

**MARYLAND STATE BOARD OF WELL DRILLERS
OPEN MEETING MINUTES**

Wednesday, October 25, 2023 @ 9:00 A.M

Video/Teleconference via Google hangouts Meet Video Link: <https://meet.google.com/ohu-ohzp-xfo>

Phone: (US) +1 747-248-7963 PIN: 400 599 342#

In Person: 1800 Washington Boulevard, Baltimore MD 21230, Aeris Conference Room

Board Members Present

Larry Brenneman - Western MD

Dave Kelly - Central MD

Mike Hall - Eastern MD

Robert Peoples – MDE

Brad Hartman – Southern MD

Heather Quinn – DNR

MDE Staff Present

Gayatri Mostaghimi – Board Counsel

Amanda Redmiles – Executive Director

Taj Goodlow - MDE

Melody Harvey - MDE

Nicole Kimbrough - MDE

Seth Eisenstein – MDE

Board Members not Present

Hahns Hairston- Excused Absence

Call to Order

Presiding Officer, Larry Brenneman, presided over the meeting.

Roll Call

Amanda Redmiles conducted the roll call.

Presiding Officer Comments

Larry Brenneman welcomed everybody to the meeting.

Approval of Meeting Agenda

A motion was made by Larry Brenneman and seconded by Dave Kelly to approve the agenda. The motion passed with one abstention by Larry Brenneman.

Review and Adoption of September 27, 2023, Open Meeting Minutes

A motion was made by Mike Hall and seconded by Dave Kelly to approve the Board's September 27, 2023, open meeting minutes. The motion passed with one abstention by Larry Brenneman.

Executive Director Comments

• **Introduction**

Amanda Redmiles introduced herself to the Board, as the new Executive Director.

Amanda advised the Board that she has updated the active "License by Name" on the

MDE website as of 10/4/2023, posted the new updated license application on the MDE website on 10/23/2023 and updated the Well Driller's Database with updated drillers insurance.

- **Revenue & Expenditures**

EXPENDITURE DETAIL AS OF MONTH END JULY 31, 2023	
SALARY AND WAGES	92,910.00
SOCIAL SECURITY CONTRIBUTIONS	-
HEALTH INSURANCE	12,057.00
RETIRES HEALTH INS PREMIUM	7,379.00
TOTAL REGULAR FRINGE BENEFITS	6,838.00
EMPLOYEES' RETIREMENT	20,199.00
UNEMPLOYMENT COMPENSATION	260.00
TURNOVER	(5,576.00)
POSTAGE	833.00
IN STATE/ROUTINE OPER	
MAINTENANCE	
SPECIAL PROJECTS	
TOTAL	\$134, 900.00

July 2023 Encumbrances unavailable at the time of the meeting.

EXPENDITURE DETAIL AS OF MONTH END AUGUST 31, 2023	
SALARIES AND WAGES	\$92,910.00
TOTAL REGULAR FRINGE BENEFITS	\$6,838.00
HEALTH INSURANCE	\$12,057.00
RETIRES HEALTH INSURANCE PREMIUMS	\$7,379.00
EMPLOYEES' RETIREMENT	\$19,898.00
UNEMPLOYMENT COMPENSATION	\$260.00
TURNOVER EXPECTANCY	(\$5,562.00)
POSTAGE	\$833.00
SALARIES AND WAGES	\$0.00
TOTAL REGULAR FRINGE BENEFITS	\$0.00
TOTAL	\$134,613.00

2023 Encumbrances unavailable at the time of the meeting.

2024 Schedules

A motion was made by Heather Quinn and seconded by David Kelly to approve the following scheduled dates. The motion passed with one abstention by Larry Brenneman.

2024 Examination Dates

February 14, 2024
April 10, 2024
June 12, 2024
August 14, 2024
October 9, 2024
December 4, 2024

2024 Board Meeting Dates

January 24, 2024
February 28, 2024
March 27, 2024
April 24, 2024
May 22, 2024
June 26, 2024
July 24, 2024
August 28, 2024
September 25, 2024
October 23, 2024
November 20, 2024
December 18, 2024

New Business

- Training Courses for Approval

A motion was made by Robert Peoples and seconded by Dave Kelly to approve the following training course. The motion passed with one abstention by Larry Brenneman.

#	Organization	Course Name	Location	Date(s)	License Category	Rec. Hours	Cycle
1	Milby Company	Water Treatment School	Elkridge, MD	10/24/2023	All Licenses	7	2023-2025
2	Milby Company	Water Treatment School	Elkridge, MD	10/25/2023	All Licenses	7	2023-2025
3	Milby Company	Pump & Dive School	Elkridge, MD	11/7/2023	All Licenses	8	2023-2025

4	Milby Company	Pump & Dive School	Elkridge, MD	11/8/2023	All Licenses	8	2023-2025
5	Franklin Electric	Residential Submersible Systems	Fort Wayne, Indiana	9/7/2023	All Licenses	3.5	2023-2025

- Examination Qualifications

A motion was made by Robert Peoples and seconded by Dave Kelly to approve the following applicants to take the examinations indicated below. The motion passed with one abstention by Larry Brenneman.

#	Name	Exam Type	Qualification	Employer	Exp/Equip	Recommend
1	Williams, Jeffrey	JGD	Previously licensed as a journeyman well driller but allowed license to expire for more than 3 years. Expired 6/1/2019. Seeking an opportunity to reexamine for the license again.	A. C. Schultes	34 Years of experience. Irrigation, public community, monitoring, test, potable, ASR. Mud rotary, reverse and auger.	Approved

- October 4, 2023 Examination Results

PASSED	1
FAILED	4
% PASSED	20%
% FAILED	80%
AVERAGE GRADE	63%

- Applicant who Passed the Examination

A motion was made by Robert Peoples and was seconded by Heather Quinn to approve the applicant below who passed their examination. The motion passed with one abstention by Larry Brenneman.

Robert Lorshbaugh – Apprentice Water Conditioner Installer

- Travel Reimbursement for Board Members

Amanda Redmiles will prepare travel reimbursement paperwork for each Board Member for September and October meetings.

Industry Correspondence/State of the Industry

Nothing to report on this matter.

Board Vote to Move into Closed Session

A motion was made by Robert Peoples and seconded by Heather Quinn to go into closed session. The motion passed with one abstention by Larry Brenneman.

The presiding officer read a written closing statement addressing the reason for the closed meeting, including the topics to be discussed and statutory exception(s) (see below).

Adjournment

A motion was made by David Kelly and seconded by Robert Peoples to adjourn the open meeting. The motion passed with one abstention by Larry Brenneman.

Call to Order and Purpose of Closed Meeting

Pursuant to General Provisions Article ("GP"), § 3-305(b), on a motion by Mike Hall that was seconded by Brad Hartman, Board members approved moving into closed session on September 27, 2023, for the purpose of complying with the following provisions of the Open Meetings Act:

- GP § 3-305(b)(2) - To protect the privacy or reputation of license holders,
- GP § 3-305(b)(7) - To consult with counsel to obtain legal advice,
- GP § 3-305(b)(8) - To consult with staff, consultants, or other individuals about pending or potential litigation.

The following Board members were present during the closed meeting:

Larry Brenneman, Dave Kelly, Mike Hall, Brad Hartman, Heather Quinn and Robert Peoples. MDE staff present were Amanda Redmiles, Taj Goodlow and Gaya Mostaghimi.

Pursuant to legal provisions, Larry Brenneman read the closed meeting disclaimer.

Topics Discussed During the Closed Meeting

Board members reviewed and approved the September 27, 2023, closed meeting minutes; discussed the update on Calvert County Plumbing Board Letter; discussed a loss of Sponsorship of a Well Driller; discussed a complaint against a well drilling company; discussed a previous denial of examination; discussed the status of regulation updates; and discussed State email address for Board members.