

MARYLAND DEPARTMENT OF THE ENVIRONMENT
 Lead Poisoning Prevention Program • Lead Compliance & Accreditation Division
 1800 Washington Boulevard • Suite 630 • Baltimore Maryland 21230
 410-537-3825 • 1-800-633-6101 • www.mde.state.md.us/lead

FORM E- LEAD-FREE INSPECTION SUMMARY REPORT

MDE TRACKING #:	CERTIFICATE #:	INSPECTOR ACCRED #:	INSPECTOR NAME (PRINTED):
MDE PROPERTY #:	SITE ADDRESS (INCLUDE: STREET NUMBER, NAME, TOWN, AND ZIP CODE):	INSP. CONTRACTOR ACCRED #:	INSP. CONTRACTOR NAME (PRINTED):

INSTRUCTIONS: It is the inspector's responsibility to ensure that this form is complete and correct. The inspector must secure Tracking # and Property # from MDE (if not known by the owner) prior to submitting. This form is to be submitted to MDE and property owner with the Inspection Certificate. Other attachment forms may apply. The owner is responsible for \$10.00 per unit Lead-Free processing fee. The inspector shall advise the owner of their responsibility in that regard and supply the property owner with the Fee Payment form. Please note, in accordance with COMAR 26.16.02.05M, the inspection contractor must maintain a full report of inspection results for five years after the issuance of the certificate.

SECTION 1, Interior Surfaces:

If multiunit building or multibuilding complex is being certified as Lead-Free under this certificate # then, the "Form E- Appendix" must be submitted.

Total # of Units this Certificate Applies to: _____ Total # Units Surveyed: _____ Total Parcels: _____

Total # of XRF Readings: _____ Total # of Inconclusive XRF Readings: _____ Total # of Paint Chip Samples Collected _____

SECTION 2, Exterior Surfaces (Includes Common Areas): CHECK ONE BOX ONLY:

OPTION A (one time only): Exterior is Lead-Free, satisfactory result requires no further action.

OPTION B (limited): Exterior is **not** Lead-Free but free of any chipping, peeling or flaking paint. Must be reinspected within two years on or before / / or the certificate is expired.

Total # of XRF Readings: _____ Total # of Inconclusive XRF Readings: _____ Total # Paint Chip Samples Collected: _____

SECTION 3, Factory Applied Coatings on Metal Components: CIRCLE ONE: YES NO

 Inspector's Signature

_____/_____/_____
 Date Certified Lead-Free: Month (00)/ Date (00) / Year (0000)

**FORM E- APPENDIX
INVENTORY OF LEAD-FREE UNITS**

If a **multiunit** building or **multibuilding** complex is being certified as Lead-Free under this certificate # then “Form E- Appendix” must be submitted with “Form E- Lead-Free Inspection Summary Report” AND “Form E- Fee”.

List **ALL UNITS** that are being certified as Lead-Free (attach additional sheets if necessary).

MDE Tracking #: _____ Certificate #: _____ Parcel _____ of _____

Date Certified Lead-Free: _____ Number of Units Certified Lead-Free: _____

Property Name: _____

Street Number	Street Name	Unit Number	City, State, Zip Code

**FORM E- FEE
LEAD-FREE INSPECTION FEE PAYMENT FORM**

(One Per Certificate)

For Bank Use Only:
COMPT.OBJ. 5714629

MDE TRACKING #:	CERTIFICATE #:	INSP. ACCRED. #:
PROPERTY #:	DATE CERTIFIED LEAD-FREE:	INSP. CONTRACTOR #:

INSTRUCTIONS: It is the inspector's responsibility to ensure that this form is complete and correct before giving it to the property owner. Prior to submitting, the inspector must complete the owner information below if there is no tracking number or if it is not known by the owner. Do not delay submission. The owner is responsible for paying a **\$10.00** per unit Lead-Free processing fee. The inspector shall advise the owner of their responsibility in that regard and supply the property owner with this Fee Payment Form. **NOTE:** In accordance with the **Annotated Code of Maryland, Environment Article §6 – 843 (a)(3)(iii)** the owner is responsible for sending a **\$10.00** per unit processing fee for submission of a Lead-Free inspection report. **Section 6 – 843 (d)** provides that the penalty for failure to pay any fee imposed by the law is a civil penalty of up to triple the amount of the unpaid fee together with all costs of collections, including attorney's fees. **IF A MULTIUNIT BUILDING OR MULTIBUILDING COMPLEX IS BEING CERTIFIED AS LEAD-FREE UNDER THIS CERTIFICATE # THEN, A COPY OF "FORM E- APPENDIX" MUST BE SUBMITTED WITH THIS "FORM E- FEE".** This will indicate what units are being paid for.

FEE PAYMENT (Inspector must complete this section)

Please list MDE Tracking # on the check, canceled check will serve as the receipt.	TOTAL # of units certified Lead-Free _____
	(Processing Fee per unit) X \$10.00
	TOTAL PAYMENT DUE to be Submitted _____

Return the completed form and payment to:

**MARYLAND DEPARTMENT OF THE ENVIRONMENT
P.O. BOX 1417
BALTIMORE, MD 21203**

The following information is required **ONLY IF** there is no **MDE Tracking #** above. Get MDE Tracking # by calling 1-800-776-2706 or 410-537-4199. **The inspector must complete this section.** If any question does not apply, mark N/A.

Owner Name	Last, First, MI:
Owner Address	
City, State, Zip	
Owner Telephone #	
Property Address	
City, State, Zip Code	
Please List County	
Property Mgr. Name	
Property Mgr. Address	
Mgr. Telephone#	