

**ADDITIONAL INFORMATION REQUIRED FOR APPLYING FOR
MARYLAND PORTABLE GAUGE LICENSE**

In addition to those requirements listed in NUREG 1556, Volume I, the application must include:

1. drawings of all permanent storage locations including where the gauges will be stored, and how they are secured.
2. either that the licensee will
 - a. possess a meter in the event of an emergency, indicate who will respond and that the meter will be calibrated on an annual basis or
 - b. will have a radiation consultant who will immediately respond to a radiation emergency.
3. as part of the emergency/operating procedures the emergency numbers which will be used to contact the Agency in the event of lose, theft or damage to the gauge. These numbers are Monday to Friday 8:00 a.m. to 5:00 p.m. (410) 537-3300 and nights, weekends and holidays 1-866-633-4686.
4. the type of personnel monitoring to be used, the frequency of exchange, and the provider of the badges. Lead paint analyzers (XRF), Gas Chromatographs and low energy isotopes (i.e. H-3, S-35, C-14) do not require the use of personnel monitoring.
5. the method of transporting of the gauge, commitment to follow applicable DOT (COMAR 26.12.01.01 Section T) requirements, and the method of preventing the theft or lose of the gauge both by surveillance and physical restraint.
6. the commitment that gauges will be leak tested and inventoried at least every six (6) months.
7. the method of disposal of the gauge when it is no longer needed. This may include returning to manufacturer or selling to a licensee authorized to possess it.
8. the Federal Tax ID number, your facsimile number, and RSO's e-mail address.
9. training certificates for the Radiation Safety Officer and all personnel who will be using gauges.
10. the assurance that the Radiation Safety Officer has the authority to stop the use of the gauge should unsafe conditions occur.

11. a copy of your organizational chart.
12. the assurance that the gauge will not be used at a depth > 3feet or procedures for the recovery of the gauge should it be buried in a cave in.
13. assurance that you will provide:
 - a. annual refresher training for your personnel including topics covered and who conducted the training, and
 - b. hazardous material refresher training every three (3) years for your personnel including topics covered and who conducted the training.
14. the assurance that you will maintain a daily utilization log.
15. the assurance that you will maintain an office in Maryland which is open during normal business hours, and where the records and material/device are available for inspection.
16. the telephone number for your new facility. If not available at the time of submittal, the number must be furnished to RHP prior to opening.