

# MARYLAND DEPARTMENT OF THE ENVIRONMENT

Land and Materials Administration • Oil Control Program  
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## FISCAL YEAR 2025 – OIL TRANSFER FEE REPORT

**(JULY 1, 2024 through JUNE 30, 2025)**

\*\*\* All steps (1 through 6) on this form must be completed. \*\*\*

STEP 1: Name of Licensee: \_\_\_\_\_ OT Number: **2020-OT-**\_\_\_\_\_

STEP 2: Quarter: (check one)	1 <sup>st</sup> Quarter (July – Sept 2024) Due: 10/31/2024	2 <sup>nd</sup> Quarter (Oct – Dec 2024) Due: 1/31/2025	3 <sup>rd</sup> Quarter (Jan – Mar 2025) Due: 4/30/2025	4 <sup>th</sup> Quarter (Apr – Jun 2025) Due: 7/31/2025
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STEP 3: See directions on page 2 and complete **all** information prior to entering any information in Step 4.

### STEP 4: Fee Computation:

A. Enter the “Total Gallons” for each month.

Total Gallons for 1<sup>st</sup> Month (from page 2): \_\_\_\_\_

Total Gallons for 2<sup>nd</sup> Month (from page 2): \_\_\_\_\_

Total Gallons for 3<sup>rd</sup> Month (from page 2): \_\_\_\_\_

B. Sum totals from “A” and enter as:

Total Gallons for Quarter:

C. Divide “B” by 42 (to determine number of barrels): \_\_\_\_\_

D. Multiply “C” by **\$0.05** (to determine fee): \$ \_\_\_\_\_

E. Deduct approved credit (if applicable):  
(Must include documentation for approved credit.) \$ \_\_\_\_\_

F. Add fees due from previous report (if applicable): \$ \_\_\_\_\_

G. Total amount of fee due with this report:

STEP 5: **Signature and Verification:** I certify, under the penalties of perjury, that this report has been examined by me and to the best of my knowledge and belief is a true, correct, and complete report.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Telephone: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_ Email: \_\_\_\_\_

STEP 6: \*\*\* Make check payable to: **Maryland Oil Fund** \*\*\*

Mail Completed Report and Payment to:

**MARYLAND OIL FUND**  
**P.O. Box 1417**  
**Baltimore Maryland 21203-1417**

#### For Office Use Only

PCA 13818	COMP-OBJ 5671	SUFFIX 610
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Receipt Number: \_\_\_\_\_

Receipt Date: \_\_\_\_\_

Postmark Date: \_\_\_\_\_

This Notice is provided pursuant to the General Provisions Article § 4-501. Personal records. The personal information requested on this form is intended to be used in processing your application. Failure to provide the information requested may result in your application not being processed. You have the right to inspect, amend, or correct this form. The Maryland Department of the Environment (“MDE”) is a public agency and subject to the Maryland Public Information Act. This form may be made available on the Internet via MDE’s website and is subject to inspection or copying, in whole or in part, by the public and other governmental agencies, if not protected by federal or State law.

**STEP 3:** Enter the Month/Year for each table. Enter total **gallons** transferred (**whole numbers only**) per transfer type (e.g., pipeline) for each month. If no transfers occurred during the month, enter a zero (0) in the “Total Gallons” box for the month.

**1<sup>st</sup> Month / Year:** \_\_\_\_\_

Product	Pipeline	Vessel	Vessel Name	Truck	Rail	Product Total
Gasoline						
Ethanol/Gasohol						
Kerosene						
Aviation Fuel						
Diesel Fuel						
Biodiesel						
#2 Fuel						
#4 Fuel						
#5 Fuel						
#6 Fuel						
Asphalts						
Hydraulic Oil						
Lubricating Oil						
<b>Other:</b>						

Specify Other Product: \_\_\_\_\_

Sum “Product Totals” to determine **Total Gallons for 1<sup>st</sup> Month:**

**2<sup>nd</sup> Month / Year:** \_\_\_\_\_

Product	Pipeline	Vessel	Vessel Name	Truck	Rail	Product Total
Gasoline						
Ethanol/Gasohol						
Kerosene						
Aviation Fuel						
Diesel Fuel						
Biodiesel						
#2 Fuel						
#4 Fuel						
#5 Fuel						
#6 Fuel						
Asphalts						
Hydraulic Oil						
Lubricating Oil						
<b>Other:</b>						

Specify Other Product: \_\_\_\_\_

Sum “Product Totals” to determine **Total Gallons for 2<sup>nd</sup> Month:**

**3<sup>rd</sup> Month / Year:** \_\_\_\_\_

Product	Pipeline	Vessel	Vessel Name	Truck	Rail	Product Total
Gasoline						
Ethanol/Gasohol						
Kerosene						
Aviation Fuel						
Diesel Fuel						
Biodiesel						
#2 Fuel						
#4 Fuel						
#5 Fuel						
#6 Fuel						
Asphalts						
Hydraulic Oil						
Lubricating Oil						
<b>Other:</b>						

Specify Other Product: \_\_\_\_\_

Sum “Product Totals” to determine **Total Gallons for 3<sup>rd</sup> Month:**