

MARYLAND STATE BOARD OF WELL DRILLERS

**Minutes of Open Meeting
MDE Serve Conference Room
Maryland Department of the Environment
1800 Washington Boulevard, Baltimore, MD 21230
June 27, 2018**

Board Members Present

Hahns Hairston – Chairman
Larry Brenneman – Vice-Chairman
Wayne Caswell
Jack Shannahan
Brad Hartman

Staff Present

Elaine Nolen – Executive Director
Christine Nagle – MDE, Water Supply
Ellen Cohill, Esq. – Board Counsel

Guests Present

Matthew Jackson - DLS

Board Members Absent

Heather Quinn – DNR
Robert Peoples - MDE

Call to Order

With a quorum present, Chairman Hahns Hairston called the meeting to order in the MDE Serve Conference Room at 9:05 AM. Elaine Nolen introduced meeting guest, Matthew Jackson with Maryland Department of Legislative Services, who is responsible for the Preliminary Investigation which is being done this summer in accordance with the Sunset Review.

Review and Adoption of Proposed Meeting Agenda

Chairman Hairston presented the agenda for review and approval and asked for any modifications. A motion to approve the proposed meeting agenda was made by Wayne Caswell and seconded by Larry Brenneman. The motion was approved unanimously with no abstentions.

Review of Open Meeting Minutes

Chairman Hairston presented the minutes of the April 25, 2018 open meeting for review and approval and asked for any corrections. A motion to approve the open meeting minutes with corrections was made by Jack Shannahan and seconded by Wayne Caswell. The motion was approved unanimously with no abstentions.

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Review of Closed Meeting Minutes

Chairman Hairston presented the minutes of the April 25, 2018 closed meeting for review and approval and asked for any corrections. A motion to approve the closed meeting minutes was made by Wayne Caswell and seconded by Jack Shannahan. The motion was approved unanimously with no abstentions

Board Chair Comments

Chairman Hairston had no comments for today's meeting.

Director's Report

a. Revenues and Expenditures – As of May 31, 2018

Appropriation FY 2018	\$112,240.00
Expenses	\$ 89,754.98
Revenue	\$ 20,375.00

- b. Update on the Board homepage – Elaine Nolen provided screenshots of the Board homepage with the Board email address well.board@maryland.gov. This email will be used in addition to her existing email Elaine.nolen@maryland.gov. She also provided two new forms, which are available on the webpage:
- The License Inactivation Request form provides the process for changing the license from active to inactive status.
 - The Change of Address form provides one option for notifying the Board of licensee address changes. Email and letter are also acceptable. Verbal notification is not acceptable.

Ongoing Business

- Existing violation for Alan Compton – The Board discussed new information received from Montgomery County. Elaine Nolen will send a letter to Mr. Compton requesting additional information.
- Wayne Caswell asked for the status of the letter to Anne Arundel county regarding the process for licensed water conditioner installers to obtain permits. Elaine Nolen notified the Board that the letter is in process.

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New Business

a. April 4, 2018 exam results:

# pass	16
# fail	2
% pass	89%
% fail	11%
Average Grade	78%

A motion to approve everyone who passed with a grade of 70 and above was made by Brad Hartman and seconded by Wayne Caswell. The motion was approved unanimously with no abstentions.

b. Review and discussion of Continuing Education requests:

	Organization	Name of Course	Location	Dates	Approved Hours
1	NJ Water Association	Operations and Management Practices: The New, the Tried-and-True Part of the Asset Management	Brooklawn, NJ Hightstown, NJ	12/14/2017 12/19/17	3.0 hours
2	NJ Water Association	Pumping, Energy and the Water-Energy Nexus in Water and Wastewater Systems	Wharton, NJ Brooklawn, NJ Monroe Township, NJ	1/17/18 1/23/2018 1/30/18	3.0 hours
3	Franklin Electric	Water Systems Seminar	Edgewater, MD	1/30/18	3.0 hours
4	NJ Water Association	GIS Programs for Water and Wastewater Systems	Brooklawn, NJ	1/31/18	3.0 hours
5	NJ Water Association	Optimizing Filtration and Maintaining Process Equipment	Manahawkin, NJ East Hanover, NJ	5/2/18 5/11/18	3.0 hours
6	Franklin Electric	Water Systems Seminar	Prince Frederick, MD	6/14/18	3.0 hours

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7	NJ Water Association	The Chemistry and Monitoring of Clarification/Filtration, Disinfection and Corrosion Control	Brooklawn, NJ Monroe Township, NJ Egg Harbor City, NJ East Hanover Township, NJ Wharton, NJ	7/24/2018 7/28/18 7/25/18 7/26/18 7/27/18	3.0 hours
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A motion to approve the courses/events for the hours indicated on the chart above was made by Larry Brenneman and seconded by Jack Shannahan. The motion was approved unanimously with no abstentions.

c. Violations/Complaints:

<i>Number</i>	<i>Name & License Number</i>	<i>Company/Person</i>	<i>Date</i>	<i>Originator</i>	<i>Location/ Well Tag ID</i>	<i>Description</i>	<i>Status</i>
v-1 (06-2018)	Tim Seward MSD097	R J Seward & Sons	5/2/2018	Cecil County Health Angela Scramlin	CE-16-0090 818 Hances Point Road	Well tag not attached to well Notice not given prior to grouting activities Well Completion Report not submitted within 45 days	Resolved No Action

C-1 (06-2018)	Jeffrey Migliaccio	Greenacre Plumbing	5/25/2018	DLLR - Department of Labor, Licensing and Regulation	8016 Allentown Road, Fort Washington	Pump replaced by unlicensed person working for plumbing company.	In Process
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Industry Correspondence/State of the Industry

None

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Adjournment

Prior to adjournment, Chairman Hahns Hairston spoke for the Board, acknowledging the efforts and accomplishments of the two Board members who are retiring: Jack Shannahan, who has served for 22 years, and Wayne Caswell, who has served for 12 years. Jack and Wayne have served the Board well. Their hard work and service to the Board is greatly appreciated. A farewell party will be held after the meeting.

A motion to adjourn the meeting was made by Jack Shannahan and seconded by Wayne Caswell. The motion passed at 11:00 a.m. The motion was approved unanimously with no abstentions.