MARYLAND DEPARTMENT OF THE ENVIRONMENT
Land and Materials Administration • Resource Management Program
1800 Washington Boulevard • Suite 610 • Baltimore, Maryland 21230-1719
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Composting Facility (CF) Permit Annual Reporting Survey

Calendar Year _____

Permittee: _____ **CF Permit #:** _____ **Exp. Date:** _____

Submit a separate *CF Permit Annual Reporting Survey* for each CF Permit you possess. Submit this form with an updated copy of the **Composting Facility Operations Plan** to the Maryland Department of the Environment by **January 31** of each year for the preceding year's data, via lma.wdd@maryland.gov and tariq.masood@maryland.gov. For questions or additional information, please contact Mr. Tariq Masood at 410-537-3326 or by email provided.

Facility Name: _____

Facility Address:_____ **City**_____ **Zip Code**_____

Facility Telephone Number: ( ) _____ **-** _____ **Facility E-mail Address:** _____

CF Permit Type*:* ☐ ***Individual*** ☐ ***General***

Facility Tier: ☐ ***Tier 1*** ☐ ***Tier 2 – Small*** ☐ ***Tier 2 - Large***

Please complete Tables 1 and 2 on the following pages. For Tier 1 facilities, quantities must be reported in weight. For Tier 2 facilities, quantities must be reported in both weight and volume.

By signing this form, I the permittee or duly authorized representative, do solemnly affirm under the penalties of perjury that the contents of this document are true to the best of my knowledge, information, and belief. Information in this form is subject to audit by the Maryland Department of the Environment (the "Department"). I hereby authorize the representatives of the Department, upon request, to have access to any records supporting the information provided in this form.

_____	_____
Name (Print)	***Date***
_____	_____
Signature	***Title***
_____	_____
Email Address	***Telephone Number***

Table 1 – Feedstock Received

County of Origin [1]	Feedstock [2]	Weight (tons) [3] (for Tier 1 and 2 facilities)	Volume (cubic yards) [4] (for Tier 2 facilities)
	TOTAL:		

Table 1 Instructions:

1. Enter the county's origin for all feedstock received by the facility. For feedstock received from outside of Maryland, enter the name of the state.
2. Specify the feedstock received from each county (*e.g.*, food scraps, yard waste). List each feedstock on a separate line.
3. Enter the weight, in tons, of each feedstock received from within each county.
4. Tier 2 facilities must enter the volume in cubic yards of each feedstock received from within each county. Tier 1 facilities may leave this column blank.

Note: A facility may calculate approximate weight or volume using a method for converting volume to weight or weight to volume that is reasonably accurate, as determined by the Department. If a conversion factor is used, attach a brief explanation of how the factor was determined.

Table 2 – Compost and Residuals Produced

Material to be Reported	Weight (tons) [1] (for Tier 1 and 2 facilities)	Volume (cubic yards) [2] (for Tier 2 facilities)
Total quantity of **compost produced**		
Total quantity of **compost removed** from the composting facility		
Total quantity of **compost remaining** on site at the end of the calendar year		
Total quantity of **residuals generated** by the composting facility		
Total quantity **of residuals removed** from the composting facility		
Total quantity of **residuals remaining** on site at the end of the calendar year		

Table 2 Instructions:

1. Enter the weight, in tons, of compost produced from total feedstock received in Table 1. "Residuals" include non-compostable material that is removed from feedstock or compost before or after active composting, as well as any finished product that does not meet the compost standards under COMAR 15.18.04 or that is otherwise unmarketable.
2. Tier 2 facilities must enter the volume, in cubic yards, of compost produced from total feedstock received in Table 1. Tier 1 facilities may leave this column blank.

Note: A facility may calculate approximate weight or volume using a method for converting volume to weight or weight to volume that is reasonably accurate, as determined by the Department. If a conversion factor is used, attach a brief explanation of how the factor was determined.