

# MARYLAND STATE BOARD OF WELL DRILLERS

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## **Minutes of Open Meeting MDE Serve Room Maryland Department of the Environment 1800 Washington Boulevard, Baltimore MD 21230 October 25, 2017**

### Board Members Present

Hahns Hairston – Board Chair  
David Hartman  
Robert Peoples – MDE  
Heather Quinn – DNR  
Larry Brenneman  
John Shannahan

### Staff Present

Elaine Nolen – Executive Director  
Ellen Cohill, Esq. – Board Counsel  
John Boris – MDE, On-site Systems Div.  
Neil Winner – MDE, Water Supply

### Board Members Absent

Wayne Caswell

### Call to Order

With a quorum present, Chairman Hairston called the meeting to order in the MDE Serve Conference Room at 9:12 AM.

### Review and Adoption of Proposed Meeting Agenda

Chairman Hairston presented the agenda for review and approval and asked for any corrections. A motion to approve the proposed meeting agenda was made by John Shannahan and seconded by Robert Peoples. Motion was approved unanimously with no abstentions.

### Review of Draft Meeting Minutes

Chairman Hairston presented the draft minutes of the August 23, 2017 meeting for approval and asked for any corrections. A motion to approve the draft meeting minutes with corrections was made by Heather Quinn and seconded by Robert Peoples. Motion was approved unanimously with no abstentions.

### Board Chair Comments

Hahns Hairston announced that he would like to renew his term as the Board Chair next year.

### Director's Report

## MARYLAND STATE BOARD OF WELL DRILLERS

a. Revenues and Expenditures – As of September 30, 2017

Appropriation FY 2017	\$112,240.00
Expenses	\$ 24,0661.61
Revenue	\$ 9,325.00

b. Update on current projects

**1. 2018 Meeting Dates:**

January 24, 2018  
February 28, 2018  
March 28, 2018  
April 25, 2018  
May 23, 2018  
June 27, 2018  
July 25, 2018  
August 22, 2018  
September 26, 2018  
October 24, 2018  
November 28, 2018  
December 19, 2018

**2. 2018 Exam dates:**

February 7, 2018  
April 4, 2018  
June 6, 2018  
August 1, 2018  
October 3, 2018  
December 5, 2018

The Board also discussed the option of having two exam sessions per day if room scheduling allows and there is a need.

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## Ongoing Business

- a. The current disciplinary matter is undergoing legal review.
- b. Neil Winner, John Boris, and Elaine Nolen reviewed the Apprentice and Journeyman General Well Driller examinations for content, accuracy of wording, and updating. The original versions with track changes recorded for proposed revisions will be reviewed by the Board in the November meeting in closed session.

## New Business

- a. Review of October 4, 2017 exam results:

# pass	11
# fail	5
% pass	69%
% fail	31%
Average Grade	71%

A motion to approve everyone who passed with a grade of 70 or better was made by Larry Brenneman and seconded by John Shannahan. Motion was approved unanimously with no abstentions.

- b. Review and discussion of Continuing Education requests:

	<b><i>Organization</i></b>	<b><i>Name of Course</i></b>	<b><i>Location</i></b>	<b><i>Dates</i></b>	<b><i>Approved Hours</i></b>
<b>1</b>	NDA	2017 Convention	Morlborough, MA	9/21-9/22/17	6.5
<b>2</b>	Hellenbrand	Interactive Training for Technicians	Kent Island, MD	6/20-6/21/17	Need more information
<b>3</b>	University of Delaware	Water Resources Engineering	Newark, DE	Fall Semester	20.0

A motion to approve courses 1 and 3 was made by Robert Peoples and seconded by Brad Hartman. Motion was approved unanimously with no abstentions.

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c. Violations:

	<b>Name</b>	<b>License #</b>	<b>Company</b>	<b>Date</b>	<b>Originator</b>	<b>Location/ Well Tag ID</b>	<b>Description</b>	<b>Status</b>
<b>1</b>	Michael Hall	MWD461	Shannahan Artesian	8/18/2017	Talbot Co.	TA-16-0038	Well Completed 6-06-17. Well Completion Report Received 8/17/17. 27 days late	File and Keep on Record
<b>2</b>	Earl Schofield	MSD243	Schofield Well Drilling	9/12/2017	St. Mary's Co	SM-13-0183	Well Tag not affixed to well. 10 day deadline expired 9/23. 9/25 - Heather Moritz will follow up with owner.	Additional information needed
<b>3</b>	Schultes		Schultes	10/4/2017	MDE - Dee Settar		Improper well repair. No update on well repair to date.	Additional information needed
<b>4</b>	Mike Willey	MGD047	Earth Matters	10/12/2017	Talbot Co.	TA-13-0223 TA-13-0222 TA-13-0221 TA-13-0220	Well Completion Reports not submitted within 45 days	Additional information needed
<b>5</b>	John Hess	MWD553	Allied	10/19/2017	Frederick Co.	FR-13-0322 FR-13-0323 FR-13-0324 FR-13-0325 FR-13-0326 FR-13-0327 FR-13-0328 FR-13-0329 FR-13-0330 FR-13-0331	2 - grouted without notification 7 - drilled and grouted without notification 1 - drilled without notification	Letters will be sent by Board and by On-site Systems Division

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- d. Open Meetings Training designations – To meet the requirement that an Open Meetings trained Board member be present at each meeting, the motion to officially designate Hahns Hairston, Heather Quinn, and Robert Peoples to take the Open Meetings training was made by Jack Shannahan and seconded by David Hartman. Motion was approved unanimously with no abstentions. Elaine Nolen will send the hyperlink to the trainees.
- e. 2018 Appointments/Reappointments – Ellen Cohill will research the process from a legal standpoint.
- f. Financial Disclosure Mandatory Electronic Filing Requirments – The 9/29/17 email from Young Smith, Financial Disclosure Program Administrator, Maryland State Ethics Commission to Elaine Nolen. All financial disclosure statements will be submitted electronically effective 10/1/17.

### **Industry Correspondence/State of the Industry**

- a. Emailed question from licensee asking if a Master Well Driller – Geotechnical can abandon a water supply well. Discussion by Board members indicated that he can as long as he is supervised by a Master Well Driller – General or Water Supply.
- b. Cecil County Health Department Letter detailing that the county is not limiting Master Well Driller licensing.
- c. Paul C. Hayden and Sons Plumbing invoice review. Master plumber repaired well casing and did not chlorinate well after making the repair. Elaine Nolen will follow up with Travis Sterner, will create a timeline and will forward to AG staff.
- d. Discussion of initiating process allowing online submittal of Well Completion Reports. Elaine Nolen will draft a letter for review at the next meeting.

### **Adjournment**

The motion to adjourn the open meeting was made by David Hartman and seconded by Robert Peoples. The motion passed at 12:15. Motion was approved unanimously with no abstentions