



Maryland
Department of
the Environment

Lead Rental Certification and Accreditation

Submit Accreditation Application for Inspector Technician - Initial



Lead Rental Certification and Accreditation
Maryland.gov



Background



Accreditation means recognition by the Department that a contractor, supervisor, inspector, risk assessor, training provider, or training course is in compliance with the applicable requirements. Regulations pertaining to accreditation requirements are found in Code of Maryland Regulation (COMAR) 26.16.01

Accreditation for the Initial Lead Paint Inspector Technician category requires:

- Training course must be completed through a Maryland Accredited Training Provider**
- Take and pass the 3rd party exam for Inspector Technician (there is a \$35 exam fee due prior to applying for accreditation)**



Background (continued)



An application is required to be submitted for review by the Lead Poisoning Prevention Program for approval of accreditation. It is required to be submitted on Lead Rental Certification and Accreditation (LRCA) Database. See the following prerequisites before applying for an Initial Lead Paint Inspector Technician accreditation:

- ❑ Create and ensure your profile is properly filled out with the correct information before beginning the application process**
- ❑ Ensure your employer has added your name and email address to the employers' 'Manage Employees' tile in the LRCA database**

*** Paper applications are not longer accepted**



Where to Apply



Navigate to the following web page: [Mde-Irca.maryland.gov](https://mde-irca.maryland.gov)

LOG IN

ENTER YOUR USERNAME AND PASSWORD

Username

Password

Show password

Forgot your Password ? [Click here](#) to reset password.

Forgot your Username ? [Click here](#) to reset.

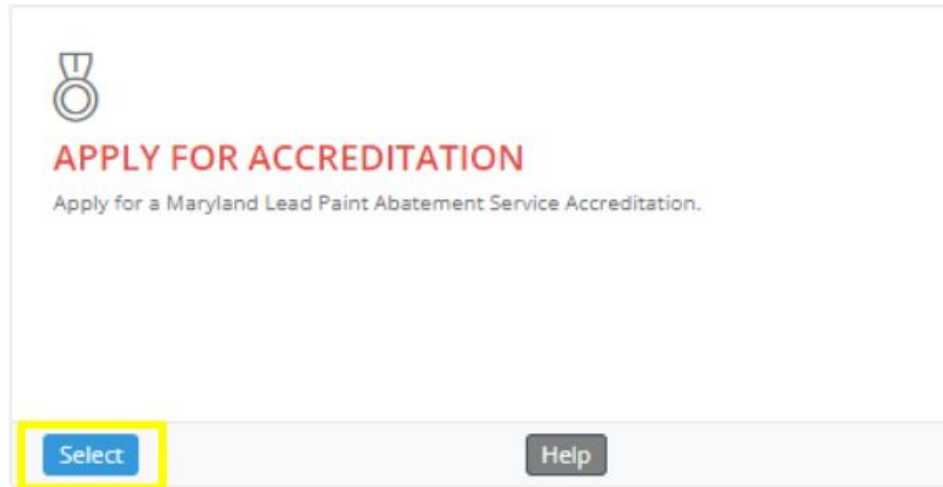
Login

Input username and password before clicking “Login”



How to Apply

☐ SELECT THE “APPLY FOR ACCREDITATION” TILE





How to Apply



☐ DROPDOWN TO SELECT “NO” IF THE ACCREDITATION IS NEW FOR YOU

Have you held a Maryland lead paint accreditation in the same category within the last 10 years? :

Select

- Select
- Yes
- No

Applications are currently being processed within 30 days of the date submitted. Watch for message from the LRCA Database, smtp-relay-user.mde@maryland.gov.



How to Apply



❑ SELECT THE “GO” BUTTON

Have you held a Maryland lead paint accreditation in the same category within the last 10 years? :

No ▼ **Go**

Applications are currently being processed within 30 days of the date submitted. Watch for message notification(s) from the LRCA Database, smtp-relay-user.mde@maryland.gov.



How to Apply

DROPDOWN TO SELECT THE INSPECTOR TECHNICIAN

Accreditation Application Type:

Select Application Type

Select Application Type

Contractor Accreditation Application

Training Provider Accreditation Application

Course Accreditation Application for Training Provider

Visual Inspector, Inspector Technician and Risk Assessor Accreditation Application

Supervisor Accreditation Application

Instructor Accreditation Application

Accreditation Category:

Is Renewal?



How to Apply

❑ DROPDOWN TO SELECT THE “INSPECTOR TECHNICIAN” UNDER THE ACCREDITATION CATEGORY

Accreditation Application Type:

 ▼

Please search a user for whom you want to create an accreditation

Last Name:

Accreditation Category:

 ▼

- Select Category
- Inspector Technician
- Risk Assessor
- Visual Inspector

Is Renewal?



How to Apply

DROPDOWN TO SELECT YOUR EMPLOYER

Accreditation Application Type:

Visual Inspector, Inspector Technician and Risk Assessment Inspector

Accreditation Category:

Inspector Technician

Is Renewal?

Employer:

Select Employer



How to Apply

- ❑ **SCROLL DOWN TO THE LIST UNDER “MY TRAININGS”**
 - ❑ **SELECT THE TRAINING THAT COINCIDES WITH WITH APPLICATION YOU ARE APPLYING FOR**

My Trainings

Please select a training for which either you are registered or taken the course to proceed. Training is required for this category.

Search:

<input type="checkbox"/>	Training Course	Start Date	End Date	Training Provider	Card No.	Card Void Status	Course Result	Expiration Date
<input type="checkbox"/>	Inspector Technician (IT) - Initial	8/28/2023	8/30/2023	Mom Jaskolski				
<input type="checkbox"/>	Visual Inspector (VI) - Initial	8/1/2023	8/2/2023	AAA Training	100243		Pass	8/2/2025
<input type="checkbox"/>	Inspector Technician (IT) - Initial	7/3/2023	8/9/2023	AAA Training	100242		Pass	8/9/2025

Showing 1 to 3 of 3 entries

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How to Apply

- ❑ **DROPDOWN TO SELECT THE ANSWERS TO THE TWO QUESTIONS**
 - ❑ **IS IT A RECIPROCITY? (IT IS FOUND IN COMAR 26.16.01.04F)**
 - ❑ **SELECT YES OR NO**
 - ❑ **SELECT THE STATE WHERE YOU TOOK THE EXAM**

Is it a Reciprocity:

State:

- ❑ **SELECT THE EXAM LISTED BELOW**

	Exam Category	Registration Date	Exam Date	Exam Score	Exam Result
<input type="radio"/>	3rd Party - Inspector Technician	8/18/2023	8/21/2023		

Showing 1 to 1 of 1 entries

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How to Apply

- ❑ **SELECT THE “PROCEED TO CREATE ACCREDITATION APPLICATION” BUTTON**

Proceed to create accreditation application



How to Apply



Lead Rental Certification and Accreditation
Maryland.gov

READ THE INSTRUCTIONS

Instructions

Fees are non-refundable. All applications, including renewals, must be filled out completely. Incomplete, inaccurate, illegible applications may be delayed during processing. Name must match your State issued ID. Allow up 90 days for processing from the date your application with applicable fee was received. Applicants will receive messages regarding incomplete applications directly through the LRCA website. Do NOT email SSN or Tax IDs. See website for reciprocity and Third Party Exam information. *Inspector and Risk Assessor accreditations are valid for up to two years.*

Link to information regarding reciprocity for the 3rd Party exam: [Click Here](#)

***Fees are non-refundable**



How to Apply



- CHECK IF THE INFORMATION IS CORRECT UNDER THESE CATEGORIES:**
 - GENERAL APPLICATION INFORMATION**
 - APPLICATION TYPE**
 - ACCREDITATION CATEGORY AND FEE**
 - APPLICANT'S TRAINING INFORMATION**
 - EMPLOYER INFORMATION**



How to Apply

❑ UPLOAD ANY SUPPORTING DOCUMENTS (INCLUDING FOR RECIPROCITY)

Documents

Please upload any supporting documents (if required)

Document Type

Select a type

SelectFile

Choose File No file chosen

Upload

Comment



How to Apply



- ❑ **READ THE APPLICANT STATEMENT AND SIGNATURE SECTION**
 - ❑ **IF IT APPLIES CHECK THE “STATE OR LOCAL GOVERNMENT”**
 - ❑ **CHECK THE “I AGREE TO THE STATEMENT ABOVE”**

Applicant Statement and Signature

This Notice is provided pursuant to § 4-50 I of the General Provisions Article of the Maryland Code. The personal information requested on this form is intended to be used in processing your application. Failure to provide the information requested may result in your application not being processed. You have the right to inspect, amend, or correct this form. The Maryland Department of the Environment is a public agency and subject to the Maryland Public Information Act (Md. Code Ann., General Provisions §§ 4-101, et seq.). This form may be made available on the Internet via the Maryland Department of the Environment's website and is subject to inspection or copying, in whole or in part, by the public and other governmental agencies, if not protected by federal or State law.

I certify that I shall perform work practices according to Code of Maryland Regulations (COMAR) 26.16.01 through 26.16.05 and 26.02.07. As per Environment Article§ 1-203 and Family Law Article§ 10-119.3 of Maryland before any license or permit may be issued or renewed, the issuing authority shall verify through the Office of the Comptroller and the Maryland Child Support Enforcement Administration that the applicant has no outstanding taxes, unemployment insurance contributions or child support.

Check below if it applies to the applicant.

State or Local government, for use on behalf of, as government employee.

TOTAL FEE = \$125

I Agree to the statement above.

Today's Date: 08/18/2023 03:33 PM

Save Draft

Continue to Submit



How to Apply



- ❑ **IF YOU ARE DONE WITH THE APPLICATION SELECT THE “CONTINUE TO SUBMIT” BUTTON**
- ❑ **IF YOU WOULD LIKE TO SAVE AND COME BACK TO THE APPLICATION SELECT THE “SAVE DRAFT” BUTTON**

Applicant Statement and Signature

This Notice is provided pursuant to § 4-501 of the General Provisions Article of the Maryland Code. The personal information requested on this form is intended to be used in processing your application. Failure to provide the information requested may result in your application not being processed. You have the right to inspect, amend, or correct this form. The Maryland Department of the Environment is a public agency and subject to the Maryland Public Information Act (Md. Code Ann., General Provisions§§ 4-101, et seq.). This form may be made available on the Internet via the Maryland Department of the Environment's website and is subject to inspection or copying, in whole or in part, by the public and other governmental agencies, if not protected by federal or State law.

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Check below if it applies to the applicant.

State or Local government, for use on behalf of, as government employee.

TOTAL FEE = \$

I Agree to the statement above.

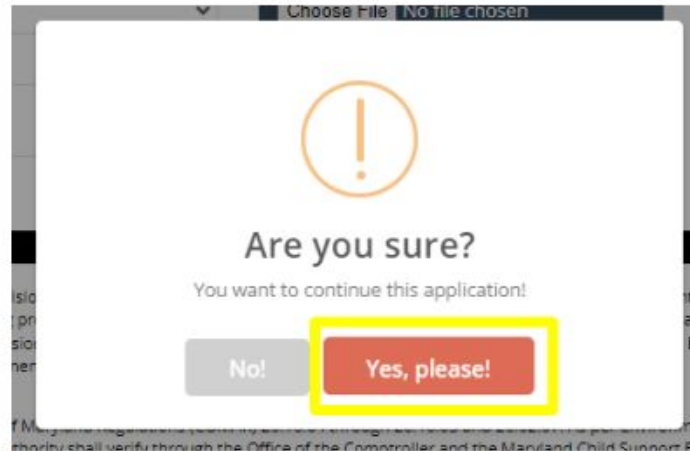
Today's Date: 09/19/2023 12:04 PM

Save Draft Continue to Submit



How to Apply

- ❑ **THE WARNING “ARE YOU SURE?” WILL POP UP**
 - ❑ **SELECT THE “YES, PLEASE!”**





How to Apply



- THE SCREEN WILL RELOAD AND THE ACCREDITATION APPLICATION REVIEW WILL APPEAR**
 - READ THROUGH THE INFORMATION ONE MORE TIME IN THE CATEGORIES:**
 - GENERAL APPLICATION INFORMATION**
 - APPLICATION TYPE**
 - ACCREDITATION CATEGORY AND FEE**
 - APPLICANT'S TRAINING INFORMATION**
 - EMPLOYER INFORMATION**
 - DOCUMENTS**
 - APPLICANT STATEMENT AND SIGNATURE**



How to Apply



- IF EVERYTHING IS CORRECT SELECT “CONTINUE TO PAYMENT”**
 - IF THERE IS AN ISSUE WITH THE INFORMATION IN THE APPLICATION SELECT “EDIT”**

Check below if it applies to the applicant.

State or Local government, for use on behalf of, as government employee.

TOTAL FEE = \$125

I Agree to the statement above.

Today's Date: 08/29/2023 09:31 AM

Back to top

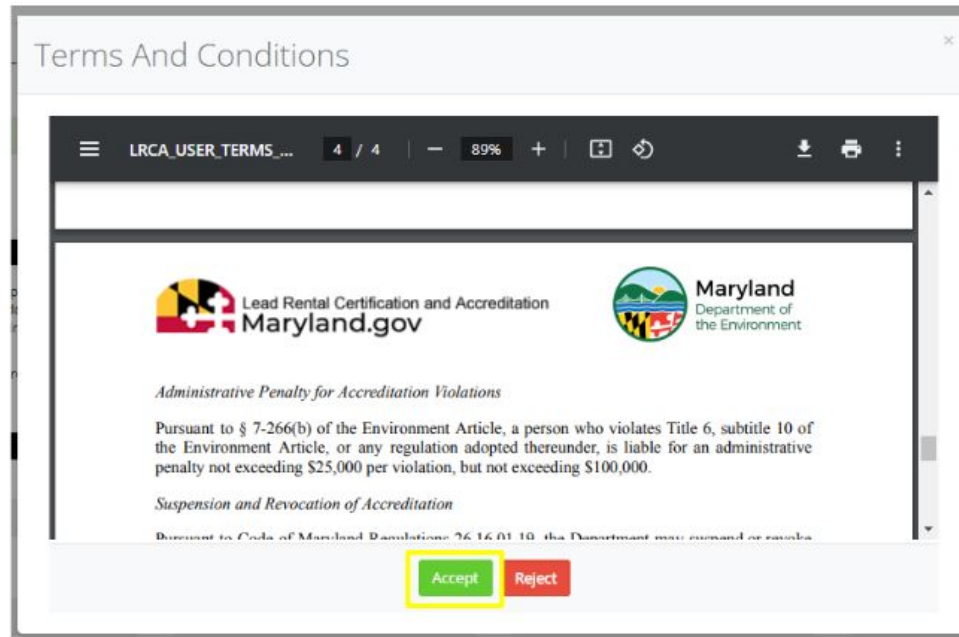
Edit

Continue to Payment



How to Apply

☐ THE TERMS AND CONDITIONS WILL POP UP SELECT “ACCEPT”





LEAD RENTAL CERTIFICATION AND ACCREDITATION (LRCA) TERMS AND CONDITIONS

The access and use of the Maryland Department of the Environment (MDE) Lead Rental Certification and Accreditation (LRCA) database for the electronic submittal of environmental information requires the creation of a User ID and Password that **I must maintain and keep confidential**. I have reviewed the following steps concerning the creation and maintenance of my LRCA User ID and Password.



IMPORTANT



LEAD CERTIFICATION STATEMENTS

Maryland Department of the Environment (MDE) Lead Rental Certification and Accreditation (LRCA) requires acknowledgements to certification statements when 1) applying for initial and renewal accreditation, 2) attesting to and affirming the certification statements for inspections of affected properties, and 3) attesting to and affirming adherence to work practice standards associated with lead abatement activities. All certification statements are subject to the electronic signature agreement. I agree not to register or sign an agreement or certification statement for someone else under penalty of law.



IMPORTANT



Electronic Signature Agreement

All certification statements (e.g applying for initial and renewal accreditation, attesting to and affirming the certification statements for inspections of affected properties, and attesting to and affirming adherence to work practice standards associated with lead abatement activities) are subject to the Lead Rental Certification and Accreditation (LRCA) Terms and Conditions. See section titled Certification Statements.

I, the Certifier, agree that all certification statements made while accessing the Lead Rental Certification and Accreditation (LRCA) system constitute my electronic signature following acceptance of this Agreement. The Certifier agrees that any such Signature affixed to or associated with any transmitted Document shall be sufficient to verify such party originated and possessed the requisite authority both to originate the transaction and to verify the accuracy of the content, in the format of the specified LRCA transmission protocol or otherwise, at the time of transmittal. The Certifier also expressly agrees that each report it submits by using its electronic signature constitutes their agreement with the associated certification statement.

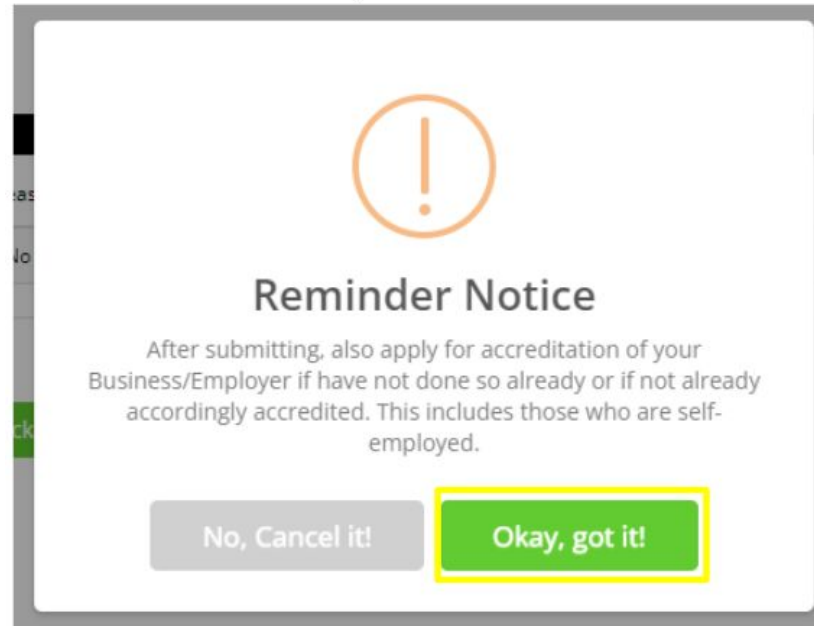


IMPORTANT



How to Apply

- ❑ THE POP UP REMINDER NOTICE WILL APPEAR
 - ❑ SELECT “OKAY, GOT IT!”





How to Apply

- ❑ THE SCREEN WILL LOAD THE PAYMENT POP UP WITH APPLICATION DETAILS ON IT
- ❑ SELECT THE “PAY NOW” BUTTON

PAYMENT

Now you are ready to pay fee. Please review before proceeding the payment.

Application Details:

Applicant Full Name	
Accreditation Category	Inspector Technician
Fee / Amount(\$)	125.00
Balance Fee / Amount(\$)	125.00

Pay Now **Cancel**




How to Apply


❑ SELECT YOUR FORM OF PAYMENT


Maryland Department of Environment
Lead Rental Certification and Accreditation Payments

Select Payment Method

Please Choose the Method of Payment

Pay by Credit or Debit Card 

Pay by Personal Check 

Pay by Corporate Check 

[Make a Payment](#) [Exit](#)

❑ SELECT THE “MAKE A PAYMENT” BUTTON

[Make a Payment](#)

❑ COMPLETE THE PAYMENT PROCESS




View Your Status

- ❑ THE SCREEN WILL RELOAD TO DISPLAY THE APPLICATION YOU JUST SUBMITTED
- ❑ THE USER IS REDIRECTED TO “MY APPLICATIONS PAGE”; DISPLAYING THE LIST OF SUBMITTED APPLICATIONS
- ❑ SELECT THE “GREEN EYE” BUTTON IF YOU WOULD LIKE TO VIEW YOUR APPLICATION

List of applications

Search:

Submission Date	Application ID	Accreditation Application Type	Accreditation Category	Employer/Contractor Name	First Name	Middle Name	Last Name	Suffix	Fee Waiver Claimed	Waiver Type	Created Date	Status	Status Date	View/Edit
2023/08/23	25450	Individual Accreditations	Inspector Technician(IT)	Crystal Ellis	Crystal		Ellis		Yes	Government Entity	2023/08/23	Submitted	2023/08/23	

Showing 1 to 1 of 1 entries

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View Your Status



COMMUNICATE WITH THE ACCREDITATION TEAM

ACCREDITATION APPLICATION

Back

Instructions

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Link to information regarding reciprocity for the 3rd Party exam: [Click Here](#)

General Application Information

Last Name Ellis <small>(as per your State ID)</small>	Suffix Suffix <small>(e.g. Sr., Jr.)</small>	Legal First Name Crystal <small>(as per your State ID)</small>	Middle Name Middle Name
Date of Birth	Social Security Number XXXXXXXXXXXX	Telephone #	Email Address <small>(Correspondence may be sent to this address)</small>

Comptroller Liability

Residence Address

Street Address / PO Box* 1800 Washington Blvd	Apartment/Suite/Building# Apartment/Suite/Building#
City* Baltimore	State* Maryland
Zip Code* 21230	County Select County

Mailing Address

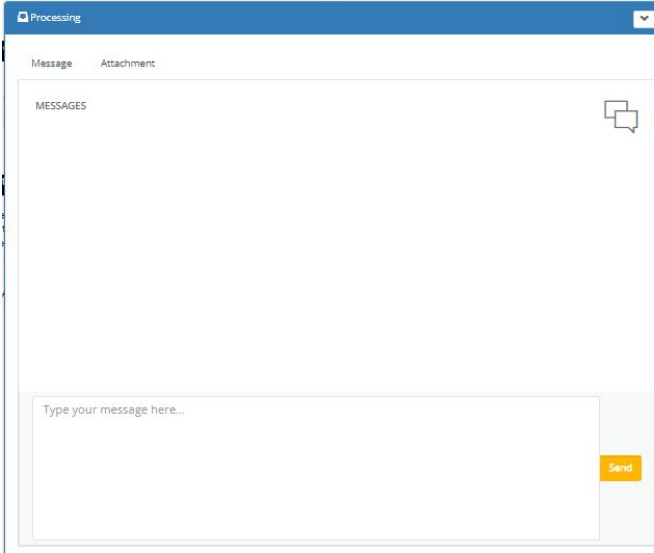
Street Address / PO Box* 1800 Washington Blvd	Apartment/Suite/Building# Apartment/Suite/Building#
City* Baltimore	State* Maryland
Zip Code*	County

Processing



View Your Status

- ❑ **SEND AND VIEW THE MESSAGES BETWEEN YOU AND ACCREDITATION TEAM**
 - ❑ **ENTER YOUR MESSAGE**
 - ❑ **CLICK “SEND”**



The screenshot shows a web browser window titled "Processing" with a dropdown arrow. Below the title bar, there are two tabs: "Message" (selected) and "Attachment". The main content area is labeled "MESSAGES" and contains a large empty text box. To the right of the text box is a speech bubble icon. At the bottom of the page, there is a text input field with the placeholder text "Type your message here..." and an orange "Send" button to its right.



Maryland
Department of
the Environment

Questions?



mde.maryland.gov/programs/land/LeadPoisoningPrevention/Pages/LRCA



lrca.mde@maryland.gov



(410) 537-3825

OR 1 (800) 633-6101, Ext. 3825



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