Schedule Reinspection
(by the same Inspector who scheduled the orginal one)

INSPECTIONS AND
CERTIFICATIONS
Schedule an Inspection and Create Certificates and
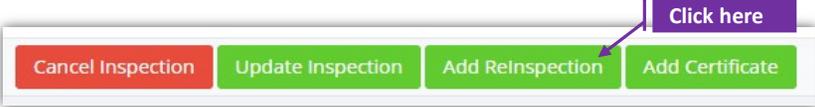Forms.

Click here
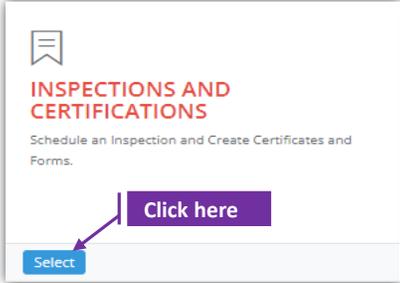
Select

Set-1: Steps

➤ Click 'Select' button in 'INSPECTIONS AND CERTIFICATIONS' tile on the dashboard.
   • Users having MDE Admin / Inspector / Supervisor roles will have the access.
➤ Idenitfy and click on the original/first/ Inspection schedule ID - '**Schedule ID**' for which this re-inspection is planned.

Click here

Schedule ID	MDE Tracking ID	Street Number	Street Name	Owner/Manager Name	Provider Name	Inspector Name	Inspection Type	Inspection Date	Certificate Number	Certificate Status	Parent InspectionID	Inspection Status
125	0159387	1625	Cypress	William Hugel	Silver Spring Associates	Bala Vega	Lead Free	10/31/2021 10:52:00 AM	1000008	PASSED	0	Completed

➤ User will land on the inspection schedule page. User can view existing certificate(s), and form(s) if any attached to this original inspection.

☐ Show/Hide Consolidated View				▾
CertificateNumber	ScheduleID	FormType		View
1000005	119	Form B - Visual Inspection		View
1000005	119	Form C - Dust Inspection		View
1000005	119	Form F - Inspection Update		View
1000005	119	Form G - Lead Free Exterior		View

List of Certificates

Certificate Number	Inspection ScheduleID	Inspection Method	Certificate Status	Certificate
1000005	119	Visual and Dust Inspection with Exterior Waiver	PASSED	

➤ Click on the buttin '**Add Reinspection**' and confirm again from the pop-up.

Click here

Cancel Inspection | Update Inspection | Add ReInspection | Add Certificate

➤ Once confirmed, the inspector will land on the list of inspections page where a new schedule-ID for the reinspection is created. This record will have a link to its original inspection under the column **'Parent InspectionID'.**

Re-inspection schedule ID-126

Here, the ScheduleID-126 is a reinspection scheduled to a previous inspection-125 (aka

Schedule ID	MDE Tracking ID	Street Number	Street Name	Owner/Manager Name	Provider Name	Inspector Name	Inspection Type	Inspection Date	Certificate Number	Certificate Status	Parent InspectionID	Inspection Status	Notification Lapse
126	0159387	1625	Cypress	William Hugel	Silver Spring Associates	Bala Vega	Lead Free	10/31/2021 10:52:00 AM			125	Scheduled	Yes
125	0159387	1625	Cypress	William Hugel	Silver Spring Associates	Bala Vega	Lead Free	10/31/2021 10:52:00 AM	1000008	PASSED	0	Completed	Yes

Original or first inspection schedule