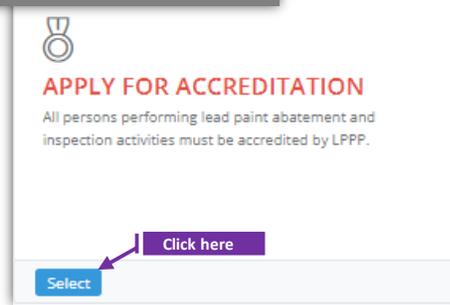


Apply for Training Provider Accreditation

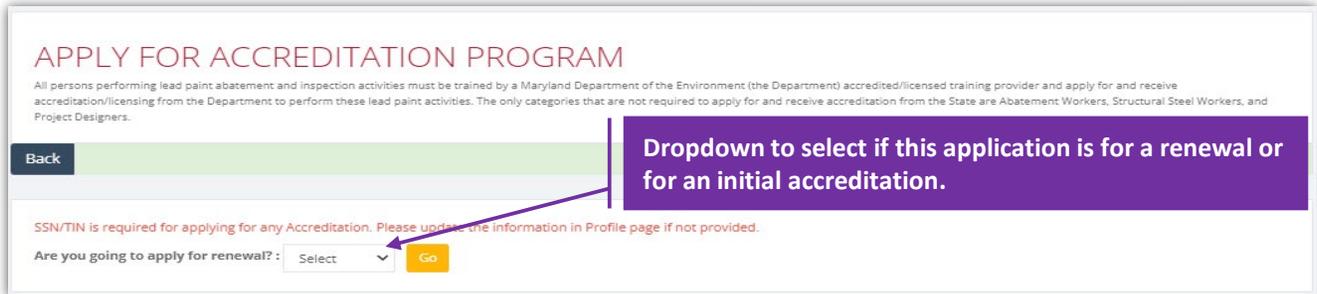
Accreditation Application Type	Accreditation Category
Training Provider Accreditation Application	Training Provider



APPLY FOR ACCREDITATION
All persons performing lead paint abatement and inspection activities must be accredited by LPPP.

Click here

Select



APPLY FOR ACCREDITATION PROGRAM

All persons performing lead paint abatement and inspection activities must be trained by a Maryland Department of the Environment (the Department) accredited/licensed training provider and apply for and receive accreditation/licensing from the Department to perform these lead paint activities. The only categories that are not required to apply for and receive accreditation from the State are Abatement Workers, Structural Steel Workers, and Project Designers.

Back

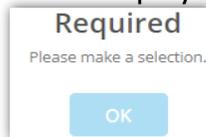
SSN/TIN is required for applying for any Accreditation. Please update the information in Profile page if not provided.

Are you going to apply for renewal?:

Dropdown to select if this application is for a renewal or for an initial accreditation.

Set-1: Steps

- Click 'Select' button in 'APPLY FOR ACCREDITAION' tile from the dashboard.
 - All Users will have access to this tile.
 - Applicant needs to check if SSN is added to the profile as it is required for any individual accreditation applications. Not needed for Contractor Accreditation applications
- User will navigate to a page to choose whether this application is for an Initial accreditation or a renewal. Select accordingly and click 'Go'.
 - Validation error will be displayed if clicked without a selection.



Required
Please make a selection.

OK

Training Provider Accreditation Appl., cntd.,

Accreditation Application Type: Training Provider Accreditation Application

Accreditation Category: Training Provider

Please enter the name of employer/service provider for whom you want to create an accreditation application & select.

Select Category
Training Provider

Set-2: Steps

- Select Training Provider accreditation application type.
- Page refreshes to dynamically update the list of accreditation category.
- Select the category - Training Provider.
- 'Is Renewal' checkbox will be displayed checked or un-checked based on the selection from previous page.

Is Renewal? Is Renewal?

- Enter minimum three consecutive letters from the contractor/employer name.
 - Application will look for the employer(s) of this Authorized User and not in the full data set.
 - If the application is unable to auto-list then most probably this applicant is not added to their employee list. Refer 'Manager Employee' to see how an authorized user can manage employees of an organization/contractor.
- Application will auto-list the full name of the Contractor/Training Provider if identified. Select the employer for whom this license is being applied for.
- Click 'Proceed to create accreditation application'.

Enter minimum 3 consecutive alphabets from the contractor's or the employer's name.

Please enter the name of employer/service provider for whom you want to create an accreditation application & select.
If you are unable to find your employer/contractor/provider then reach out to their contact person to add you as their employee.
We cannot proceed until they add you to their employee list.

Tpr

TPvdr2 B TProvider2Lnm

Proceed to create accreditation application

Employer will be auto-listed to select if identified

Training Provider Accreditation Application Form

Instructions

Fees are non-refundable. Incorporated & Limited Liability Companies shall be registered and in "Good Standing" with the Maryland Department of Assessments & Taxation (SDAT) to be approved. Trade names are to be registered with SDAT. Name Changes require a new application and fee. All applications, including renewals, must be filled out completely. Incomplete, inaccurate, illegible applications may be delayed during processing. **Allow up 90 days for processing from the date your application with applicable fee was received. The Program may email you regarding incomplete applications or if this is an approval of a new Inspection Contractor. DO NOT Email SSN or TAX IDs. Training Provider accreditations are valid for up to two years.**

General Application Information

Full Legal Name of Contractor/Training Provider **SDAT#**

TPrvdr2 B TProvider2Lnm 51252

(if not a company or using a trade name, use your full individual name) (if company or trade name)

Telephone # **Email Address** **Tax ID** **HB935 No Liability**

2983743298 TPrvdr1.lrca@gmail.com XXXXX7439 HB935 No Liability

(Correspondence may be sent to this address) (FEIN or SSN)

Street Address

Street Address / PO Box* **Apartment/Suite/Building#**

311 Gayd Dr 122

City* **State***

Elkridge Maryland

Zip Code* Ext **County**

21045 Harford

Mailing Address

Street Address / PO Box* **Apartment/Suite/Building#**

311 Gayd Dr 122

City* **State***

Elkridge Maryland

Zip Code* Ext **County**

21045 Harford

Set-3: Steps

- Instructions about the fee, and processing information is displayed in '**Instructions**' section.
- '**General Application Information**' section display information regarding the contractor (applicant's) applying the accreditation.
 - Applicant's is auto-populated from the business profile created for the organization/contractor. Refer 'Manager Business Profile' to know how business profile is created by an authorized user.
 - If any information is incorrect or need to be updated, then the authorized user must be informed regarding the changes.
 - Please do not proceed if any information in this section is incorrect.
- '**Application Type**' will display whether this application is for a renewal or for an initial accreditation. For renewals, existing accreditation number & expiry date will be auto-populated.
- '**Application Category and Fee**' will display application fee, and the list of current employees and their title, accreditation information. Applicant can remove them by clicking icon

Application Type

Have you held an accreditation with the same name and category in the past with the state of Maryland? NO

Accreditation Category and Fee

Initial Accreditation Application.

Training Provider \$300

List the accredited instructor(s) and/or Instructor(s) applying.

FirstName	LastName	Title	Accredited For	Accreditation#	Action
TPrvdr2	TProvider2Lnm			0	
Trainee1	Trainee1Lnm	Test	Risk Assessor (RA)	0	

Application Type

Have you held an accreditation with the same name and category in the past with the state of Maryland? YES

Accreditation #

100024

Expiration Date

01/31/2022

Renewal Accreditation Application where existing Accreditation number and the expiry date will be auto-populated from the existing records.

Training Provider Accreditation Application Form cntd.,

Public Listings

Select one to be made available to the public through mailings & the website. Select One

If this section is not marked, your Contractor name will not be posted.

Which Addresses above should be listed on public listings Select One

Authorized Representative name

Website Url (Not mandatory)

Public Listings

Select one to be made available to the public through mailings & the website. Select One

If this section is not marked, your Contractor name will not be posted.

Which Addresses above should be listed on public listings Select One

Authorized Representative name

Website Url (Not mandatory)

Which Addresses above should be listed on public listings Select One

Authorized Representative name

Website Url (Not mandatory)

Set-4: Steps

- **'Public Listings'** section provides options to choose if the contracting company is open to be listed publicly and which physical address (Residential or Mailing as provided in the business profile), which website (if exists) to be listed.

Training Locations and Courses Offered

Training Locations
List the address of your primary training location(s) where Maryland curriculum will be offered. At least one location is required.

Attention Of	Location Address	Action
HR	2 Three Drive, Baltimore, Maryland - 21045	

Showing 1 to 1 of 1 entries Previous 1 Next

Courses Offered
Check which Maryland lead paint courses this training provider will be offering (course applications must be completed separately)

Visual Inspector (VI)
 Structural Steel Supervisor (S1)
 Project Designer (PD)
 Abatement Worker (W2)

Inspector Technician (IT)
 Maintenance and Repainting Supervisor (S4)
 Structural Steel Worker (W1)
 Abatement Worker (W2) - Spanish

Risk Assessor (RA)
 Removal and Demolition Supervisor (S2)

Set-5: Steps

- **'Training Locations and Courses Offered'** section lists all the locations added to the Training Provider by their authroized user. Refer 'Manage Locations' to know how to add the locations.
- Locations that are not applicable can be removed by clicking the icon under action.
- Section also contains several courses that can be checked as applicable to the Training Provider.

Training Provider Accreditation Application Form cntd.,

Documents

Please upload any supporting documents (if required)

Document Type

SelectFile
 No file chosen

Comment

Set-5: Steps

- Applicant can upload supporting files/documents in the '**Documents**' section.
 - Comments or notes can be added about the document attached.
- Authroized Representative of Contractor (Applicant), and title is provided in '**Applicant Statement and Signature**' section.

Applicant Statement and Signature

This Notice is provided pursuant to 4-501 of the General Provisions Article of the Maryland Code. The personal information requested on this form is intended to be used in processing your application. Failure to provide the information requested may result in your application not being processed. You have the right to inspect, amend, or correct this form. The Maryland Department of the Environment ("Department") is a public agency and subject to the Maryland Public Information Act(Md. Code Ann., General Provisions 4-101. et seq). This form may be made available on the internet via the Department's website and is subject to inspection or copying , in whole or in part, by the public and other governmental agencies, if not protected by federal or State law.

As per Environment Article 1-203 and Family Law Article 10-119.3 of Maryland before any license or permit may be issued or renewed, the issuing authority shall verify through the Office of the Comptroller and the Maryland Child Support Enforcement Administration that the applicant has no outstanding taxes, unemployment insurance contributions or child support.

I hereby request that the above contractor be accredited as a Lead Paint Abatement Services Contractor in the State of Maryland. I certify that, for the purpose of performing lead paint services, the aforementioned will only employ, hire or contract with individuals or companies that are qualified under Code of Maryland Regulations (COMAR) 26.16.01. I certify that my company and its employees shall perform work practices according to COMAR 26.16.01 and/or 26.02.07. If seeking accreditation as a Lead Paint Inspection Contractor; I certify that any and all unused inspection certificates will be returned to the Department within five(5) days should the Inspection Contractor cease to perform lead paint inspection services. I certify that work performed and certificates issued by my company and its employees will satisfy the requirements of Environment Article 6-8 and COMAR 26.16.01 through 26.16.05

Check below if it applies to the applicant.
 Non-Profit Training Provider, Tax Exempt# is required if checked:

TOTAL FEE = \$300

I am the Authorized Representative, for this application.

Authorized Representative of Contractor	Title
<input type="text" value="Representative Name"/>	<input type="text" value="Title"/>
<small>(Authorized Representative of Contractor)</small>	

I Agree to the statement above. Today's Date 10/18/2021 07:45 PM

I am the Authorized Representative, for this application.

Authorized Representative of Contractor	Title
<input type="text" value="Brett K"/>	<input type="text" value="Manager"/>
<small>(Authorized Representative of Contractor)</small>	

I Agree to the statement above.

Set-6: Steps

- Fee applied to process the application can be waived if it is for Non-profit. Tax exempt number is required if this option is chosen.

Check below if it applies to the applicant.
 Non-Profit Training Provider, Tax Exempt# is required if checked:

TOTAL FEE = \$0

- Click 'Save Application' & re-confirm in the pop-up. User will be navigated to 'My Applications' page where all accreditation applications related to the User are displayed.

Are you sure?
You want to save this application!

Saved
Saved Successfully.

Training Provider Accreditation Application Form cntd.,

Set-7: Steps

- Upon saving the application, user will land on 'My Applications' page where all accreditation applications submitted by the user will be listed.
 - Each application will have its own status.
 - Applications that are not submitted will be in 'Draft' status with icon  to update or review before completing payment to submit the application.
 - Submitted applications can be viewed by clicking on the icon .
- Applicant can view the status updates and messages from MDE by clicking on the green icon.

List of applications

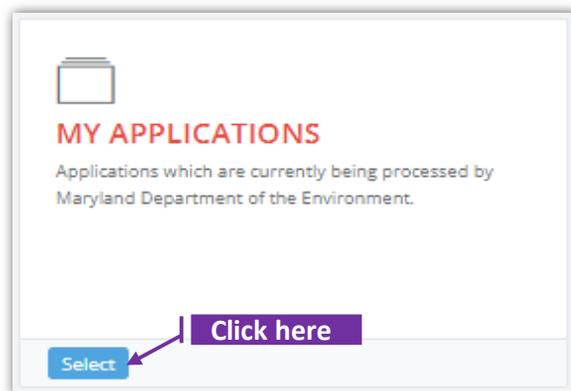
Search:

Accreditation Application Type	Accreditation Category	Employer/Contractor Name	Fee Waiver Claimed	Waiver Type	Created Date	Status	Status Date	View/Edit
Contractor Accreditations	Training Provider(TP)	TPvdr2 B TProvider2Lnm	No		01/25/2021	Draft	01/25/2021	

If the user who submitted the application is an authorized user, then only the accreditation application meant for the

Note:

- Click 'Select' button in 'MY APPLICATIONS' tile from the dashboard to view the application status or messages from MDE while processing.



Set-8: Steps

- Click on  to update or view the application information.
- Click on 'Continue' to review the application.
- Application will throw validation errors if any required field is missing to continue. E.g., if User forgot to check the agreement and clicked to continue, then the application will throw following validation error -

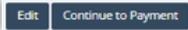


- Click 'Continue' once all the mandatory fields are populated. Re-confirm from the pop-up to continue.



- Application review page is displayed.
 - In this mode, applicant cannot edit any information. User needs to click 'Edit' or back button to update information.

- Click 'Continue to Payment'.
 - If the total fee is \$0.00, then the user can submit the application without any payment by clicking 'Submit'



- Payment information is displayed.
- Click 'Pay Now' to process payment. Select payment method & click 'Make a

PAYMENT
Now you are ready to pay fee. Please review before proceeding the payment.

Application Details:

Applicant Full Name	Brett Klipz
Accreditation Category	Inspector Technician
Fee / Amount(\$)	125.00

Pay Now **Cancel**

Lead Rental Certification and Accreditation
Maryland.gov

Maryland Department of Environment
Lead Rental Certification and Accreditation Payments

Select Payment Method

Please Choose the Method of Payment

Pay by Credit or Debit Card

Pay by Personal Check

Pay by Corporate Check

Make a Payment **Exit**

Maryland Department of Environment
1800 Washington Boulevard, Baltimore, MD

Maryland Department of Environment
Lead Rental Certification and Accreditation Payments

Payment Information

Cardholder's Name*

Test Card

Card Number*

4111111111111111

Expiration Date*

02 2023

Address Line 1*

512 Henne Dr

Address Line 2

Country*

ZIP Code*

12117

Bill/Invoice Information

Amount \$ 125.00

Bill/Invoice Details

Continue **Change Payment Method** **Exit**

Lead Rental Certification and Accreditation
Maryland.gov

Maryland Department of Environment
Lead Rental Certification and Accreditation Payments

Payment Confirmation

Payment Information

Cardholder's Name: Test Card

Card Type: **VISA**

Card Number: *****1111

Expiration Date: 2/2023

Address Line 1: 512 Henne Dr

Country: United States

City: OWINGS MILLS

State: Maryland

ZIP Code: 21117

Email Address: test@gmail.com

Bill/Invoice Information

Amount: \$125.00

Confirm **Modify** **Change Payment Method** **Exit**

Training Provider Accreditation Application Form cntd.,

PAYMENT SUCCESSFULL

Thanks for payment and see the below payment details.

LRCA Reference ID:	0042904331
Received:	10/17/2021 6:03:40 PM
Amount:	\$125.00
Transaction Type:	Authorization and Capture
Payment Transaction ID:	2722465
Card Information:	Visa Test Card 41*****1111
Billing Address:	512 Henne Dr , OWINGS MILLS, MD, United States - 21117

[My Application](#) [Click here](#)

Set-9: Steps

- 'Payment Successful' page is displayed with transaction details.
- Click on 'My Application' to view the application status
- Application status will be changed from 'Draft' to 'Submitted'.
- Click on the green icon to view the submitted application. This screen can be used to view any messages from MDE while processing the application.

List of applications

Search:

Accreditation Application Type	Accreditation Category	Employer/Contractor Name	Fee Waiver Claimed	Waiver Type	Created Date	Status	Status Date	View/Edit
Contractor Accreditations	Training Provider(TP)	TPrvdr2 B TProvider2Lnm	No		01/25/2021	Draft	01/25/2021	
Contractor Accreditations	Training Provider(TP)	TPrvdr2 B TProvider2Lnm	Yes	Not For Profit	01/25/2021	Submitted	10/18/2021	

Set-10: Steps

- Click on 'Processing' blue box to view any messages from MDE while processing the application or to upload any additional documents upon request.

I Agree to the statement above. Today's Date 10/17/2021 05:58 PM

[Back to top](#) [Click here](#)

Processing

Message Attachment

MESSAGES

[Click here to view messages from or send messages to the application processor.](#)

Type your message here... [Send](#)

Processing

Message Attachment

ATTACHMENTS

[Click here to view or download existing attachments or to add any new documents upon request.](#)

Course outline

[Choose File](#) No file chosen [Upload](#)