



BOARD OF WATERWORKS AND WASTE SYSTEMS OPERATORS

Open Meeting Agenda

Thursday, December 18, 2025 - 11:00 am

Location: Video Conference via Google Meet

Link: meet.google.com/fjp-jbxm-meu

Phone: (US) +1 629-888-1384

PIN: 716 712 403#

*Meeting attendance via videoconference. Access link and phone number available to the public via the Board’s webpage.
Meetings are subject to recording.*

A. Call To Order and Roll Call

10:02 AM Meeting called to order

Martin called roll:

B. **Board Members Present**

Ben Thompson– Chairman

Eric Dutrow

Joe Wright - Vice Chair

Ed Hogan

Anthony Nwage

Bill Shreve

MDE Staff Present

Bruce Darner

Martin Fuhr – Board Secretary

Connie Luffman

Nicole Rush– OAG

Davina Yutzy

Alex Rubin– MDE

C. Vote for Closed Session

Ben Thompson announced the brief closed session to handle a personnel matter. Bill Shreve made a motion to go into closed session and Ed Hogan seconded, motion carried unanimously.

Ben read the closed meeting session at 10:04AM.

This meeting will be closed under General Provisions Art. § 3-305(b) only:

(1) X “To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals”; (7) X “To consult with counsel to obtain legal advice”.

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The following people were present during the closed session: Ben Thompson, Joe Wright, Anthony Nwagwe Bill Shreve, Bruce Darner, Connie Luffman, Davina Yutzy, Eric Dutrow, Ed Hogan, Martin Fuhr, Alex Rubin, Nicole Rush.

D. Board Open meeting Part 2.

Meeting called to order by Ben Thompson at 11AM.

The meeting was announced it will be recorded by Ben.

Martin Fuhr conducted Roll Call.

E.

Board Members Present

Ben Thompson– Chairman

Joe Wright - Vice Chair

Anthony Nwage

Bill Shreve

Bruce Darner

Connie Luffman

Davina Yutzy

Eric Dutrow

Ed Hogan

Clark Howells

Melissa Coker

MDE Staff Present

Martin Fuhr – Board Secretary

Nicole Rush– OAG

Alex Rubin– MDE

Not Present: Doug Abbott, Victoria Arbaugh, Taj Goodlow, Sarah Levy, Donna Dunlap

F. Board Chair Comments and Guest Introductions

No guests attended this session. Ben Thompson greeted everyone at the meeting and wished everyone a happy holidays.

G. Review and Adoption of Proposed Meeting Agenda

Bill Shreve requested that for this meeting the information about Meta glasses be addressed first.

Bill Motion to approve, Bruce second, motion carried.

H. Review and Adoption of Draft Previous Open Meeting Minutes

Page 3, down at the bottom, line number 46– Adjust “Garret county” to “Bruce”. Line 112, “MSET to MCET”



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108– discussed to ‘purchase apparel’

Motion by Bruce Darner seconded by Ed Hogan. Motion to approve minutes with amendments.

I. New Business

Meta Glasses – New information distributed

(Discussed at 11:07 to move up in time in agenda, but the board wanted to keep the agenda in order). Bill Shreve presented an example SOP about preventing cheating with smart glasses and Wearable devices in exams. It was encouraged to add “smart devices to assist in the exam will be considered cheating and may result in action from the board.”

J. Board Initiatives and Inquiries

- Communications Subcommittee (11:10AM)

No update. Joe has encouraged that this item will be removed from the agenda and added as necessary.

- Water Treatment Classification Review Subcommittee

No Update at this time. Joe will push this further in the upcoming week.

- Exam Review Subcommittee – Water Treatment 4

Doug was unable to attend, updates will come in the January meeting.

- Board Member Emails

Martin attempted to send emails to both normal email and state email. There is an issue with getting mail to the state addresses. Martin requested that the Board members follow up to see if they cannot get into their emails. Martin will help the Board members who are struggling with accessing the emails.

Bill Shreve left at 11:10AM after the Meta glasses discussion.

K. Board Staff Report (11:16AM)

- Web Portal Update– Martin presented the portal update, IT is focusing on the exam registration process and the payment procedures.
- Application Backlog– The backlog has now gone down enough to be within the 60 day backlog. The team is committed to making sure that applications stay within the 60 day turnaround time.
- Revenue & Expenditure – Martin will present this in February.
- Exam Statistics – Martin will present this in January



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L. Applications (11:18AM)

- Mark Catlin-Brown– It was recommended that Mr. Caitlin Brown was awarded 6 months of education credit for his superintendent T3 License. Motion made by Ed, seconded by Bruce. 6 months granted.

● ~~Courtney Parrott~~

● ~~Penny R. Martin~~

Victoria is absent but did inform Martin that the two individuals above did not submit completed applications. Applications will be presented in February's meeting.

M. Comments by Board Members

No comments at this time. (11:19AM)

N. Review of Action Items

Martin will need to prepare the document to present to the Counsel regarding the cheating incident.

O. Discussion with Board Liaisons and guests ((11:20)

CSAWWA– They are in the planning stages of the conferences in March. The host committee for ACE26 is coming up in January.

CWEA- Clark Howells– Jan 15- in person round table at KCI technologies. Open to any owner/operator YP coffee chat that CWEA is promoting to speak to industry leaders on Jan 21.

WWOA- Nothing to update at this time.

MCET- Nothing to present at this time.

MRWA- Happy Holidays!

Javier and Anthony will follow up together to get onto W6 license once the OAG office gets back to them.

P. Adjournment

Board Adjourned at 11:25AM.

Summary of the closed session:

During the closed session Board Members reviewed and approved the meeting Agenda and previous closed meeting minutes. The Board was presented information regarding the legal referral submitted regarding superintendent requirements. The Board also discussed an application that was submitted. Martin Fuhr addressed an incident and sought counsel on how to proceed.