



STATE OF MARYLAND
BOARD OF WATERWORKS AND WASTE SYSTEMS OPERATORS
MINUTES OF THE MEETING HELD ON:
Thursday, June 21, 2018 At
Howard County Bureau of Utilities, Columbia, MD

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3 MISSION OF THE MARYLAND BOARD OF WATERWORKS & WASTE SYSTEMS OPERATORS
4 The Treatment Systems that provide drinking water for our citizens and handle the wastes generated by
5 our daily activities play an important role in protecting Public Health and the Environment of Maryland.
6 Through the Certification Program established by State Law, the “Board of Waterworks and Waste
7 Systems Operators” sets the education, experience and examination standards for Operators and
8 Superintendents who work in these vital systems.
9 *****

10
11 **BOARD MEMBERS PRESENT**
William Shreve Joseph Johnson
Joe Haxton Dr. Russell Kelley
Bruce Darner
Dee Settar

12
13 **LIASONS & STAFF PRESENT**
14 Neil Winner Board Staff
15 Stephanie Brown Board Staff
16 Martin Fuhr Board Staff
17 Pam Franks Board Staff
18 Aris Evia Board Counsel
19 Scott Harmon CWEA Liaison
20 Jay Price AWWA Liaison

21
22 **Guests**
23 Ed Hogan TRE Committee

24
25 **Not Present**
26 Dominic Deludos Board Member
27 Nancy Hausrath Board Member
28 Jack Bowen MRWA Liaison
29 Hiram Tanner CWEA Liaison
30 Burt Curry WEF Liaison
31 Karen Brandt MCET Liaison

32
33 **01. CALL TO ORDER**
34 Board Chairman called the meeting to order at 10:01 AM.

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36 **02. AGENDA REVIEW AND ADOPTION OF PROPOSED MEETING AGENDA**
37 It was moved by Joseph Johnson and seconded by Dr. Russell Kelley to adopt the proposed meeting
38 agenda as amended. Motion carried.

39 **03. REVIEW AND APPROVAL OF PRIOR MEETING MINUTES**

40 Board Members reviewed the May 21, 2018 draft meeting minutes. After review, it was moved by Dr.
41 Russell Kelley and seconded by Joseph Johnson to approve the minutes, as amended with the necessary
42 corrections completed. Motion carried.

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44 **04. BOARD CHAIRMAN'S COMMENTS**

45 Board Chairman thanked Board Members and Liaisons for attending today's meeting.

46
47 **05. SECRETARY'S REPORT**

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49 **A. Report on Board's Administrative Activities**

50 As of May 31, 2018, appropriations for fiscal year 2018 are \$219,074.00. Expenses are
51 \$240,941.52, revenue is \$170,560.00 and the encumbrance is \$13,160.00. Neil Winner
52 gave a breakdown of appropriations and expenses for fiscal year 2014 through 2018 YTD.

53
54 **B. Sunset Review**

55 Neil Winner discussed letter from the Department of Legislative Services regarding the
56 Board's sunset. The Department of Legislative Services will be conducting a preliminary
57 evaluation of the Waterworks and Waste Systems Operators Board, the results of which
58 will be reported to the Legislative Policy Committee this fall. The goal will be to provide
59 enough information to waive the Board from a full (in-depth) evaluation.

60
61 **C. Report on Examination Results**

- 62 1. Please refer to Attachment A.
- 63 2. The Board staff gave year to date percentages of operators taking exams stating an
64 overall 38.75% pass rate for the month of May 2018. As of May 31, 2018 299 exams
65 have been taken for a monthly average of 60. Board suggested looking into hosting
66 more on-line computer based exams; based on overall pass/fail rate for operators taking
67 on-line exams verses paper exams.

68
69 **D. Board Appointments**

70 Current applications were reviewed by the Water and Science Administration and
71 forwarded to the next step in review process. Partha Tallapragada has submitted an
72 application for Board membership and will be serving as interim representative for MES on
73 the Board of Waterworks and Waste Systems Operators, replacing Douglas Myers who has
74 retired from (MES) Maryland Environmental Service.

75
76 **06. REVIEW OF APPLICATIONS**

- 77
78 1. **William Evans:** Mr. Evan's request for Reciprocity from the April 19, 2018 Board Meeting was
79 reviewed for a second time due to previously not meeting the three year experience requirements
80 of the Maryland Class 4 Water Treatment Operator Certification. The Board requested
81 clarification of his experience. Joseph Haxton moved to grant Mr. Evans Reciprocity for the
82 Class 4 Water Treatment Operator Certification, and was seconded by Joseph Johnson.
- 83
84 2. **Peter Juzyk:** Mr. Juzyk requested Reciprocity from Pennsylvania for the Maryland Class 5
85 Wastewater Treatment and Class 2 Wastewater Collection Operator Certifications. The plant that
86 he is employed at in MD is classified as Class 5A Wastewater Treatment. In his request, Mr.
87 Juzyk provided no information that he had obtained experience in Enhanced Nitrogen Removal

88 (ENR) in Pennsylvania. It was moved by Joseph Haxton and seconded by Joseph Johnson to
89 grant Mr. Juzyk Reciprocity for the Class 5 Wastewater Treatment and Class 2 Wastewater
90 Collection Operator Certification. If he is able to show he obtained experience in ENR, then he
91 may be granted Reciprocity for the Class A Wastewater Treatment Operator Certification. If not,
92 he must apply for the Temporary (OIT) Certification for Class A Wastewater Treatment, obtain
93 the required experience and pass the Class A exam.

- 94
95 3. **Wayne Gleason:** Requested Education Substitution towards his Class 2 Wastewater Collection
96 Operator Certification. Board Staff recommended Mr. Gleason be granted one year of Education
97 Substitution towards his Operator experience requirement. Joseph Johnson moved to accept
98 Board Staff's recommendation and was seconded by Joe Haxton. Motion carried.
99

100 **07. COMMITTEE REPORTS**

101 **A. Training Review and Evaluation (TRE) Committee**

102 The TRE Committee did not have a quorum for the June 13, 2018 Committee Meeting. The
103 Board reviewed and approved a portion of the training classes that had deadlines that the
104 sponsors and applicants needed to meet in order to maintain their conference contracts or to
105 renew their operator certifications. A make-up TRE Committee meeting has been scheduled
106 for Monday, July 9, 2018 at Anne Arundel County Operations & Maintenance in
107 Millersville. The rest of the training classes will be reviewed at this meeting and
108 recommended to the Board for their official approval at the July 19, 2018 Board Meeting.
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110

111 **08. ON-GOING BUSINESS**

112 **A. Operator Certification Process**

113 The Board discussed forming two sub-committees to review the new ABC standardized
114 exams: one for water treatment and distribution; and one for wastewater treatment and
115 collection. The goal will be to clearly state the objectives and potential benefits of
116 switching from Maryland customized exams to the ABC standardized exams, and the
117 potential changes that would need to be made for this switch to occur. Neil Winner
118 suggested setting up Doodle Poll for Board members to choose their sub-committee
119 preference.
120
121

122 **B. ABC Exam Process Follow-up**

123 Neil Winner to follow-up on Board's requests for objectives from the committees.
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125 **9. NEW BUSINESS**

- 126 A. None to report.
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128 **10. DISCUSSION WITH BOARD LIAISONS AND GUESTS**

- 129
130 A. Bruce Darner reported that Anthony Rocco was awarded a WWOA Scholarship for
131 Licensed Operators.
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133 **11. ADJOURNMENT**

134
135 Joe Johnson moved to adjourn the meeting at 12:15 P.M. The next meeting will be held on **July 19, 2018,**
136 **10:00 A.M., at Anne Arundel county Operations & Maintenance, Millersville, MD 21108.**