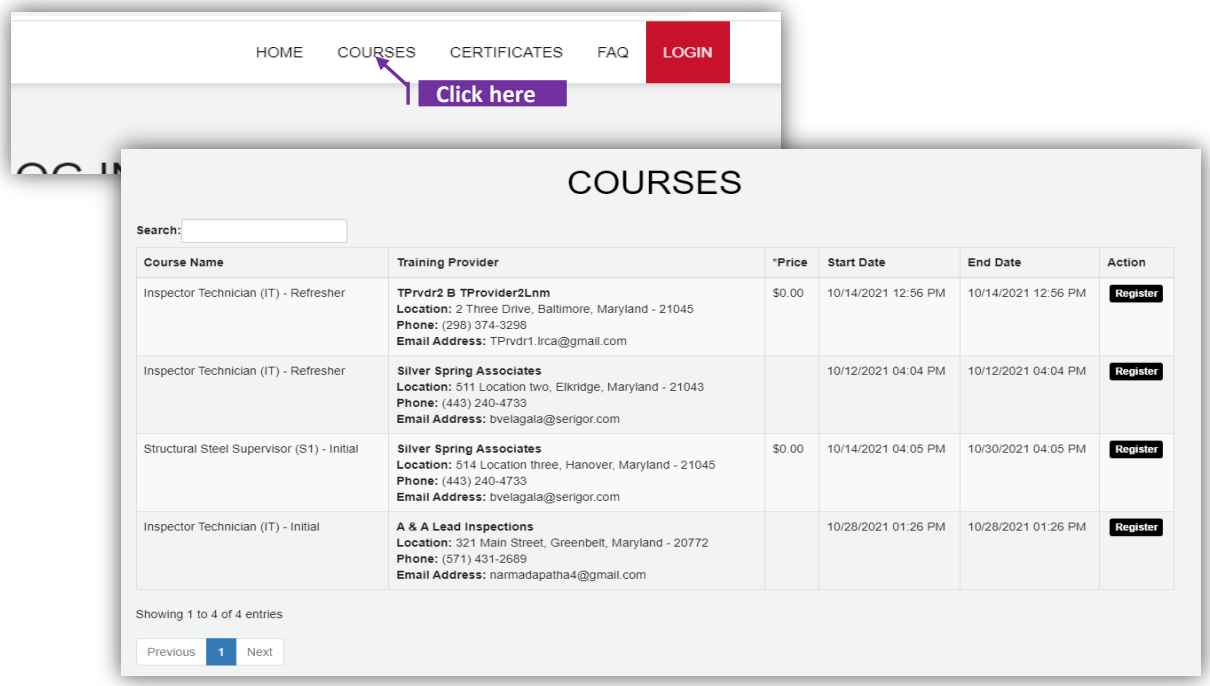
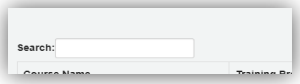
View training courses

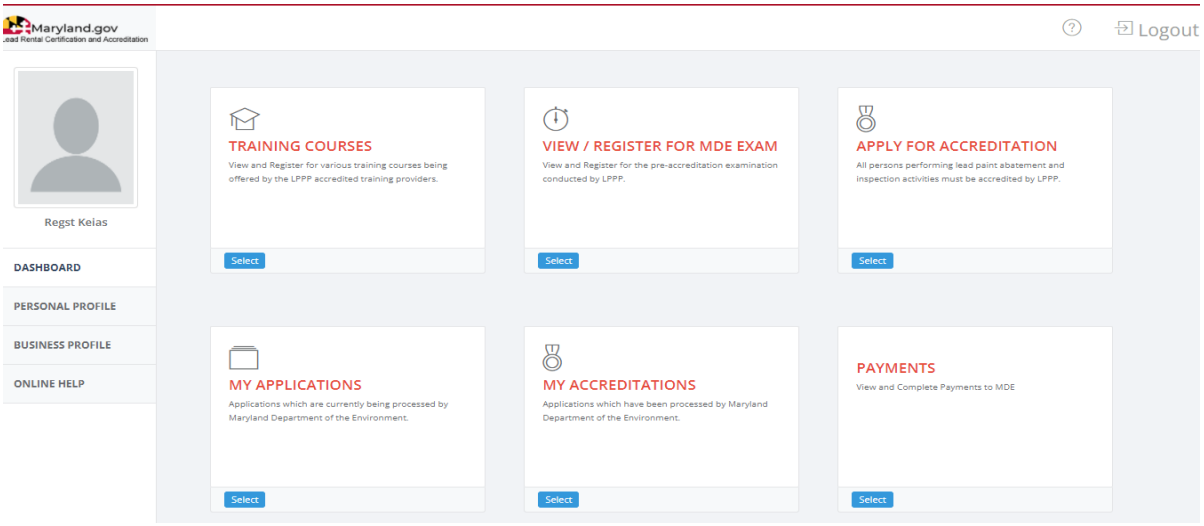


Steps

- Click 'COURSES' in the Top Menu.
- User will be navigated to a page where all the courses that are scheduled for future will be displayed.
  - Training course information like course name, training/service provider (Name, Location, Contacts), course price, course start & end dates will be displayed.
  - User can also search for a course using 'Search' option.

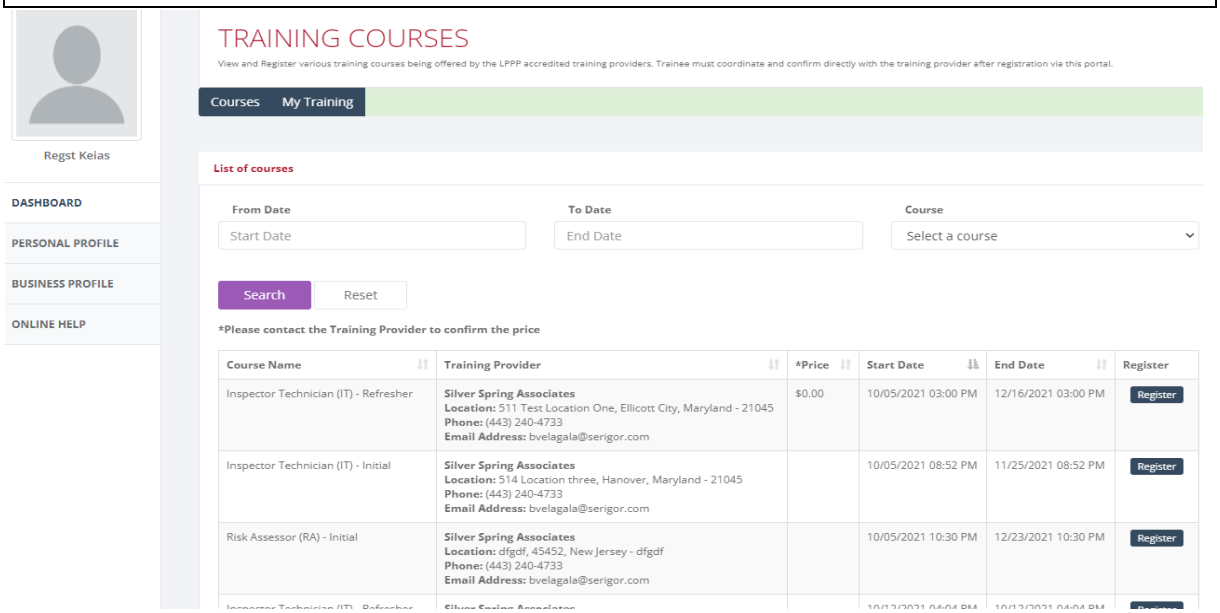


- 'Register' button will take the User to login screen.
  - User can login with LRCA User account or Register one if there is no profile.



Set-2: Steps

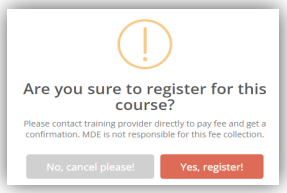
- Click 'Select' button in 'TRAINING COURSES' tile from the dashboard.
- User will be navigated to a page with list of courses as below -



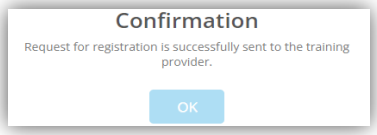
Set-3: Steps

- User can search for a course using Date range and Course type.

- Click 'Register' to send a registration request.
- A pop-up will be displayed to re-confirm the request.
  - 'No, cancel please!' will take the user back to list of courses.
  - 'Yes, register' will send a requet to the training provider.



- Another pop-up is displayed confirming that the request is successfully sent to the training provider.

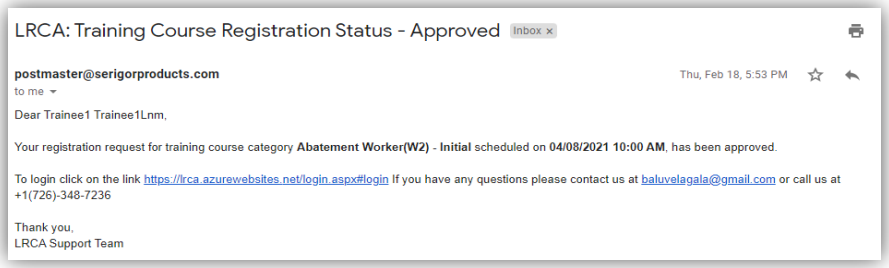


- Status of course registration is changed from 'Register' to 'Withdraw'

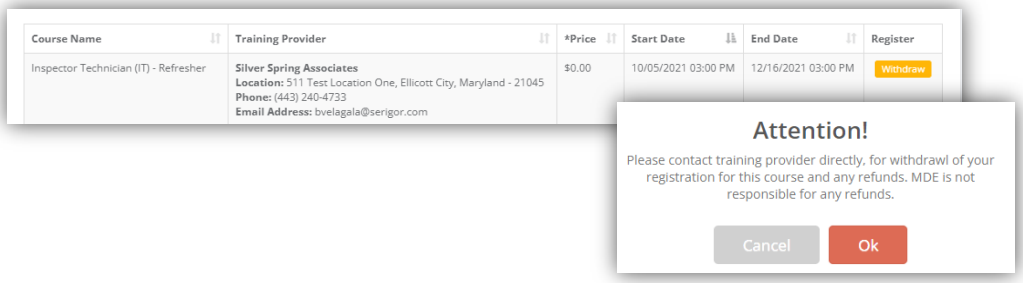
Notes

- Course fee payment is handled outside this application.
- User can contact training provider for registration confirmation status.
- User will receive course registration confirmation email once the request is approved by the training provider.

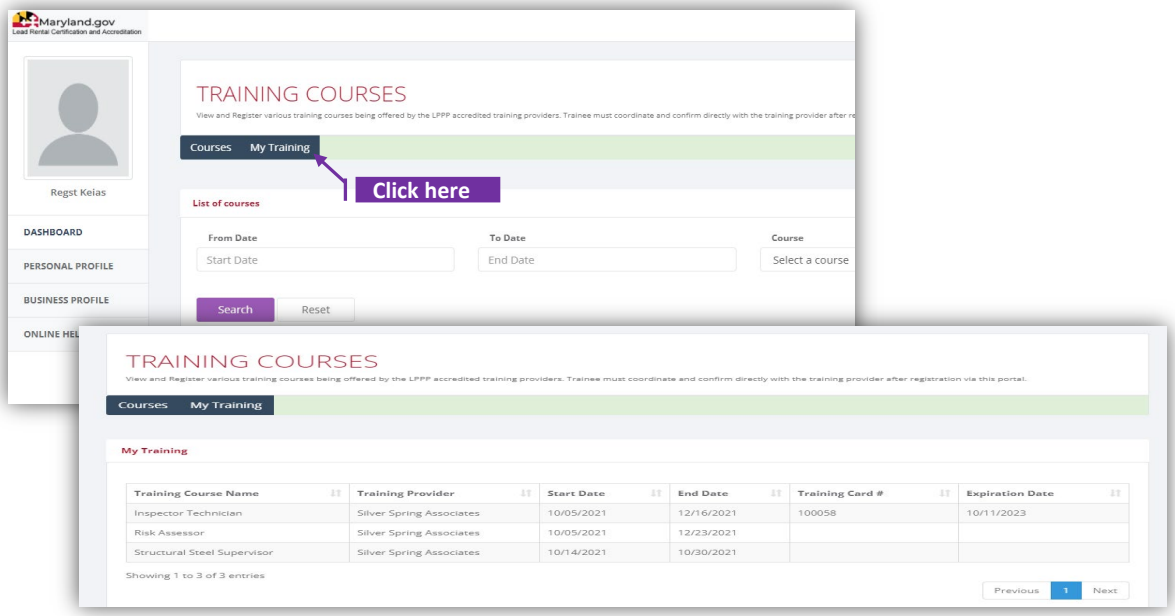
Example:



- Clicking 'Withdraw' will show a warning message that courses cannot be withdrawn through LRCA application and must contact the training provider directly.



My Training



Set-4: Steps

- Click 'My Training' tab in Training courses page.
- User will be navigated to a page with list of courses for which the course registration request was sent.
- Training card# and expiration date is displayed for the courses that are completed and Passed.