



**STATE OF MARYLAND
 BOARD OF WATERWORKS AND WASTE SYSTEMS OPERATORS
 MINUTES OF THE MEETING HELD ON:
 Thursday, July 18, 2019 At 10:00 A.M
 Howard County Bureau of Utilities, Columbia, MD, 21045**

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 3 MISSION OF THE MARYLAND BOARD OF WATERWORKS & WASTE SYSTEMS OPERATORS
 4 The Treatment Systems that provide drinking water for our citizens and handle the wastes generated by
 5 our daily activities play an important role in protecting Public Health and the Environment of Maryland.
 6 Through the Certification Program established by State Law, the “Board of Waterworks and Waste
 7 Systems Operators” sets the education, experience and examination standards for Operators and
 8 Superintendents who work in these vital systems.
 9 *****

10 **BOARD MEMBERS PRESENT**
 William Shreve Joseph Johnson
 Dee Settari Bruce Darner
 Dominic Deludos

11
 12 **LIASONS & STAFF PRESENT**
 13 Neil Winner Board Secretary
 14 Martin Fuhr Board Staff
 15 Pam Franks Board Staff
 16 Jay Price AWWA Liaison
 17 Scott Harmon CWEA Liaison
 18 Partha Tallapragada Board Member Nominee
 19 Sue Houghton MRWA Liaison
 20 Greg Wilkinson MES Maryland Environmental Service

21
 22 **Not Present**
 23 Dr. Russell Kelley Board Member
 24 Joe Haxton Board Member
 25 Hiram Tanner Board Member Nominee
 26 Karen Brandt MCET Liaison
 27 Nancy Hausrath Board Member
 28 Laura Mayberry Board Counsel

29
 30 **01. CALL TO ORDER**

31
 32 Board Chair called the meeting to order at 10:15 AM.
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34 **02. REVIEW AND ADOPTION OF PROPOSED MEETING AGENDA**

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 36 It was moved by Joseph Johnson and seconded by Dominic Deludos to adopt the proposed meeting
 37 agenda as amended. Motion carried.
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 39

40 **03. REVIEW AND APPROVAL OF PRIOR MEETING MINUTES**

41
42 Board Members reviewed the June 20, 2019 draft meeting minutes. After review, it was moved by
43 Joseph Johnson and seconded by Bruce Darner to approve the minutes as amended. Motion carried.
44

45 **04. BOARD CHAIR’S COMMENTS**

46
47 Board Chairman thanked Board Members and Liaisons for attending today’s meeting.
48

49 **05. SECRETARY’S REPORT**

50
51 **A. Report on Board’s Administrative Activities**

52 Neil Winner reported that as of June 30, 2019, appropriations for fiscal year 2019 are
53 \$270,893.00, expenses are \$225,038.40, revenue is \$196,426.00, and the encumbrance is
54 \$50,000.00.
55

56 **B. Report on Examination Results**

57 1. Please refer to Attachment A.
58

59 Board Staff discussed the examination statistics for the month of June, 2019. There
60 were two hundred twenty two total exams taken in June, with an overall pass rate of
61 57.21%. One hundred three operators sat for the paper water exams, scoring a pass rate
62 of 71%. Five operators sat for the online (AMP) water exams, scoring a pass rate of
63 40%. In June, ninety-one operators sat for the paper wastewater and industrial
64 wastewater exams, scoring a pass rate of 51%. Six people sat for the
65 Online (AMP) wastewater and industrial wastewater exams, scoring a pass rate
66 of 33%. One hundred sixty operators sat for the exam offered at the 70th Annual
67 CSAWWA/CWEA/WWOA Short Course held on June 7, 2019 at Mount Saint Mary’s
68 College, Emmitsburg, MD, out of which 101 passed for a pass rate of 63.13%.
69

70 2. Board discussed offering exams after training events at municipalities and water
71 systems to assist operators who struggle with passing exams, and suggested that
72 employers should offer some level of on-site training for operators before the exams.
73

74 **C. Board Appointments**

75 Neil Winner, Board Secretary discussed Board Appointments for the vacant positions and
76 gave an update on the approval process. Board discussed proposed changes to the current
77 requirements for Board Members to include: Attendance and criteria for (Public at Large)
78 and the possibility of having more small and large system representatives.
79

80 **06. REVIEW OF APPLICATIONS – Neil Winner**

81
82 1). Steven Carpenter – Requested Reciprocity from California for Maryland Water Distribution Class 1
83 Operator certification. Board Staff recommended that Mr. Carpenter be granted the Maryland
84 Distribution Class 1 Water Operator Certification. Joseph Johnson moved to accept Board Staff’s
85 recommendation and seconded by Bruce Darner. Motion carried.
86
87
88

89 2.) Jacob Kelly – Requested Reciprocity from District of Columbia for Maryland Water Distribution
90 Class 1 Operator certification. Board Staff recommended that Mr. Kelly be denied the Maryland
91 Distribution Class 1 Water Operator Certification and Class 2 Collection System Operator Certification
92 because has not submitted documentation that he currently works at a system within the state of
93 Maryland. Pending information of verification of employment in Maryland, he would be eligible. Joseph
94 Johnson moved to accept Board Staff’s recommendation and was seconded by Dee Settar. Motion
95 carried.

96
97 3.) Timothy McFarland – Requested Reciprocity from Pennsylvania for Maryland Class 2 Collection and
98 Class 5A Wastewater Treatment Operator certification. Board Staff recommended that Mr. McFarland
99 be granted the Maryland Class 2 Collection and Class 5A Wastewater Treatment Operator certification,
100 pending submission of clarifying information that the Pennsylvania facility he worked at included
101 advanced wastewater treatment processes. Joseph Johnson moved to accept Board Staff’s
102 recommendation and was seconded by Bruce Darner. Motion carried.

103
104 4.) Tyler Wingate – Requested Reciprocity from Delaware for Maryland Class 3 Water and Class 5A
105 Wastewater Treatment Operator certification. Board Staff recommended that Mr. Wingate be granted the
106 Maryland Class 3 Water and Class 5A Wastewater Treatment Operator certification. Dee Settar moved to
107 accept Board Staff’s recommendation and was seconded by Joseph Johnson. Motion carried.

108
109 5.) Michael Vonville – Requested Reciprocity from Delaware for Maryland Class 3 Water and Class 5A
110 Wastewater Treatment Operator certification. Board Staff recommended that Mr. Vonville be granted the
111 Maryland Class 1 Water and Class 5A Wastewater Treatment Operator certification. He would be
112 eligible to apply for Maryland Class 3 Water certification if he has pending employment in Maryland at a
113 Class 3 system. Joseph Johnson moved to accept Board Staff’s recommendation and was seconded by
114 Bruce Darner. Motion carried

115
116 6.) Virginia Anderson – Requested Education Substitution towards her Class 4 Water Treatment Operator
117 certification. Board Staff recommended Ms. Anderson be granted 1 year of education substitution for
118 experience towards her Water Treatment Class 4 Operator certification, making her eligible for
119 certification immediately. Joseph Johnson moved to approve Board Staff recommendation and was
120 seconded by Dee Settar. Motion carried.

121
122 6.) Christopher Cusic – Requested Experience Credit towards his Wastewater Treatment Class 5
123 Operator Certification. Board Staff recommended that Mr. Cusic be denied experience credit towards his
124 wastewater treatment Class 5 at this time. He would be eligible pending verification of experience at a
125 Class 5 facility. Joseph Johnson moved to approve Board Staff recommendation and seconded by Dee
126 Settar.

127
128 **07. COMMITTEE REPORTS**

129
130 **A. Training Review and Evaluation (TRE) Committee**

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132 Nothing to Report; The next TRE Committee meeting will be held on September 11, 2019.

138 **08. ON-GOING BUSINESS**

139
140 **A. Operator Certification Process**

141
142 Neil Winner still waiting for new standardized Exams for Board to review questions from
143 ABC.

144
145 **09. NEW BUSINESS**

146 **A. Board**

147
148 1. There was further discussion about having the Process Rule encompass all certification
149 categories and classes, except Class G water.

150
151 **10. DISCUSSION WITH BOARD LIAISONS AND GUESTS**

152
153 **A. Bruce Darner** – WWOA Fall 2020 (2)-day Training TBA. A Certification Exam will be
154 held on day (2) two. WWOA Facebook page start-up forth-coming. WWOA will be
155 donating \$10,000.00 to Department of Public Works (Eastern Avenue Pumping Station)
156 Museum. WWOA picnic will be held August 17 at Sandy Point State Park.

157
158 **B. Jay Price** – AWWA Tri-Con to be held August 27, - 30th, 2019 in Ocean City Maryland.
159 AWWA/ CWEA/WWOA Short Course 2020 will be held May 30 through June 5, 2020 at
160 Washington College.

161
162 **C. Scott Harmon** – CWEA introduced a new Web Training Seminar to be held at Tri-Con,
163 and is looking for persons to conduct training. Will hold election at the Tri-Con
164 conference this year.

165
166 **11. ADJOURNMENT**

167
168 Joseph Johnson moved to adjourn meeting at 12:29 P.M. The next meeting will be held on **September**
169 **19, 2019 at Maryland Environmental Service, Millersville, Maryland.**