

# MARYLAND DEPARTMENT OF THE ENVIRONMENT

Land and Materials Administration Oil Control Program  
1800 Washington Boulevard Suite 620 Baltimore Maryland 21230-1719  
(410) 537-3442 800-633-6101 x3442 410-537-3092 (fax) [www.mde.maryland.gov](http://www.mde.maryland.gov)

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## NOTICE OF INTENT (NOI) FOR THE DISCHARGE OF TREATED GROUNDWATER FROM OIL CONTAMINATED GROUNDWATER SOURCES TO SURFACE WATER OR GROUNDWATER OF THE STATE

Submission of this Notice of Intent to the Maryland Department of the Environment (MDE) constitutes that the party identified in Section I of this form intends to be authorized by a State/NPDES (National Pollutant Discharge Elimination System) discharge permit issued for discharges of treated groundwater from petroleum contaminated groundwater sources in the State of Maryland. Becoming a Permittee (i.e., a Permit Holder) obligates such a person to comply with the terms and conditions of this "OGR" permit.

### I. Treatment System Operator Information (PERMIT HOLDER)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

**Note:** In order for MDE to issue a permit to an entity, proof of worker's compensation coverage, as required by Environmental Article §1-202, is required to be submitted with this form. Proof may include either a certificate of compliance with the Maryland Workers' Compensation Act or a certificate of insurance with the worker compensation policy/binder number identified.

### II. Facility/Site Location Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

County: \_\_\_\_\_ MDE Environmental Justice (EJ) Score: \_\_\_\_\_  
<https://mdewin64.mde.state.md.us/EJ/>

### III. Facility Owner Information

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Fax: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Ownership Status (Federal, State, Private, Public, Other): \_\_\_\_\_  
(if other, please explain)

#### IV. Site Activity Information

Description of the discharging facility. (Attach site map with outfall locations): \_\_\_\_\_

MDE UST Registration #: \_\_\_\_\_ MDE Case #: \_\_\_\_\_

List of known contaminants. (Attach copy of most recent analytical data for full-suite volatile organic compounds (VOCs) by EPA Method 8260 including naphthalene and the following oxygenates: t-Amyl methyl ether (TAME), t-butyl Alcohol (TBA), diisopropyl ether (DIPE), methyl-t-butyl ether (MTBE), and ethyl tert-butyl ether (ETBE); and total petroleum hydrocarbons (diesel range organics [DRO] and gasoline range organics [GRO]) by EPA Method 8015):

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Source of contamination: \_\_\_\_\_

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Treatment process description. (Attach diagram of treatment system): \_\_\_\_\_

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Summary of existing quantitative and qualitative data on flow and concentration of pollutants:

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Provide for each outfall: Outfall #, discharge to surface water (SW) or groundwater (GW), exact outfall location latitude/longitude coordinates (in either degree/minutes/seconds with at least two significant digits, **or** decimal coordinates with at least 5 significant digits), and the name of receiving surface water body (if applicable).

Outfall #	Discharge to SW or GW?	Exact Discharge Point (Outfall) Coordinates	Name of Receiving Surface Water

**V. Certification by Treatment System Operator (must be the Permit Holder, see Page 4)**

A Notice of Intent (NOI) is hereby made to the State of Maryland, Department of the Environment, Land and Materials Administration for a General Discharge Permit for the operations and activities described on the forms being submitted. I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations as specified in the Environment Article, §9-343, Annotated Code of Maryland and 40 CFR Part 122.41(k).

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Company/Agency: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**§ 4-501 General Provisions Article, Annotated Code of Maryland – Personal Records**

The personal information requested on this form is intended to be used in processing your application. Failure to provide the information requested may result in your application not being processed. You have the right to inspect, amend, or correct this form. MDE is a public agency and subject to the Maryland Public Information Act. This form may be made available on the internet via MDE's website and is subject to inspection or copying, in whole or in part, by the public and other governmental agencies, if not protected by federal or State law.

## **Oil Control Program Discharge Permit Application Completion Instructions**

### **Certification by Permit Holder:**

- For a corporation, by a responsible corporate officer. For the purposes of this section, a responsible corporate officer means:
  - A president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation; or
  - The manager of one or more manufacturing, production, or operating facilities provided the manager is authorized to make management decisions which govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiating and directing other comprehensive measures to assure long term environmental compliance with environmental laws and regulations; the manager can ensure that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.
- For a limited liability company (LLC), by a member of the LLC;
- For a partnership or sole proprietorship, by a general partner or the proprietor, respectively; or
- For a municipal, State, federal, or other public agency, by either a principal executive officer or ranking elected official. For purposes of this section, a principal executive officer of a federal agency includes:
  - The chief executive officer of the agency; or
  - A senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency (e.g., Regional Administrators of the EPA).

**EJ Score:** The EJ Score for the facility must be provided with the NOI. From the MDE EJ Screening Tool, find the census tract that the facility is within and provide the number listed as the “Final EJ Score Percentile (Distribution across Maryland)”. If the EJ Score for the facility is greater than 75, then the Permittee shall post signage on-site so that the community knows that the facility discharges under this permit and offers to share the permit and NetDMR data upon the community’s request.

**Fee:** The fee for this permit is \$120. The appropriate fee shall be submitted with the initial NOI submission. State, local, and municipal owned facilities are exempt from the permit fee.

**Make checks payable to:** Maryland Department of the Environment

**\*\* Include a copy of the first page of the NOI form with the check \*\***

**Where to Send the Fee:** Maryland Department of the Environment  
P.O. Box 1417  
Baltimore, Maryland 21230-1417

**Where to Send the NOI Form:** Maryland Department of the Environment  
1800 Washington Boulevard, Suite 620  
Baltimore, Maryland 21230-1719

**Water Appropriations and Use Permit:** Withdrawal of groundwater associated with this NOI may require a Water Appropriations and Use Permit from the Department’s Water Supply Program. For additional information contact the Water Supply Program at (410) 537-3714 or see the linked permit guide:

<https://mde.maryland.gov/programs/Permits/Documents/2008PermitGuide/wma/3.15.pdf>

**Questions:** Please call the AST & Permits Section, Oil Control Program, (410) 537-3442