

# MARYLAND STATE BOARD OF WELL DRILLERS

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## Minutes of Open Meeting January 25, 2017

### Board Members Present

Hahns Hairston – Board Chairman  
David B. Hartman – Southern MD  
Robert Peoples – MDE  
Heather Quinn – DNR

### Board Members Absent

John Shannahan  
Wayne Caswell  
Larry Brenneman

### Staff Present

Elaine Nolen – Executive Director  
Kristen DeWire, Esq. – Board Counsel  
John Boris - MDE

### Call to Order

Board Chairman Hairston called the meeting to order in the Aeris Conference Room at 9:13 am.

### Review and Adoption of Proposed Meeting Agenda

Chairman Hairston presented the proposed agenda for approval and asked for any corrections. A motion to approve the proposed meeting agenda with corrections and updates was made by Ms. Quinn and seconded by Mr. Peoples. Motion carried.

### Review of Draft Meeting Minutes

Chairman Hairston presented the draft minutes of the November 23, 2016 meeting for approval and asked for any corrections. A motion to approve the proposed meeting agenda with corrections and updates was made by Mr. Hartman and seconded by Mr. Peoples. Motion carried.

### Director's Report

1. **Expense Reports** – Ms. Nolen provided expense reports to those present.

2. **Revenues and Expenditures** – As of December 31, 2016:

a. Appropriation FY 2017	\$78,785.00
b. Expenses	\$48,846.26
c. Revenue	\$12,940.00
d. Encumbrance	\$ 398.00

3. **Apprenticeship update** – Ms. Nolen reported that

- a. 21 letters were sent to licensees whose apprenticeship is currently past the 5 year timeframe notifying them that they would not receive renewal form.
- b. Phone calls were made to 4 licensees whose apprenticeship will expire before June 1, 2017 to let them know they will not receive renewal forms.
- c. 29 licensees will be able to renew their apprenticeships, but they will expire before 6/1/19. The date of the end of the apprenticeship will be printed on the license. Apprentice Well Drillers will be converted to Well Rig Operators and issued a new license. Apprentice Pump Installers and Apprentice Water Conditioner Installers licenses will expire. Ms. Nolen will include with the licenses a letter explaining the process and copy the licensees employer.

**Ongoing Business**

1. Continuing Education requests –

<b>Organization</b>	<b>Name of Course</b>	<b>Location</b>	<b>Dates</b>	<b>Approved Hours</b>
MCET	Chlorination Technology	AA Co	4/6/17	7
MCET	Concepts of Drinking Water Treatment	MCET	5/2/17	7
MCET	Groundwater Treatment Options	AA Co	5/23/17	7
MCET	Ultraviolet Disinfection	Wor-Wic	5/23/17	7
MCET	Water Storage, Distribution and Pumps	MCET	2/23/17	7
PGWA	2017 Winter Conference	Grantville, PA	1/26/17	4
PGWA	2017 Winter Conference	Grantville, PA	1/27/17	6
University of Florida, Treeo Center	Backflow Prevention, Repair & Maintenance & Certification - 3 Days	Gainsville, FL	11/16 - 18/2016	17
Goulds	VFD - Variable Frequency Drives	e-learning	various	2
CEU Plan - www.ceuplan.com	Water Purification	online	various	2
CEU Plan - www.ceuplan.com	Basic Microbiology Part 1	online	various	1
CEU Plan - www.ceuplan.com	Basic Microbiology Part 2	online	various	2
CEU Plan - www.ceuplan.com	Arsenic Rule	online	various	1

CEU Plan - www.ceuplan.com	Backflow Prevention - Introduction	online	various	1
Delaware Technical Community College	Electrical Blueprint Reading for Operators	Georgetown DE	12/2/16	7
Delaware Technical Community College	Water Supply Hydrology, Sources and Water Conservation	Georgetown DE	3/8/16	7
Delaware Technical Community College	Excavation Safety	Georgetown DE	3/28/16	6
Milby	Well Pump & Chemical Feed Pump Training	Edgewater MD	1/29/17	4

The motion to approve all the courses above was made by Mr. Peoples and seconded by Mr. Hartman. The motion carried. The All Star courses discussed at the previous meeting were removed from the list Ms. Nolen will provide login information to Mr. Hartman, who will take several All-Star courses which have been submitted for CE credit review and will report back to the Board.

Ms Nolen pointed out that the yellow Verification of Attendance cards are in electronic format on the Board web page to give licensees the option to print them out.

2. Discussion of applicant's request to substitute education for experience – a motion was made to accept the bachelor's degree in biology to substitute for 2 years apprentice experience. The motion was made by Ms. Quinn and seconded by Mr. Hartman. If Mr. Thropp submits an application with proper signature documenting supervision with his Apprentice Water Conditioner Installer license application, once he passes the other exam and pays the licensing fees he will be fully licensed.
3. Status of previously reviewed violations
  - a. Mr. Bischoff – document to be signed today
  - b. Mr. Harley – letter is in process
  - c. Mr. Hill – letter is in process
  - d. Mr. Wood is in compliance now
  - e. Mr. Kiehne and Mr. Lankford – letters will be drafted by Ms. Nolen.

### **New Business**

1. Licenses issued since the November, 2016 meeting is 16.
2. The February 1, 2017 exam roster distributed for review. Ms. Nolen will provide experience information for each applicant who passed the examination at next meeting prior to formal approval.
3. New Violations:

- a. Tim Seward dated January 14, 2017 for three well permits. Licensee is back in compliance.
  - b. Joseph Borrell dated November 14, 2014 is not in compliance for one well.
4. Complaints – two consumer complaints were submitted to the Board via email. The Board discussed both and it was determined that because there were no violations, Ms. Nolen is to reply to both and refer them to the Maryland Attorney General’s office and Better Business Bureau.

### **Industry Correspondence/State of the Industry**

1. The Maryland Delaware Water Well Association meeting is upcoming, February 9 and 10 in Annapolis.
2. Mr. Boris received an email from a licensed well driller asking the question that if a well driller drills a well and installs casing, then leaves the property and someone else grades so the well is no longer 8” above grade, can someone else extend the casing? Ensuing discussion determined that a properly licensed person needs to finish the well, or the license may be compromised.

### **Adjournment**

The motion to adjourn was made by Mr. Hartman and seconded by Mr. Peoples. The motion passed at 11:54.