

WALK –IN REGISTRATION CHECKLIST

The exams are held at 1800 Washington Boulevard, Baltimore, MD 21230

1. A COMPLETED registration form

- ALL fields in the registration form need to be completed before you can register on exam day, including Social Security Number.
- The address field needs to be an address that we can send certified mail to (someone **MUST** be available to sign a notice of receipt). This is in case we need to mail your license.

2. Current ORIGINAL certificate from Training Provider course

- the staff will make a copy of the original

3. A VALID current photo ID card

- Identification must be current/not expired
- Acceptable forms:
 - a. Passport,
 - b. State-issued driver's license,
 - c. State-issued ID card, or
 - d. Military ID

4. Payment of \$60 EXACT AMOUNT in cash, check (personal or company), or money order

- Credit/Debit cards are not accepted
- An M&T Bank ATM is located inside the Montgomery Park building, near the testing area, if you need to get cash.