

Connecting With Your Energy Data Provider



What is this document telling you?

This document outlines how to get calendar year energy consumption data for your building from your electric and/or gas company in Maryland. While you can manually enter data you already receive via your monthly bills in Portfolio Manager, data requested through this process will either be automatically shared with your Portfolio Manager account or provided to you in an easy to upload spreadsheet. Each company has its own unique process for getting this data. The information below was provided to Maryland Department of the Environment (MDE) by Maryland's electric and gas companies.

What you need to do.

If/when you're ready to request data from your utility provider(s):

1. Find your provider on the list below
2. Follow the provider's data request process
3. Review the data from your provider to ensure it includes all of the relevant energy meters on site
4. Upload the provided spreadsheet or confirm data has been loaded into your Portfolio Manager account
5. Continue with the BEPS compliance guidance

Why do building owners need to do this?

To comply with Maryland's Building Energy Performance Standards (BEPS), building owners must annually report their buildings energy consumption data to MDE beginning June 1, 2025. This annual report must include the buildings previous calendar year energy consumption. To comply by June 1, 2025, building owners will need to request data from their provider on or before March 1, 2025.

What you should do if you have trouble with your request?

If you followed the instructions below and your utility provider has not responded to your request, reach out to your utility's point of contact or helpdesk email listed on their respective page.

In 2025, utility providers are required to provide energy data to building owners within 90 days of the data request. Beginning in 2026, utility providers must provide this data within

30 days of the data request.

What you should do if the contact information below is inaccurate or out of date.

Please let the MDE BEPS team know if the contact information provided below is inaccurate or out of date. MDE will update this document when new contact information is received.

What if your electric or gas provider is not listed on the provider list below?

If you do not see your provider in the list below, we recommend you reach out to your provider's billing or customer service department. Please let MDE know if your electric or gas provider is missing. Delivered fuel providers (e.g. propane and oil) do not have the same requirements as electric and gas companies and you will need to enter the fuel use by your building from your delivery data either via a spreadsheet or manual entry.

What you should do if you have trouble understanding this document or after the required timeframe has passed you do not receive data from your provider?

Contact the Maryland Department of the Environment (MDE) BEPS team:
beeps.mde@maryland.gov.

Provider List

A&N Electric Coop
Baltimore Gas and Electric
Berlin Electric
Chesapeake Utilities Corporation
Choptank Electric Cooperative
Columbia Gas of Maryland
Delmarva Power (See Pepco Holdings)
Eastern Shore Natural Gas (See Chesapeake Utilities)
Easton Utilities
Elkton Gas (See Chesapeake Utilities)
Hagerstown Light Department
Pepco (See Pepco Holdings)
Potomac Edison
Sandpiper Energy (See Chesapeake Utilities)
Somerset Rural Electric Coop
Southern Maryland Electric Cooperative (SMECO)
Town of Thurmont
Town of Williamsport
UGI Utilities, Inc.
Washington Gas

A&N Electric COOP

Data Request Process

For A&N Electric COOP's data request process, please call (757) 787-9750 or complete A&N's contact us webform.

Contact Information

For inquiries, please call (757) 787-9750 or complete A&N's contact us webform.

Resources

[A&N Electric COOP Website](#)

[A&N Electric COOP Contact Us](#)



Baltimore Gas and Electric

Data Request Process

Building owners will need to use the [Energy Usage Data System \(EUDS\) tool](#). To get started, building owners need to request access to EUDS from the [benchmarking page](#). Building owners will need to add their buildings to their account and submit a request for usage data. During this process, building owners will select the type of service they need and specify a start and end date for the request.

Contact Information

For inquiries, please contact support@exelonenergyusagedata.com.

Resources

[Overview of the EUDS tool and link to request access](#)

[EUDS Tool Log In](#)

[Building Owner User Guide](#)

[EUDS FAQ page](#)

[BG&E Main Website](#)

[Overview of BGE's Building Performance Tune-up Program program](#)

Program designed to help facilities 35,000 square feet or larger to maximize energy efficiency.



bgeSM

AN EXELON COMPANY

Berlin Electric

Data Request Process

For Berlin Electric's data request process, please email info@berlinmd.gov or call the Berlin Town Hall at 410-641-2770.

Contact Information

For inquiries, please contact info@berlinmd.gov or call the Berlin Town Hall at 410-641-2770.

Resources

[Berlin Electric Website](#)



Chesapeake Utilities Corporation

Additional Providers: Elkton Gas, Eastern Shore Natural Gas, Sandpiper Energy

Data Request Process

Building owners will request historical energy consumption via a business customer portal (coming soon).

Contact Information

For inquiries, please contact 800.427.2883 or utilize the “Contact Us” section of the Company’s website.

Resources

[Chesapeake Utilities Corporation Website](#)



Choptank Electric Cooperative

Data Request Process

Building owners can choose from the following options:

- Request information through [ENERGY STAR Portfolio Manager web services, by submitting a connection request to Choptank](#): username: choptankelectric
- Call Choptank with a meter ID number to link their account
- Contact Kayla Coursey via kaylac@choptankelectric.coop or 410-479-8566

Contact Information

For inquiries, please contact Kayla Coursey, Legal & Regulatory Specialist, kaylac@choptankelectric.coop, 410-479-8566.

Resources

[Choptank Electric Cooperative BEPS Website](#)



Columbia Gas of Maryland

Data Request Process

Building owners who are Columbia Gas of Maryland customers and subject to the Maryland Department of Environment's Building Energy Performance Standards (BEPS) Regulations should make requests to obtain gas usage data via the Columbia Gas Maryland's BEPS request webpage at www.columbiagasmd.com/beps.

Building owners should complete the webpage form with the required fields to ensure Columbia Gas has the necessary initial customer information to process the request.

Contact Information

While the website information listed above is the best process for requesting gas usage data from Columbia Gas of Maryland to meet the BEPS Regulations requirements, customers may email the company at MDBEPSRequest@nisource.com or call the Customer Care Center at 1-888-460-4332.

Resources

[Columbia Gas of Maryland BEPS Request Webpage](#)

[Columbia Gas of Maryland Website](#)

[Columbia Gas Help Center](#)



Easton Utilities

Data Request Process

For Easton Utilities' data request process, please email info@eastonutilities.com or call 410-822-6110.

Contact Information

For inquires, please contact ptaylor@eucmail.com or call 410.822.6110, ext. 1408.

Resources

[Easton Utilities Website](#)



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Hagerstown Light Department

Data Request Process

Building owners will need to send an email requesting their energy consumption data to Hagerstown Light Department staff.

Contact Information

For inquiries, please contact (301) 790-4160 or engineering@hagerstownlight.org.

Resources

[Hagerstown Light Department Website](#)

Additional Information for building owners will be posted to this website.



Pepco Holdings (Pepco and Delmarva Power)

Data Request Process

Building owners will enroll in the [Energy Usage Data System \(EUDS\)](#) via the [enrollment form](#) on the Pepco informational webpage. They will receive credentials, login to the EUDS, create their buildings, submit requests for energy usage data, and link their buildings to ENERGY STAR Portfolio Manager.

Contact Information

For inquiries, please contact the Pepco Energy Usage Data System (EUDS) Support Team at Support@exelonenergyusagedata.com.

Resources

[Pepco informational webpage](#)

[Pepco Energy Usage Data System \(EUDS\)](#)

Pepco's innovative Energy Usage Data System (EUDS) can help you retrieve the aggregate whole building energy usage data of your single or multi-tenant commercial, residential, and industrial buildings and enable you to connect to and send/receive data with ENERGY STAR® Portfolio Manager®



pepco holdingsSM

AN EXELON COMPANY

Potomac Edison

Data Request Process

Building owners will use FirstEnergy's benchmarking portal to request whole building aggregate data. Review the [User Guide](#) to get started.

Contact Information

Building owners can submit an inquiry to FirstEnergy Supplier Services using the [Contact Us](#) form.

Resources

[FirstEnergy's Energy Benchmarking website](#)



Somerset Rural Electric Coop

Data Request Process

For the Somerset Rural Electric Coop's data request process please call 814-445-4106 or complete Somerset's contact us webform.

Contact Information

For inquiries, please call 814-445-4106 or complete Somerset's contact us webform.

Resources

[Somerset Rural Electric Coop Website](#)

[Somerset Rural Electric Coop Contact Us Webform](#)



Somerset Rural Electric
Cooperative, Inc.

A Touchstone Energy® Cooperative



Southern Maryland Electric Cooperative (SMECO)

Data Request Process

Building owners will submit their account numbers through a secure online portal (coming soon) on SMECO's website. The energy data will be delivered to the building owner through the portal.

While the online portal is being developed, building owners can reach out to SMECO via email to request a manual data request.

Contact Information

For inquiries and data requests, please contact EnergyAnalysts@SMECO.coop.

Resources

[SMECO Website](#)



Town of Thurmont

Data Request Process

Building owners will need to contact the front desk to be connected with the billing department which can provide the electricity usage history for their building.

Contact Information

For inquiries, please contact the front desk at 301-271-7313 and ask to be routed to the billing department.

Resources

[Town of Thurmont Website](#)



Town of Williamsport

Data Request Process

Contact Town of Williamsport Town Hall.

Contact Information

For inquiries, please contact Town of Williamsport Town Hall at (301) 223-7711.

Resources

[Town of Williamsport Website](#)



UGI Utilities, Inc.

Data Request Process

Building owners will submit a request for energy use data through UGI's [request for information landing page](#). Building owners that reach out to the Customer Care Department will be directed to this landing page. Required information will be provided to the owner within 5 to 7 days of their request.

Contact Information

For inquiries, please contact billingdept@ugi.com or call the Customer Care Department at 800-276-2722.

Resources

[UGI Utilities Request for Information Landing Page](#)



Washington Gas

Data Request Process

Building owners will request data by reaching out to aggregateddata@washgas.com for support. Building owners will need to provide the property address as well as list of units/addresses on-site in order to receive a list of meters. After a meter list is received, customers will enter meters into Washington Gas' Energy [Benchmarking Portal](#) to receive aggregated data and have energy consumption data sent to ENERGY STAR Portfolio Manager.

Contact Information

For inquiries and data requests, please contact aggregateddata@washgas.com.

Resources

[WG Energy Benchmarking Portal link](#)

Customers can go here to create account/profile and manage their aggregated data needs. This is the site where they will need to register and link to ESPM to receive/push aggregated data.

[WG Energy Benchmarking Portal User Manual](#)

Step by step user manual

[WG Energy Benchmarking Home Page](#)



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