

**WETLANDS AND WATERWAYS PROGRAM
TIDAL WETLAND APPLICATION GUIDELINES**

PROPOSED BOAT LIFT / MOORING PILES / PLATFORM PROJECT

Check list outlines the minimum required information for a proposed project; additional information may be required based on the project and/or the applicant's project site. Applicants are encouraged to schedule a pre-application meeting to answer questions, discuss the applicant's site, discuss the proposed project, and determine if any additional information/plan sheets are required due to the uniqueness of the applicant's site.

- Requires application processing fee* (Boat lift with new pilings / new mooring piles / platform)
- Exempt from application processing fee* (Boat lift on existing pilings)

***Reference the fee guidelines and tables to determine appropriate application review fees.**

APPLICATION GUIDELINES

- ABBREVIATED JOINT FEDERAL / STATE APPLICATION FOR THE ALTERATION OF ANY TIDAL WETLAND AND/OR TIDAL WATERS IN MARYLAND
 - Contiguous Property Owner and Appropriate Local Official Notification and Certification Form
 - Photographs of project site and any existing structures.
-

GENERAL PLAN REQUIREMENTS

- Plan sheets should be on 8.5" x 11" paper, black and white, and single sided; Plans are to be legible and not cluttered; usable written or visual scale no smaller than 1" = 50' on proposed plan sheets and a usable written or visual scale no smaller than 1" = 100' on existing plan sheets. All plan notes should be placed at the bottom of the page or on a separate page. The plan sheets should be numbered to reference the plan sheet in relation to the total number of plan sheets i.e. Page 1 of 3, Page 2 of 3, etc.
-

VICINITY MAP & AERIAL PHOTO PLAN SHEET

- Plan sheets should be on 8.5" x 11" paper, black and white, and single sided; All plan notes should be placed at the bottom of the page or on a separate page. The plan sheets should be numbered to reference the plan sheet in relation to the total number of plan sheets i.e. Page 1 of 3, Page 2 of 3, etc.
 - Plan sheet should include the type of projects proposed by applicant i.e. boat lift, mooring piles, or platform.
 - Plan sheet should include the name of the applicant(s) and mailing address including the town/city, county, state, and zip code.
 - Vicinity map and aerial photo should be sized to clearly depict the project site and surrounding area, but each map should no smaller than 4" by 4" in size.
 - Vicinity map should include a North arrow and be scaled to clearly show project site, general location on the waterway, the immediate surrounding area.
 - Aerial photograph should be no more than 10 years old from date of application.
-

VICINITY MAP & AERIAL PHOTO PLAN SHEET (CONTINUED)

- Aerial photograph should, at a minimum, show the proposed project site (clearly marked) with any existing structures and the adjacent property owners' property with any existing structures.
-

EXISTING AND PROPOSED CONDITION PLAN SHEETS

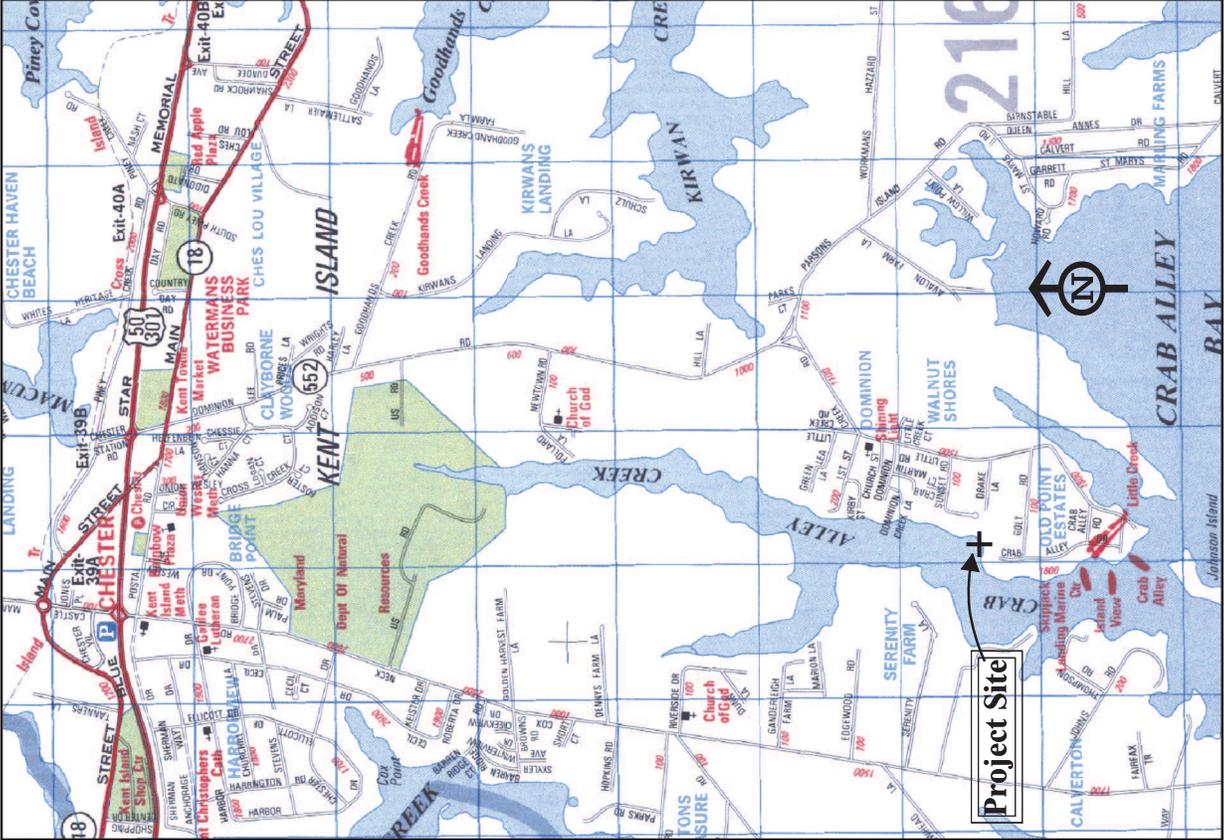
- Plan sheets should be on 8.5" x 11" paper, black and white, and single sided; Plans are to be legible and not cluttered; usable written or visual scale no smaller than 1" = 50' on existing plan sheets. All plan notes should be placed at the bottom of the page or on a separate page. The plan sheets should be numbered to reference the plan sheet in relation to the total number of plan sheets i.e. Page 1 of 3, Page 2 of 3, etc.
 - Plan sheet should include the type of projects proposed by applicant i.e. boat lift, mooring piles, or platform.
 - Plan sheet should include the name of the applicant(s) and mailing address including the town/city, county, state, and zip code.
 - Plan view should include the Mean High Water Line (MHWL) and the Mean Low Water Line (MLWL; referenced to 0.0 feet).
 - Plan view should include water depths marked as either contours or spot depths that extend to the channelward end of the pier or proposed boat lift (whichever is greater).
 - Plan view should include the name of the waterway, North arrow, and direction of ebb/flow tide.
 - Plan view should include the shoreline from property line to property line.
 - Plan view should include the property lines extended channelward and labeled
 - Plan view should include the construction restriction set back lines extended channelward and labeled or if distance from the proposed project to the construction restriction set back lines will not fit on the page using the allowable scale the distance to each construction restriction set back line from the proposed project should be indicated.
***Check with the county to determine the appropriate required set back distance for tidal wetland projects. In counties where no county set back is required, MDE requires a minimum of 10 feet or a variance from the county prior to issuance of a State license.**
 - Plan view should include the applicant's property and directly adjacent riparian properties clearly labeled with their name, site address, town/city, county, state, and zip code.
 - Plan view should include all existing structures, including vegetated wetlands and SAV, on the applicant's property and adjacent riparian properties.
 - Plan view should depict the location of the proposed boat lift and the existing or proposed associated pilings with the pilings clearly labeled as existing or proposed.
 - Plan view should depict proposed boat lift or PWC locations with an X connecting the boat lift piles. ***Please provide, as a separate plan sheet, a schematic, plan, or typical photograph showing the type of boat lift or PWC lift that is proposed.**
 - Plan view should depict the location of the proposed mooring piles clearly labeled as proposed.
 - Plan view should depict the location of the proposed platform clearly labeled as proposed and the type i.e. fixed or floating.
-

TYPICAL BOAT LIFT PLAN SHEET

- Plan sheets should be on 8.5" x 11" paper, black and white, and single sided; Plans are to be legible and not cluttered. All plan notes should be placed at the bottom of the page or on a separate page. The plan sheets should be numbered to reference the plan sheet in relation to the total number of plan sheets i.e. Page 1 of 3, Page 2 of 3, etc.
 - Plan sheet should include the type of projects proposed by applicant i.e. boat lift, mooring piles, or platform.
 - Plan sheet should include the name of the applicant(s) and mailing address including the town/city, county, state, and zip code.
 - Plan sheet should depict a schematic, photograph, or plan of the type of boat lift proposed to be constructed at applicant's pier.
-

CROSS-SECTION PLATFORM PLAN SHEET

- Plan sheets should be on 8.5" x 11" paper, black and white, and single sided; Plans are to be legible and not cluttered. All plan notes should be placed at the bottom of the page or on a separate page. The plan sheets should be numbered to reference the plan sheet in relation to the total number of plan sheets i.e. Page 1 of 3, Page 2 of 3, etc.
 - Plan sheet should include the type of projects proposed by applicant i.e. platform.
 - Plan sheet should include the name of the applicant(s) and mailing address including the town/city, county, state, and zip code.
 - Cross-Section views should include the Mean High Water (MHW), the Mean Low Water (MLW; referenced to 0.0 feet). Example: MLW = 0.0', MHW = + 1.9'
 - FIXED PLATFORM** – Proposed Cross-Section should depict the distance from the MLW to the bottom of the platform decking (minimum of 4 feet).
 - FLOATING PLATFORM** – Proposed Cross-Section should depict the distance from the bottom of the floatation structures to the bottom substrate. Typically floating platforms require a minimum of 2 feet of water depth in the proposed location to receive authorization.
-



Vicinity Map & Aerial Photo

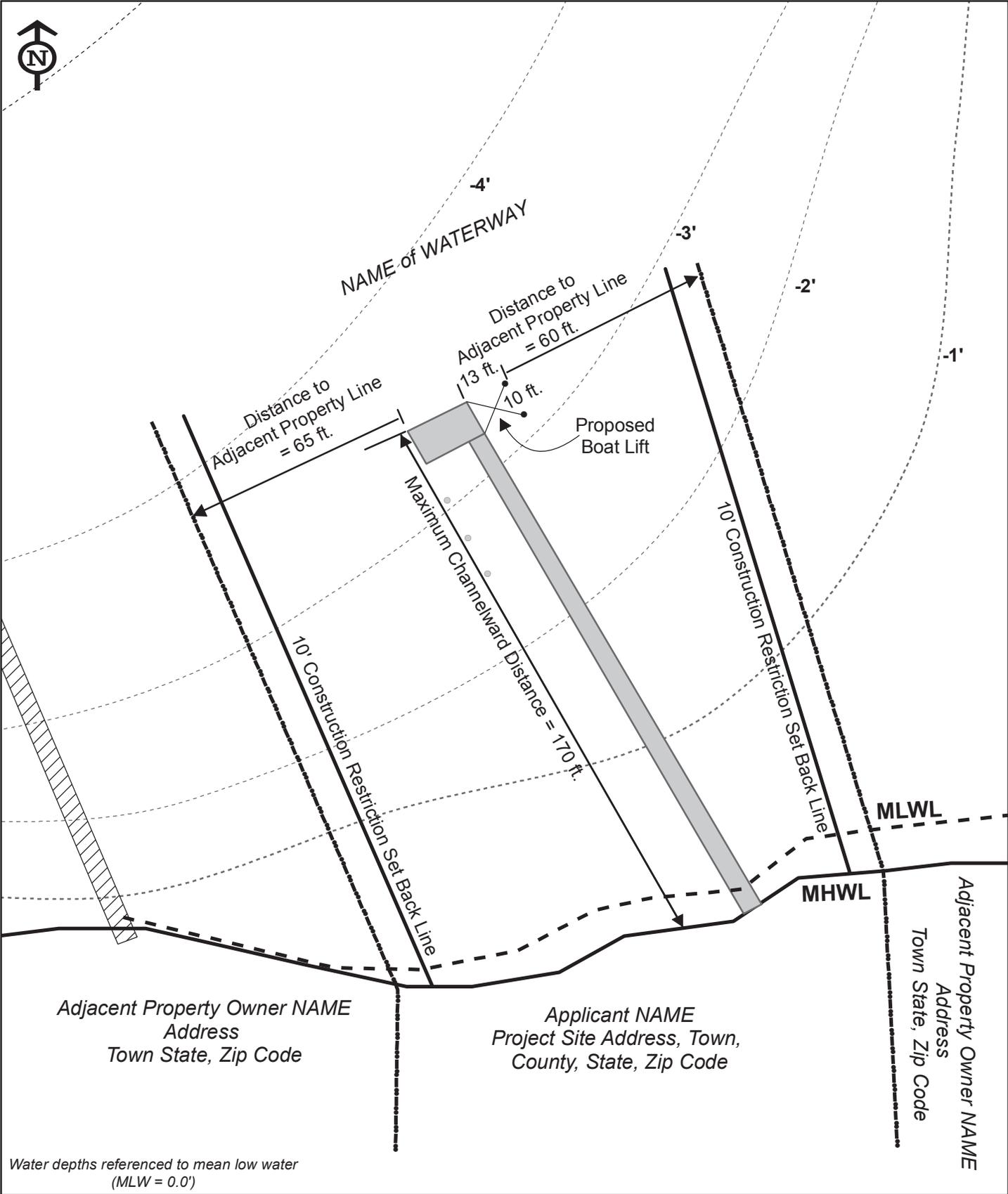
Project: [INSERT TYPE OF PROJECT]

Proposed Project for:
Applicant NAME

Mailing Address, Town, County, State, Zip Code

NOTES

DATE, Page X of Y



Existing Conditions with Proposed Boatlift

Project: Proposed Boatlift on existing pier & pilings

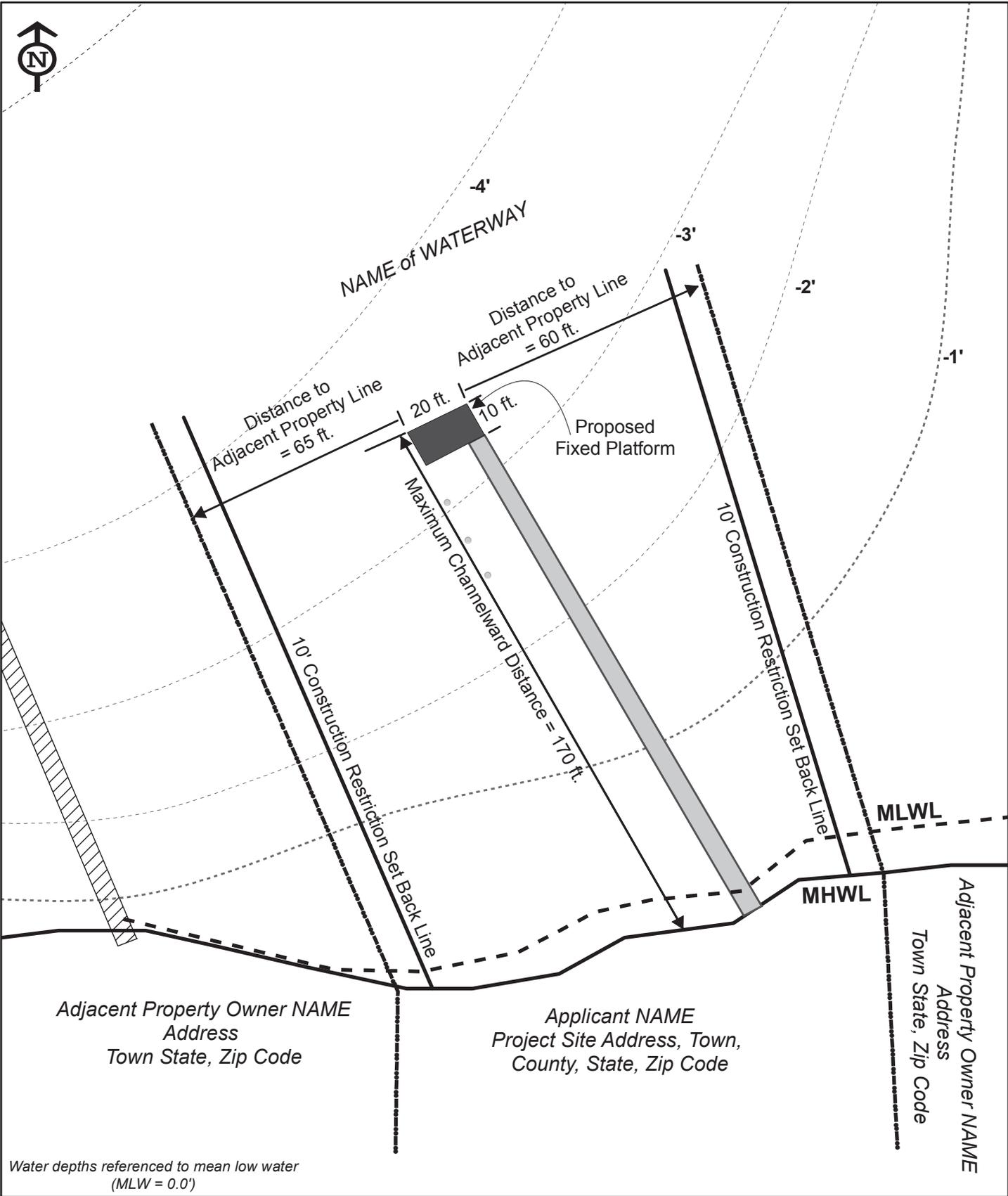


1 inch = 40 feet

Proposed Project for:
Applicant NAME
Mailing Address, Town, County, State, Zip Code

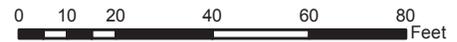
- Existing Structure
- Proposed Structure

DATE, Page X of Y



Existing Conditions with Proposed Platform

Project: Proposed Platform on an existing pier

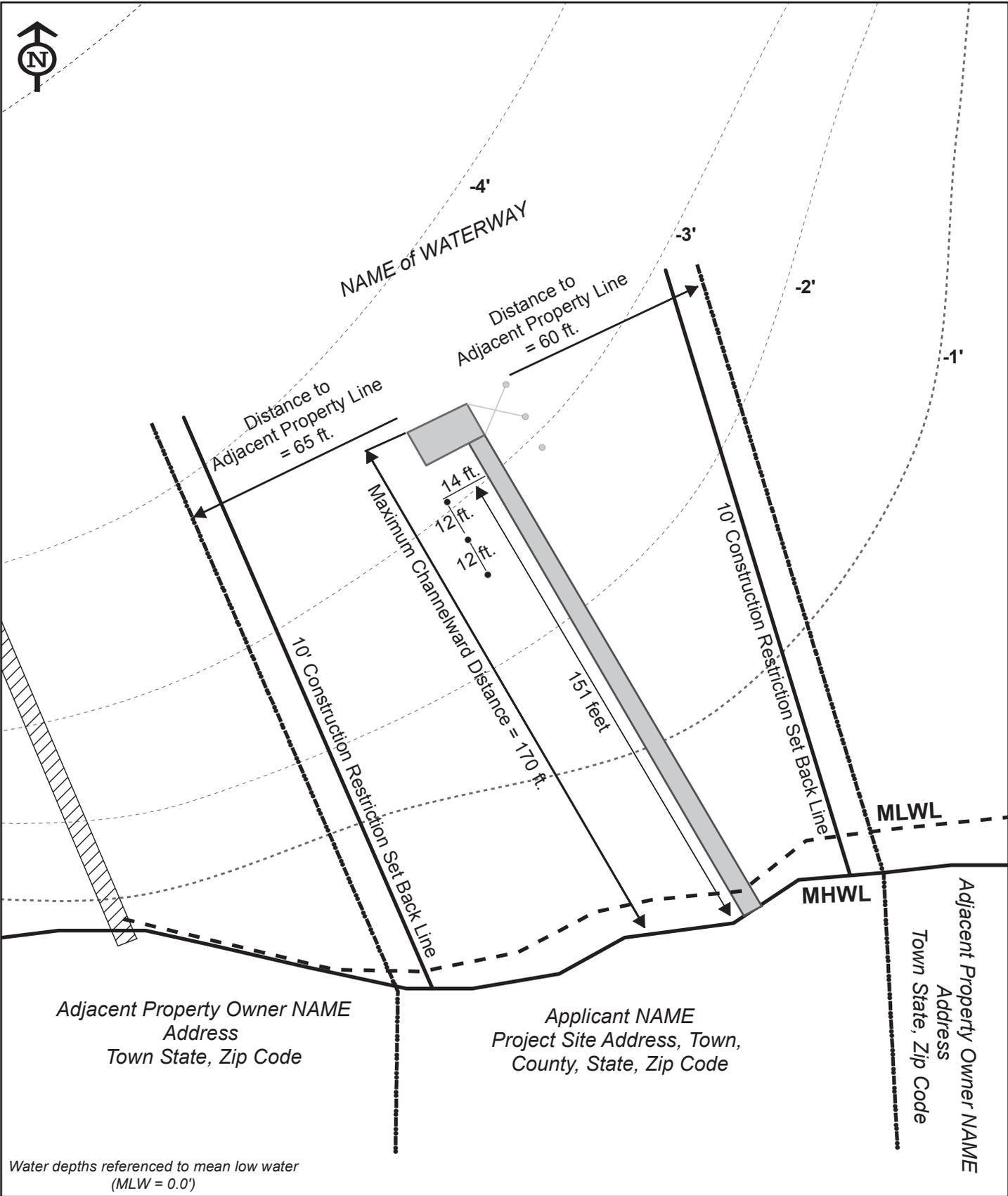


1 inch = 40 feet

Proposed Project for:
Applicant NAME
Mailing Address, Town, County, State, Zip Code

- Existing Structure
- Proposed Structure

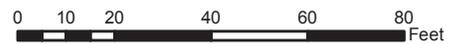
DATE, Page X of Y



Existing Conditions with Proposed Mooring Piles

Project: Proposed mooring piles on an existing pier

Proposed Project for:
Applicant NAME
Mailing Address, Town, County, State, Zip Code

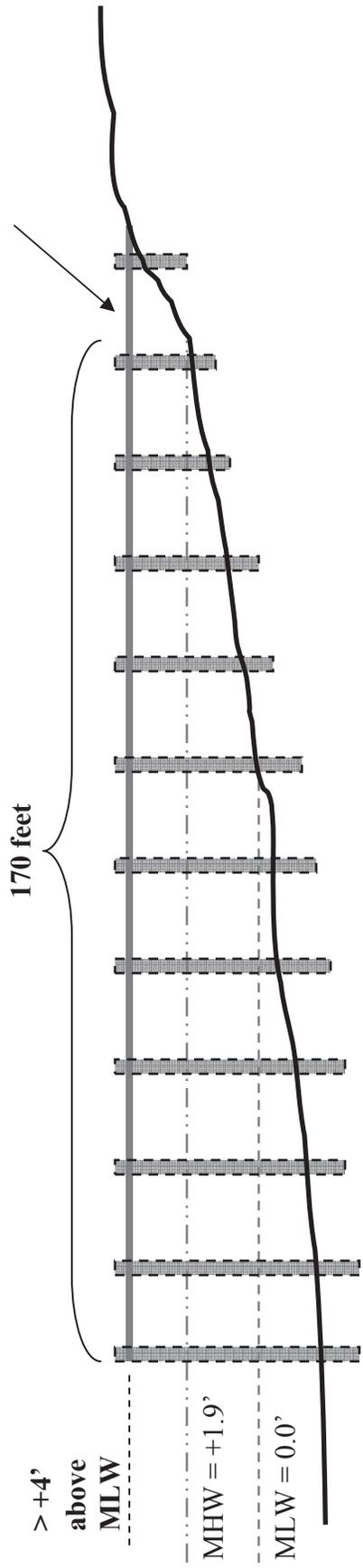


1 inch = 40 feet

- Existing Structure
- Proposed Structure

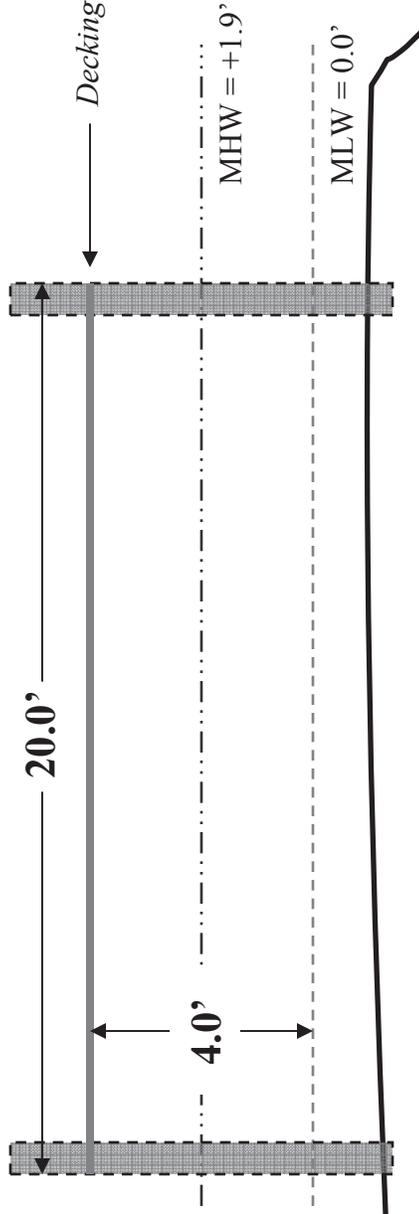
DATE, Page X of Y

Existing Pier with Proposed Platform



Proposed Fixed Platform

Platform Dimension =
20' wide by 10' long
Minimum Height above
MLW = 4.0'



Platform on Existing Pier Project

Proposed Project Cross-section for:
Applicant Name
Mailing Address, Town, County, State