



Maryland
Department of
the Environment

Guide for the General Information Section of the Standard Inspection Form

Maryland Department of the Environment
General Permit for Stormwater Associated with
Construction Activity



General Information Section

General Information			
Project Name			
Permittee			
Permit Number		Date of Inspection	
Start Time		End Time	
Inspector's Name(s)			
Responsible Personnel Certification # (required under Part IV.C.1)			
Inspector's Contact Information			
Date Earth Disturbance Began			
Describe present phase of construction	<input type="checkbox"/> Clearing/Grubbing <input type="checkbox"/> Rough Grading <input type="checkbox"/> Infrastructure <input type="checkbox"/> Demolition <input type="checkbox"/> Building Construction <input type="checkbox"/> Final Grading <input type="checkbox"/> Final Stabilization Notes:		
Type of Inspection (check all that apply):	<input type="checkbox"/> Weekly routine <input type="checkbox"/> Pre-storm event <input type="checkbox"/> During storm event <input type="checkbox"/> Post-storm event <input type="checkbox"/> Due to a discharge of significant amounts of sediment <input type="checkbox"/> Monthly for stabilized areas; list phases/lots stabilized:		
Has there been a storm event since the last inspection?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide: Storm Start Date & Time: Storm Duration (hrs): Approximate Amount of Precipitation (in):		



General Information Section Continued

- Project Name
 - Make sure the name & phase match the permit
- Permittee
 - Make sure the name matches the permit
- Permit Number
 - This is the assigned MDRC # given on the permit



General Information Section Continued

- Date of Inspection/Start time/End time
 - Actual date/time of inspection
- Inspector's Name
 - Name of the person filling out the form
 - Person must have a Responsible Personnel Certification
- Responsible Personnel Certification #
 - Can be found on the certification card



General Information Section Continued

- Inspector's Contact Information
 - Contact information of the person filing out the form
- Date Earth Disturbance Began
 - Earth disturbance may not begin prior to receiving an approved permit
- Describe present phase of construction
 - Make sure the box checked matches activity during inspection



General Information Section Continued

- Type of Inspection
 - Weekly routine
 - Pre-storm event
 - During storm event
 - Post-storm event
 - Can be counted as weekly routine
 - Due to a discharge of significant amounts of sediment
 - Monthly for stabilized areas; list phases/lots stabilized



General Information Section Continued

- Has there been a storm event since the last inspection?
 - Storm Start Date & Time
 - As accurate as possible
 - Storm Duration
 - As accurate as possible
 - Approximate Amount of Precipitation
 - Where available use a rain gauge



General Information Section Continued

- ❖ There are no exceptions to inspections, even if:
 - ❖ There is a Holiday break
 - ❖ The contractor is not present
 - ❖ Unexpected or planned conferences, etc.

The logbook should remain on the project site at all times

If unsure, call and ask