: _____ Months Per Year For _____ Years

Please provide documentation of your two years of full-time or cumulative part-time marine contractor experience, please explain briefly any similar contractor experience that you consider relevant to marine contracting. The documentation should show the present or former marine contractor employment. Examples of documentation of your employment such as IRS W-2's, 1099 or K-1.

Attach additional documents or explanation if necessary.

5. List the trade or fictitious names to be used while performing contracting services:

6. Please provide the name, telephone number, and complete address of the marine contracting company or corporation where you previously worked (if it is relevant to showing marine contracting experience).

7. Jurisdictions where you have experience providing Marine Contractor Services. (States or Maryland counties or cities)

1. _____ 2. _____ 3. _____
4. _____ 5. _____ 6. _____

Section 3: LICENSE CATEGORY SELECTION

In this section, select the license Category that you are applying for that best fits the marine contractor services performed, and that can be supported with documentation. Documentation of the Representative’s work experience is required that justifies this Category selection (**see Attachment 1 for License Categories as found in the Regulation**).

It is therefore the work experience of the applicant to be the Company’s Representative that should guide your Marine Contractors License Category selection. Required documentation includes providing locations/sites where marine contractor services were performed that support your License Category selection.

Documents Required: Submit a *minimum* of 5 work locations supporting your Category selection.

Category 3 and Category 4: Additional Requirement: In these two license Categories, you will need to identify which marine contractor activity(s)/specialty(s) you are applying for licensure.

A Category 3 and Category 4 License will only authorize the specific marine contractor service(s) specifically stated/identified in YOUR License

PLEASE SIGN BELOW NEXT TO YOUR COMPANY’S CATEGORY SELECTION.

Select Only One License Category

See Attachment 1 For More Information on These Four License Categories

_____ Category 1: Heavy Marine Construction

_____ Category 2: Residential and Commercial Marine Construction

_____ Category 3: Limited Marine Construction

_____ *Work activity/specialty(s) applying for (required)*

_____ Category 4: Incidental Marine Contractor Services

_____ *Work activity/specialty(s) applying for (required)*

Section 4: DOCUMENTATION TO SUPPORT CATEGORY SELECTION

Required Documentation

List at least five (5) locations/sites where you have provided marine contractor services in Maryland or any other states in which your company operates. Please show the site owner name, site address, type of work performed and any state, federal or local permit numbers (if known).

In order to provide sufficient information, an attachment for this information is encouraged. Be as specific as possible about the marine contractor work performed by the applicant for Representative.

As a reminder, it is essential to include work locations that had marine contractor activities performed, that will justify your Category selection.

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

List below any training courses or specialized training attended in the last two years which are directly related to marine contracting (which further show your experience and training in the marine contracting trade)

I hereby affirm that this application contains no willful misrepresentations or falsifications and that the information given herein is true and complete to the best of my knowledge and belief. I will, if necessary, submit affidavits to substantiate character, education and practical experience claimed. I am aware that should an investigation at any time disclose any misrepresentation or falsification, my application may be disapproved, or my license, if already issued, may be revoked.

Please be advised under Environment Article Title 17-403 penalties may be assessed for any person who violates any provision of Title 17. Marine Contractors, or any regulation adopted under this title.

(Signature of Applicant)

(Printed Name of Applicant)

AFFIDAVIT

State.....

County of.....

Subscribed and sworn to before me this day of, 20.....

(Notary Seal)
Notary Public

My Commission Expires.....

In accordance with Executive Order 01.01.1983-18, the Maryland Department of Environment advises you of the following policy regarding the collection of personal information.
Personal information requested by the licensing agency of the Department is necessary in determining your eligibility for licensure. Such personal information is also intended for use as an additional means of verifying the licensee's identity or to enable the agency to communicate, in a timely manner with the licensee should the need arise. The licensee has a right to inspect her or his personal record and to amend or correct the personal data if necessary.
Personal information is generally available for inspection by the public only in accordance with the Maryland Public Information Act. Personal information is not routinely shared with state, federal or local governmental agencies.

ATTACHMENT 1

The four Marine Contractor License Categories.

Category 1: Heavy Marine Construction. This license category is suitable for contractors who perform, or solicit to perform, the following marine contractor services:

- (a) Bridges and highways, large scale commercial development, commercial dredging, cargo and naval wharfs, beach renourishment, heavy salvage, and any other large scale marine services, as approved by the Board.
- (b) Marine contractors licensed under Category 1 may also perform any of the marine contractor services authorized under Categories 2, 3, and 4 of this section.

Category 2: Residential and Commercial Marine Construction. This license category is suitable for contractors who perform, or solicit to perform, the following marine contractor services:

- (a) Piers, docks, wharfs, marinas, boathouses, pile driving, moorings, boat lifts, floating docks, riprap revetments, bulkheads, weirs, seawalls, boat ramps, living shorelines, beach nourishment, dunes, dredging, salvage, and any other medium to small scale marine contractor services, as approved by the Board.
- (b) Marine contractors licensed under Category 2 may also perform any of the marine contractor services authorized under Categories 3 and 4 of this section.

Category 3: Limited Marine Construction. This license category is suitable for contractors who only perform, or solicit to perform, a limited subset of the marine contractor services listed in Category 2.

A Category 3 License only authorizes the specific marine contractor services identified in the License, as issued by the Board.

Category 4: Incidental Marine Contractor Services. This license category is suitable for contractors who perform, or solicit to perform, the following marine contractor services: directional boring, aquaculture, submerged aquatic vegetation and wetland grass planting, and any other related marine contractor services, as approved by the Board.