



MARYLAND DEPARTMENT OF THE ENVIRONMENT

Water Supply Program, 1800 Washington Blvd, Suite 450, Baltimore, MD 21230
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Reporting.leadschoolwater@maryland.go

REMEDIAL PLAN OF ACTION FORM

Lead in Drinking Water– Public and Nonpublic Schools

If an elevated level of lead is detected in an outlet or outlets by the analyzing laboratory, the school must take actions to remediate the outlet or outlets. The remedial actions to be taken by the school must be provided to MDE and MSDE using this form within 30 days after receiving notification of elevated laboratory samples. Return this form to the address listed above. If emailing, include the words “REMEDIAL PLAN OF ACTION” and school name in the subject line.

I. GENERAL SCHOOL INFORMATION:

School Name: _____

Street Address: _____

City: _____ Zip Code: _____ County: _____

School Type (Check Below):

School Type

Identification Number

Public Public School Construction Number (PSC#): ____ - ____ - ____

Charter Charter School ID #: ____ - ____ - ____

Nonpublic Nonpublic School ID #: 09 - ____ - ____

II. LEAD RESULT INFORMATION:

School Building Name: _____ Building ID #: _____

Date of sample collection: _____ Date of receipt from the laboratory: _____

First-Draw Lead Result for Outlet: _____ ppb Outlet Name: _____

Outlet ID #: _____ Location (e.g. Hallway, Classroom, etc): _____
(corresponding to Floor Plan ID #)

Outlet Type Code (refer to list below): _____ *If other specify:* _____

CF: Classroom Combination Drinking Fountain

HD: Hot Drink Machine

NO: Nurse's Office Sink

CR: Classroom Sink

HE: Home Economics Room Sink

SE: Special Education Classroom Sink

CS: Classroom Combination Sink

IM: Ice Machine

TL : Teachers' Lounge Sink

DF: Drinking Fountain (Cooler/Bubbler)

KS: Kitchen Sink

OT: Other

III. REMEDIAL ACTIONS TO BE TAKEN:

Please check the appropriate boxes below that best describes the school’s action to remediate the elevated level of lead found in the drinking water samples of a specific outlet. For multiple drinking water outlets with elevated lead levels, complete this form for **each** drinking water outlet. **Attach any additional details about Remedial Plan of Action to this form.**

Check all that apply:

- Permanently close access to outlet (e.g., physically disconnect from water supply system)

- Remove the outlet

- Install and maintain a point of use filter at the outlet

- Repair the outlet, plumbing, or service line contributing to the elevated level of lead

- Reconfigure the outlet, plumbing, or service line contributing to the elevated level of lead

- Replace the outlet, plumbing, or service line contributing to the elevated level of lead

- Install and maintain automatic flushing of outlets after testing confirms that the lead level in the outlet after flushing is not elevated. (Removed statement about automatic flushing not being acceptable for water fountains/coolers.)

- Provide bottled water that meets all National Primary Drinking Water regulations; must completed Bottled Water Certification form and attach Bottled Water Manufacturer’s current Water Quality Report.

- Check grounding wires. If existing wires are grounded to water pipes, find an alternative grounding System.

Name of Designated Responsible Person (Printed)

Date

Signature

Title

Phone Number

Email