Add Lead Free Certificate



Set-1: Steps

Click 'Select' button in 'INSPECTIONS AND CERTIFICATIONS' tile on the dashboard.
 Users having MDE Admin / Inspector / Supervisor roles will have the access.

	n Inspection ificates and Forms.											
hedule Inspec	tion SSW Abati	ment Notification										
st of Schedule I	inspections											
Owner/Mana	ger First Name			Owner/Manager	Last Name				Inspector Contrac	tor/Provider		
First Name				Last Name				Contractor/Provi	ler			
Inspection Ty	pe		Inspection From Dat	Date Inspection To Date			MDE Tracking ID					
Select Inspe	ction Type	~	From Date	To Date				MDE Tracking ID				
Search											Search:	
Search	MDE II Tracking Street ID Numb		Uwner/Manager Name		lî Inspector Ins Name Ty	↓† spection pe	11 Inspection Date	Li Certificate Number	Certificate Status	lî Parent InspectionID	Search:	Notification Lapse

Set-2: Steps

After completing the inspection and when the inspector is ready to add the inspection certificate, navigate to the list of inspections & click on the inspection schedule ID to view the inspection information.

Schedule ID	11	MDE IT Tracking ID	Street 1 Number	Street Name	Owner/Manager	Provider Name
119	С	lick here	11724	REISTERSTOWN	MERCHANTS ASSOCIATES LIMITED PARTNERSHIP	Julius Borat LLC

- Scroll down and click on 'Add Certificate' button.
- Inspector will land on Lead Free certificate page with inspection category set to 'Lead Free' by default.

Dection Home Go To Inspection				
ectionScheduleID : 119				
MDE Tracking ID:	Owner/Manager Name:		Construction Year:	
MDE Tracking ID	MERCHANTS ASSOCIATES LIMITER	D PARTN	1985	
Address: 👽	Unit Number:		Parcel:	
11724 REISTERSTOWN RD			0247	
Inspection Category:	Method:*		Status:*	
Lead Free	Select Certification Method	~	Select Certification Status	~
No. of Pre-1950 Lead Free Units:	No. of Post-1949 Lead Free Units:			
No. of Pre-1950 Lead Free Units	No. of Post-1949 Lead Free Units:			
I certify that I inspected the above listed property	unit on 10/30/2021 12:30:00 PM under Title 6, Subtitle 8 of the	invironment Ar	ticle, Annotated Code of MD.*	
ownload Form-330 Instructions	Form-A Inspection Certificate Disclaimer			

Add Lead Free Certificate

Method:*				
Select Certification M	Status:*			
Select Certification N	Select Certifi	cation Status		
One Time Only Limited Unknown	Select Certifi PASSED FAILED PENDING VOIDED	Cation Status	.ead Free Units:	No. of Post-1949 Lead Free Units:
et-3: Steps				
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Inspector will na			s page & t	he inspection status changes to
Inspection Category: Lead Free		Method:*		~
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spection Category:	Method:		No, cancel please!	Yes, save it!
ead Free	One Time Only	~		
o. of Pre-1950 Lead Free Units:	No. of Post-1949 Lead Free Unit	s:		
	0			

	Go To Inspection				
nspectionScheduleID	: 120 and InspectionCertificateN	Number : 1000003 Download Form	330 Instructions Forn	n-A Inspection Certificate Disclaime	er -
				Construction Year:	
MDE Tracking ID: MDE Tracking ID		Owner/Manager Name: BALTIMORE COUNTY MD		Construction Year:	
		Unit Number:		Parcel:	
Address: 🕈	TOWN RD			0212	
Inspection Category	γ:	Method: One Time Only	~	Status:	~
No. of Pre-1950 Lea	d Free Units:	No. of Post-1949 Lead Free Unit:	2 *		
0		0			
	ted the above listed property unit oporting documents (as require	: on 10/27/2021 1:36:00 PM under Title 6, Sul d)	otitle 8 of the Environment	Article, Annotated Code of MD.	
Document Type		SelectFile			
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Comment					
		Select the for	m:*		
		Select Form			 Add Form
- E	Select the form:*	Select Form			
	Select Form		ual Inspection		
	List of Forms & SSWs	Form C - Dus			
		Form D - Re-		ion	
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	Add/update Lead	Free Certifi	cate details		
Select the form:*					
Select Form	Add Form				
List of Forms & SSWs	Select the form:*				
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	Select Form Form B - Visual Inspe	ection			
Available SSWs to select & add	Form C - Dust Inspec	tion			
No SSWs to select	Form D - Re-Inspection Form E - Lead Free Ir				
	Form F - Inspection U	Jpdate			
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1. Stone					
1: Steps	and continues there	ic a drandau	n to coloct	the forms th	at must
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If there are any exis					
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Select Property Number	Property Address	Supervisor Name	Beginning Date	End Date	Action
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Click on 'Update Ce	rtificate' to save.	Update Cer	tificate		
10: Steps					
Click on 'Processing certificate or the fo	' blue box to view a rms or the supporti			regarding th	e
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