



# BOARD OF WATERWORKS AND WASTE SYSTEMS OPERATORS

## Meeting Minutes

Thursday November 21, 2024 - 10:00 am

Location: Video Conference via Google Meet

Link: [meet.google.com/sok-vezg-zha](https://meet.google.com/sok-vezg-zha)

Phone: (US) +1 929-266-2665

PIN: 164 618 419#

Meeting attendance via videoconference. Access link and phone number available to the public via the Board's webpage.

### A. Call To Order and Roll Call

Doug Abbott Called the meeting to order at 10AM. Martin conducted roll call

### Board Members

DougAbott	Board Chair
Bill Shreve	Public At Large: Board Vice-Chair
Ben Thompson	Sanitary Commission
Ed Hogan	Industrial Superintendents
Connie Luffman	Wastewater Supervision
Davinia Yutzy	County Government
Eric Dutrow	Public-At-Large
Joe Wright	Maryland Environmental Service
Sophia Oberton	Municipal Government
Bruce Darner	Agriculture: WWOA Liaison

### LIASONS, GUESTS, & MDE STAFF:

Martin Fuhr	Board Secretary
Jennifer Bowman	Board Counsel
Dylan Droxler	Reciprocity Applicant
Alex Rubin	MDE Staff
Mellissa Coker	MCET
Amanda Redmiles	MDE
Chuck Mills	Guest – (via phone)
Donna Dunlap	MRWA
Taj Goodlow	MDE

### **Absent:**

Anthony Nwagwe Maryland Department of the Environment / Water Supply Division



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37  
38  
39 B. Board Chair Comments and Guest Introductions

40 Doug Abbott Welcomed everyone.

41  
42 C. Review and Adoption of Proposed Meeting Agenda

43 Ed Hogan motion to approve agenda with adjustments. Seconded Bruce Darner. Motion carried.

44  
45 D. Review and Adoption of Draft Previous Open Meeting Minutes

46 Motion made by Joe Wright, Bill Shreve seconded to approve minutes as adjusted. Motion carried.

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48 E. Board Initiatives and Inquiries

49  
50 a. Communication Subcommittee

51 Nothing to report

52  
53 b. Application Backlog

54 Martin informed the Board the entire backlog has been addressed and eliminated. Doug Abott  
55 inquired if a new backlog has been forming during this process. Martin was unable to give a  
56 definitive answer due to lack of information.

57  
58 c. Board Chair & Vice Chair IOP

59 There will be a vote for a new Board Chair in June, Doug Abott is stepping down. Reviewed the  
60 documentation and updated together. Vote for Board Chair every two years, Vice Chair annually.  
61 This will allow more people experience and participate. Motion made by Bill To accept as written  
62 with changes as made, ben seconded. Motion carried.

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64 F. New Business

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66 a. Multiple Issuance of Operator Certificates

67 Taj addressed excessive emails being sent to board staff containing lists of requests for information.  
68 He has requested more patience regarding emails. Taj encouraged the board to reach out to him and  
69 Martin directly. There is no new update regarding the Formation and Design of the Portal.



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73 b. Plant Classification – CSAAC – T2 & RO

74 Water 2 with RO. The plant is currently classified as water 2 and is having an RO component added.  
75 The Board agreed the plant should retain the T2 classification, and have the operators obtain an RO  
76 certification in addition to the T2.

77  
78 c. Water Treatment Classification Review Subcommittee

79 Joseph Wright gave an update, will be meeting with our counterparts to discuss any challenges they  
80 might be facing. Will hopefully have more of an update next month.

81  
82 G. Board Staff Report

83 a. Revenue & Expenditure

84 Martin gave the report and updates. There were no questions

85 b. TRE

86 Martin gave the report and recommendations. Motion made by Bill Shreve to accept the committee's  
87 recommendation; Bruce Darner seconded. Motion Carried.

88  
89 H. Applications

90 Due to the number of applications, and the amount of time it was taking to review, the Board voted to  
91 table all until December, when Victoria is present so they can review the applications with confidence.

92  
93 I. Comments by Board Members

94 Bruce mentioned MDE sending out violations to small systems, he feels that not enough research has been  
95 done before sending violations. Taj spoke to this issue, encouraging that they might want to connect with  
96 Chris Watling as he is the manager of the Violations section. He encouraged Bruce to draft an email and send  
97 it to Taj, who will forward it to Chris.

98  
99 Ben Thompson discussed meetings he had with MDE to discuss regulations.

100  
101 J. Review of Action Items

102 Doug Abbott will draft these action items and send them out tomorrow.

103  
104 K. Discussion with Board Liaisons and guests

105 Ben Thompson - December 12 the Chesapeake section Distribution Committee will be holding a seminar.  
106 Melissa Coker - -gave an update regarding their website



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Donna Dunlap - The annual MRWA conference will be in April 1 only for 2025

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Bruce Darner discussed a trainer program and their contract. Confirmed that Tricon is taking applications and that the Short Course is on track for 2025.

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L. Adjournment – Vote for closed session

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The Board decided not to go into closed session.

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Motion to adjourn made by Bill Shreve, seconded by Ben Thompson, meeting adjourned.