

# JOINT FEDERAL/STATE APPLICATION FOR THE ALTERATION OF ANY FLOODPLAIN, WATERWAY, TIDAL OR NONTIDAL WETLAND IN MARYLAND

## FOR AGENCY USE ONLY

Application Number \_\_\_\_\_ Date Determined Complete \_\_\_\_\_  
Date Received by State \_\_\_\_\_ Date(s) Returned \_\_\_\_\_  
Date Received by Corps \_\_\_\_\_  
Type of State permit needed \_\_\_\_\_ Date of Field Review \_\_\_\_\_  
Type of Corps permit needed \_\_\_\_\_ Agency Performed Field Review \_\_\_\_\_

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- Please submit 1 original and 4 copies of this form, required maps and plans to the Wetlands and Waterways Program as noted on the last page of this form.
- Any application which is not completed in full or is accompanied by poor quality drawings may be considered incomplete and result in a time delay to the applicant.

Please check one of the following:

RESUBMITTAL: \_\_\_\_\_ APPLICATION AMENDMENT: \_\_\_\_\_ MODIFICATION TO AN EXISTING PERMIT: \_\_\_\_\_  
JURISDICTIONAL DETERMINATION ONLY \_\_\_\_\_ APPLYING FOR AUTHORIZATION \_\_\_\_\_  
PREVIOUSLY ASSIGNED NUMBER (RESUBMITTALS AND AMENDMENTS) \_\_\_\_\_  
DATE \_\_\_\_\_

### 1. APPLICANT INFORMATION:

#### APPLICANT NAME:

A. Name: \_\_\_\_\_ B. Daytime Telephone: \_\_\_\_\_  
C. Company: \_\_\_\_\_ D. Email Address: \_\_\_\_\_  
E. Address: \_\_\_\_\_  
F. City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

#### AGENT/ENGINEER INFORMATION:

A. Name: \_\_\_\_\_ B. Daytime Telephone: \_\_\_\_\_  
C. Company: \_\_\_\_\_ D. Email Address: \_\_\_\_\_  
E. Address: \_\_\_\_\_  
F. City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

#### ENVIRONMENTAL CONSULTANT:

A. Name: \_\_\_\_\_ B. Daytime Telephone: \_\_\_\_\_  
C. Company: \_\_\_\_\_ D. Email Address: \_\_\_\_\_  
E. Address: \_\_\_\_\_  
F. City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

#### CONTRACTOR (If known):

A. Name: \_\_\_\_\_ B. Daytime Telephone: \_\_\_\_\_  
C. Company: \_\_\_\_\_ D. Email Address: \_\_\_\_\_  
E. Address: \_\_\_\_\_  
F. City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

#### PRINCIPAL CONTACT:

A. Name: \_\_\_\_\_ B. Daytime Telephone: \_\_\_\_\_  
C. Company: \_\_\_\_\_ D. Email Address: \_\_\_\_\_  
E. Address: \_\_\_\_\_  
F. City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**2. PROJECT DESCRIPTION**

**a. GIVE WRITTEN DESCRIPTION OF PROJECT:**

Has any portion of the project been completed?  Yes  No If yes, explain \_\_\_\_\_

Is this a residential subdivision or commercial development?  Yes  No  
 If yes, total number of acres on property \_\_\_\_\_ acres

**b. ACTIVITY:** Check all activities that are proposed in the wetland, waterway, floodplain, and nontidal wetland buffer as appropriate.

- A.  filling
- B.  dredging
- C.  excavating
- D.  flooding or impounding water
- E.  draining
- F.  grading
- G.  removing or destroying vegetation
- H.  building structures

Area for item(s) checked: Wetland \_\_\_\_\_ (sq. ft.) Buffer (Nontidal Wetland Only) \_\_\_\_\_ (sq. ft.)  
 Expanded Buffer (Nontidal Wetland Only) \_\_\_\_\_ (sq. ft.)

Area of stream impact \_\_\_\_\_ (sq. ft.)  
 Length of stream affected \_\_\_\_\_ (linear feet)

**c. TYPE OF PROJECTS:** Project Dimensions

For each activity, give overall length and width (in feet), in columns 1 and 2. For multiple activities, give total area of disturbance in square feet in column 3. For activities in tidal waters, give maximum distance channelward (in feet) in column 4. For dam or small ponds, give average depth (in feet) for the completed project in column 5. Give the volume of fill or dredged material in column 6.

	Length h (Ft.) 1	Width (Ft.) 2	Area Sq. Ft. 3	Maximum/Average Channelward Encroachment 4	Pond Depth 5	Volume of fill/dredge material (cubic yards) below MHW or OHW 6
A. <input type="checkbox"/> Bulkhead	_____	_____	_____	_____	_____	_____
B. <input type="checkbox"/> Revetment	_____	_____	_____	_____	_____	_____
C. <input type="checkbox"/> Vegetative Stabilization	_____	_____	_____	_____	_____	_____
D. <input type="checkbox"/> Gabions	_____	_____	_____	_____	_____	_____
E. <input type="checkbox"/> Groins	_____	_____	_____	_____	_____	_____
F. <input type="checkbox"/> Jetties	_____	_____	_____	_____	_____	_____
G. <input type="checkbox"/> Boat Ramp	_____	_____	_____	_____	_____	_____
H. <input type="checkbox"/> Pier	_____	_____	_____	_____	_____	_____
I. <input type="checkbox"/> Breakwater	_____	_____	_____	_____	_____	_____
J. <input type="checkbox"/> Repair & Maintenance	_____	_____	_____	_____	_____	_____
K. <input type="checkbox"/> Road Crossing	_____	_____	_____	_____	_____	_____
L. <input type="checkbox"/> Utility Line	_____	_____	_____	_____	_____	_____
M. <input type="checkbox"/> Outfall Construction	_____	_____	_____	_____	_____	_____
N. <input type="checkbox"/> Small Pond	_____	_____	_____	_____	_____	_____
O. <input type="checkbox"/> Dam	_____	_____	_____	_____	_____	_____
P. <input type="checkbox"/> Lot Fill	_____	_____	_____	_____	_____	_____
Q. <input type="checkbox"/> Building Structures	_____	_____	_____	_____	_____	_____
R. <input type="checkbox"/> Culvert	_____	_____	_____	_____	_____	_____
S. <input type="checkbox"/> Bridge	_____	_____	_____	_____	_____	_____
T. <input type="checkbox"/> Stream Channelization	_____	_____	_____	_____	_____	_____
U. <input type="checkbox"/> Parking Area	_____	_____	_____	_____	_____	_____
V. <input type="checkbox"/> Dredging	_____	_____	_____	_____	_____	_____

W.  1. \_\_\_\_\_ New  2. \_\_\_\_\_ Maintenance  3. \_\_\_\_\_ Hydraulic  4. \_\_\_\_\_ Mechanical  
 Other (explain) \_\_\_\_\_

**d. PROJECT PURPOSE:** Give brief written description of the project purpose:

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**3. PROJECT LOCATION:**

**a. LOCATION INFORMATION:**

A. County: \_\_\_\_\_ B. City: \_\_\_\_\_ C. Name of waterway or closest waterway \_\_\_\_\_

D. State stream use class designation: \_\_\_\_\_

E. Site Address or Location: \_\_\_\_\_

F. Directions from nearest intersection of two state roads: \_\_\_\_\_

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G. Is your project located in the Chesapeake Bay Critical Area (generally within 1,000 feet of tidal waters or tidal wetlands)?:  
\_\_\_\_\_ Yes \_\_\_\_\_ No

H. County Book Map Coordinates (Alexandria Drafting Co.); Excluding Garrett and Somerset Counties:  
Map: \_\_\_\_\_ Letter: \_\_\_\_\_ Number: \_\_\_\_\_ (to the nearest tenth)

I. FEMA Floodplain Map Panel Number (if known): \_\_\_\_\_

J. 1. \_\_\_\_\_ latitude 2. \_\_\_\_\_ longitude

**b. ACTIVITY LOCATION:** Check one or more of the following as appropriate for the type of wetland/waterway where you are proposing an activity:

A. _____ Tidal Waters	F. _____ 100-foot buffer (nontidal wetland of special State concern)	H. _____ 100-year floodplain (outside stream channel)
B. _____ Tidal Wetlands	G. _____ In stream channel	I. _____ River, lake, pond
C. _____ Special Aquatic Site (e.g., mudflat, vegetated shallows)	1. _____ Tidal 2. _____ Nontidal	J. _____ Other (Explain) _____ _____
D. _____ Nontidal Wetland		
E. _____ 25-foot buffer (nontidal wetlands only)		

**c. LAND USE:**

A. Current Use of Parcel Is: 1. \_\_\_\_\_ Agriculture: Has SCS designated project site as a prior converted cropland?  
\_\_\_\_\_ Yes \_\_\_\_\_ No 2. \_\_\_\_\_ Wooded 3. \_\_\_\_\_ Marsh/Swamp 4. \_\_\_\_\_ Developed  
5. \_\_\_\_\_ Other \_\_\_\_\_

B. Present Zoning Is: 1. \_\_\_\_\_ Residential 2. \_\_\_\_\_ Commercial/Industrial 3. \_\_\_\_\_ Agriculture 4. \_\_\_\_\_ Marina 5. \_\_\_\_\_ Other

C. Project complies with current zoning \_\_\_\_\_ Yes \_\_\_\_\_ No

**THE FOLLOWING INFORMATION IS REQUIRED BY THE STATE (blocks 4-7):**

**4. REDUCTION OF IMPACTS:** Explain measures taken or considered to avoid or minimize wetland losses in F. Also check Items A-E if any of these apply to your project.

A. \_\_\_\_\_ Reduced the area of disturbance

B. \_\_\_\_\_ Reduced size/scope of project

C. \_\_\_\_\_ Relocated structures

D. \_\_\_\_\_ Redesigned project

E. \_\_\_\_\_ Other \_\_\_\_\_

F. Explanation \_\_\_\_\_

**Describe reasons why impacts were not avoided or reduced in Q. Also check Items G-P that apply to your project.**

- |   |  |                                      |
|---|--|--------------------------------------|
| G. _____ Cost                           | K. _____ Parcel size                           | N. _____ Safety/public welfare issue |
| H. _____ Extensive wetlands on site     | L. _____ Other regulatory requirement          | O. _____ Inadequate zoning           |
| I. _____ Engineering/design constraints | M. _____ Failure to accomplish project purpose | P. _____ Other _____                 |
| J. _____ Other natural features         |  |                                      |

Q. Description \_\_\_\_\_

**5. LETTER OF EXEMPTION:** If you are applying for a letter of exemption for activities in nontidal wetlands and/or their buffers, explain why the project qualifies:

- |  |   |
|--|---|
| A. _____ No significant plant or wildlife value and wetland impact | B. _____ Repair existing structure/fill |
| 1. _____ Less than 5,000 square feet                               | C. _____ Mitigation Project             |
| 2. _____ In an isolated nontidal wetland less than 1 acre in size  | D. _____ Utility Line                   |
| E. Other (explain) _____   | 1. _____ Overhead                       |
|  | 2. _____ Underground                    |

F. \_\_\_\_\_ Check here if you are **not** applying for a letter of exemption.

**IF YOU ARE APPLYING FOR A LETTER OF EXEMPTION, PROCEED TO BLOCK 11**

**6. ALTERNATIVE SITE ANALYSIS:** Explain why other sites that were considered for this project were rejected in M. Also check any items in D-L if they apply to your project. **(If you are applying for a letter of exemption, do not complete this block):**

- |                 |                      |                          |
|-----------------|----------------------|--------------------------|
| A. _____ 1 site | B. _____ 2 - 4 sites | C. _____ 5 or more sites |
|-----------------|----------------------|--------------------------|
- Alternative sites were rejected/not considered for the following reason(s):
- |  |   |                      |
|--|---|----------------------|
| D. _____ Cost                                | H. _____ Greater wetlands impact        | L. _____ Other _____ |
| E. _____ Lack of availability                | I. _____ Water dependency               | _____                |
| F. _____ Failure to meet project purpose     | J. _____ Inadequate zoning              | _____                |
| G. _____ Located outside general/market area | K. _____ Engineering/design constraints | _____                |
- M. Explanation: \_\_\_\_\_

**7. PUBLIC NEED:** Describe the public need or benefits that the project will provide in F. Also check Items in A-E that apply to your project. **(If you are applying for a letter of exemption, do not complete this block):**

- |                   |   |                      |
|-------------------|---|----------------------|
| A. _____ Economic | C. _____ Health/welfare                   | E. _____ Other _____ |
| B. _____ Safety   | D. _____ Does not provide public benefits | _____                |
- F. Description \_\_\_\_\_

**8. OTHER APPROVALS NEEDED/GRANTED:**

A. Agency	B. Date Sought	C. Decision		D. Decision Date	E. Other Status
		1. Granted	2. Denied		
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

**9. MITIGATION PLAN:** Please provide the following information:

- a. Description of a monetary compensation proposal, if applicable (for **state requirements** only). Attach another sheet if necessary. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- b. Give a brief description of the proposed mitigation project. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- c. Describe why you selected your proposed mitigation site, including what other areas were considered and why they were rejected. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- d. Describe how the mitigation site will be protected in the future. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**10. HAVE ADJACENT PROPERTY OWNERS BEEN NOTIFIED?:** A. \_\_\_\_\_ Yes B. \_\_\_\_\_ No

Provide names and mailing addresses below (Use separate sheet, if necessary):

- a. \_\_\_\_\_
  - b. \_\_\_\_\_
  - c. \_\_\_\_\_
- \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**11. HISTORIC PROPERTIES:** Is your project located in the vicinity of historic properties? (For example: structures over 50 years old, archeological sites, shell mounds, Indian or Colonial artifacts). Provide any supplemental information in Section 13.

A. \_\_\_\_\_ Yes B. \_\_\_\_\_ No C. \_\_\_\_\_ Unknown

**12. ADDITIONAL INFORMATION:** Use this space for detailed responses to any of the previous items. Attach another sheet if necessary:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Check box if data is enclosed for any one or more of the following (see checklist for required information):

- A.  Soil borings  
B.  Wetland data sheets  
C.  Photographs  
D.  Field surveys  
E.  Alternate site analysis  
F.  Market analysis  
G.  Site plan  
H.  Avoidance and minimization analysis  
I.  Other (explain) \_\_\_\_\_

**CERTIFICATION:**

I hereby designate and authorize the agent named above to act on my behalf in the processing of this application and to furnish any information that is requested. I certify that the information on this form and on the attached plans and specifications is true and accurate to the best of my knowledge and belief. I understand that any of the agencies involved in authorizing the proposed works may request information in addition to that set forth herein as may be deemed appropriate in considering this proposal. I certify that all Waters of the United States have been identified and delineated on site, and that all jurisdictional wetlands have been delineated in accordance with the Federal Manual for Identifying and Delineating Jurisdictional Wetlands. I grant permission to the agencies responsible for authorization of this work, or their duly authorized representative, to enter the project site for inspection purposes during working hours. I will abide by the conditions of the permit or license if issued and will not begin work without the appropriate authorization. I also certify that the proposed works are consistent with Maryland's Coastal Zone Management Plan. I understand that none of the information contained in the application form is confidential and that I may request that additional required information be considered confidential under applicable laws. I further understand that failure of the landowner to sign the application will result in the application being deemed incomplete.

LANDOWNER MUST SIGN: \_\_\_\_\_ DATE: \_\_\_\_\_

**WHERE TO MAIL APPLICATION**

Maryland Department of the Environment  
Water Management Administration  
Regulatory Services Coordination Office  
1800 Washington Boulevard, Suite 430  
Baltimore, Maryland 21230  
Telephone: (410) 537-3762  
1-800-876-0200

**BEFORE YOU MAIL... DON'T FORGET...**

- **SIGN AND DATE THE APPLICATION. THE LANDOWNER MUST SIGN.**
- **FIVE (5) COPIES OF ALL DOCUMENTS (APPLICATION, PLANS, MAPS, REPORTS, ETC.) MUST BE RECEIVED TO BEGIN OUR REVIEW.**
- **INCLUDE FIVE COPIES OF A VICINITY MAP (LOCATION MAP) WITH THE PROJECT SITE PINPOINTED.**
- **SEND AN APPLICATION FEE OF \$750 ALONG WITH A COPY OF THE FIRST PAGE OF THE APPLICATION TO MARYLAND DEPARTMENT OF THE ENVIRONMENT, P.O. BOX 2057, BALTIMORE, MD 21203-2057. PLEASE REFER TO OUR WEBSITE <http://www.mde.state.md.us/wetlands> FOR FURTHER INSTRUCTIONS.**

**SAMPLE PLANS MAY BE OBTAINED BY PHONE (1-800-876-0200)  
OR E-MAIL [acunabaugh@mde.state.md.us](mailto:acunabaugh@mde.state.md.us).**

## SUPPLEMENTARY INFORMATION TO BE INCLUDED ON PLANS, DRAWINGS, OR VICINITY MAPS

In addition to the information indicated on the previous pages, you should include the following on the 8 1/2 x 11 site plans and any blueprints you have submitted:

1. Delineation of any wetland buffers or expanded buffers, clearly marked and differentiated.
2. Location of mitigation area, if proposed on the same site as the project.

Note: If you are proposing a complex project you may wish to submit engineering blueprints of your project with the application form to expedite review.

Mitigation Location Map: If you are proposing that nontidal wetland mitigation be done at a different location than the proposed project, you should submit a map showing the location of the mitigation site in relation to the proposed nontidal wetland losses.

### WETLAND DELINEATION

Wetlands should be identified according to methods described in the publication Federal Manual Identifying and Delineating Jurisdictional Wetlands. Copies of the manual may be obtained by calling the U. S. Government Printing Office at 202-783-3238 and requesting document #024-010-00-683-8 at a cost of \$7.50. Wetlands must be shown on all plans submitted with the application. All wetlands on site must be delineated and shown on the overall site plan. 8½ x 11 inch plans with topography showing relation of the wetlands and project impacts must be submitted. Copies of the wetland reports and data sheets used in making the determination be included with your application submittal.

### Regulatory Agencies

#### Federal Permits

U.S. Army Corps of Engineers  
Baltimore District  
Attention: CENAB-OP-R  
P. O. Box 1715  
Baltimore, MD 21203-1715  
Telephone: (410) 962-3670

#### Coastal Zone Consistency Statement

MD Dept. of the Environment  
Water Management Administration  
Wetlands and Waterways Program  
1800 Washington Blvd, Ste 430  
Baltimore, MD 21230  
Telephone: (410) 537-3745

#### State Authorizations

MD Dept. of the Environment  
Water Management Administration  
Tidal Wetlands Division  
1800 Washington Blvd, Ste 430  
Baltimore, MD 21230  
Telephone: (410) 537-3837

MD Dept. of the Environment  
Water Management Administration  
Nontidal Wetlands and Waterways  
Division  
1800 Washington Blvd, Ste 430  
Baltimore, MD 21230  
Telephone: (410) 537-3768