

## **KEY POINTS for Filing the 2017 Report of Hazardous Waste Activity (“Biennial Report”)**

### **GENERAL**

- The report is due by March 1, 2018.
- Refer to the notification letter for Maryland-specific instructions that replace or supplement portions of the printed instruction book.
- The report should only include information on hazardous waste management for calendar year 2017.
- **Maryland regulations require** you to file the report if **any** of the following apply (regardless of your generator status):
  - You generated 100 kilograms (220 pounds) or more of hazardous waste in any month in 2017.
  - You generated more than 1 kilogram (2.2 pounds) of acute hazardous waste in any month in 2017. (Acute hazardous wastes are identified in Code of Maryland Regulations (COMAR) 26.13.02.05C(1), C(2) and C(6)).
  - You had on site at any time in 2017 more than 100 kilograms (220 pounds) of hazardous waste (**accumulation**).
  - You had on site at any time in 2017 more than 1 kilogram (2.2 pounds) of acute hazardous waste (**accumulation**).
- Include in the report information on Maryland-specific hazardous wastes in addition to federally-regulated hazardous wastes. Other than polychlorinated biphenyl (PCB) wastes, these Maryland-specific wastes are not widely generated. For a complete list of these wastes, see <http://mde.maryland.gov/programs/LAND/HazardousWaste/Pages/biennialreport.aspx>
- The Department encourages electronic filing. If you choose to file electronically the Department requires you to print, sign and mail the “Declaration of Electronic Filing” to the Department.
- The “Declaration of Electronic Filing” or hard copies of the report should be submitted to:  
**Maryland Department of the Environment  
Land and Materials Administration  
Technical Services and Operations Program  
1800 Washington Boulevard, Suite 650  
Baltimore, MD 21230-1719**

- If you have any questions or need assistance, you may contact Paul “Brian” Sodeman at 410-537-3397 or by email at [paul.sodeman@maryland.gov](mailto:paul.sodeman@maryland.gov) or Section Head, Jennifer Hopper at 410-537-3350 or by email at [jennifer.hopper@maryland.gov](mailto:jennifer.hopper@maryland.gov).
- Or visit the Department’s website for additional information:  
<http://mde.maryland.gov/programs/LAND/HazardousWaste/Pages/biennialreport.aspx>

### **WASTE MINIMIZATION/POLLUTION PREVENTION – Reporting Requirements**

Code of Maryland Regulations (COMAR) 26.13.03.06B(1)(d)(vi) requires that the biennial report include a description of efforts undertaken during the reporting year to reduce the volume and toxicity of waste generated. This requirement is satisfied by entering the appropriate waste minimization code from the report instructions in Item G of the Waste Generation and Management Form (GM Form).

### **SITE IDENTIFICATION FORM – Sections not applicable in Maryland**

- Question 12, “Eligible Academic Entities with Laboratories”, is not applicable, since Maryland has not adopted Subpart K of Part 262, Title 40 of the Code of Federal Regulations (40 CFR Part 262, Subpart K).
- Question 13, “Episodic Generation”. The “No” box should be checked, and “Addendum to the Site Identification Form: Episodic Generator” should **not** be completed. Maryland has not adopted the regulations cited in Question 13.
- Question 14, “LQG Consolidation of VSQG Hazardous Waste”. The “No” box should be checked, and “Addendum to the Site Identification Form: LQG Consolidation of VSQG Hazardous Waste” should **not** be completed. Maryland has not adopted the regulations cited in Question 14.
- Question 15, “Notification of LQG Site Closure”. Maryland has not adopted the regulations cited in Question 15.
- Question 16, “Notification of Hazardous Secondary Material (HSM) Activity”. The “No” box should be checked, and “Addendum to the Site Identification Form: Notification of Hazardous Secondary Material Activity” should **not** be completed. Maryland has not adopted the regulations cited in Question 16.
- Question 17, “Electronic Manifest Broker”. The “No” box should be checked. At this time, e-Manifest has not been adopted.