



Maryland
Green Registry
MEMBER

The Maryland Green Registry promotes and recognizes sustainable practices at organizations of all types and sizes. Members agree to share at least five environmental practices and one measurable result while striving to continually improve their environmental performance.

Planet Depos, LLC



405 E. Gude Dr., Suite 209
Rockville, MD 20850
Court Reporting Firm
Member since July 2014

Management and Leadership

Environmental Policy Statement

Waste Reduction and Recycling Policy

Planet Depos Employees will reduce waste by the following means, including but not limited to reduction of printed materials, reduction of plastic bottle use, reducing water waste (i.e. dishwasher use), using bulletin boards, avoidance of hard to recycle materials, reuse and recycling.

Supplies purchased will be the most environmentally friendly products feasible to our uses.

We will reuse all materials conducive to reuse including but not limited to Packing Paper, Styrofoam, Bubble Wrap, Electronics, Appliances and Packaging materials.

We shall also recycle all recyclable material that is not reused including but not limited to Paper, Bottles, Cans, Electronics, Appliances and Packaging material.

Pollution Prevention Policy

Planet Depos will prevent pollution by the following means, including but not limited to avoiding use of harmful products, recycling, reuse, encouraging public transportation, use of non-toxic writing instruments and cleaning products

Energy Management Policy

Planet Depos will reduce energy use by the following means, including but not limited to using ENERGY STAR and EPEAT certified products, regulating refrigerator/freezer and hot water heater temperature, and using energy efficient lighting and electronics

Water Management and Conservation Policy

Planet Depos will conserve water by the following means, including but not limited to prohibiting disposal of waste outdoors, cleaning automotive spills, low flush toilets, keeping cigarette waste in appropriate receptacles, reduction in dishwasher use, using air cooled appliances and assuring waste is deposited in the proper receptacles.

Transportation and Travel Policy

Planet Depos will reduce travel related waste buy the following means, including but not limited to promoting carpooling, promoting mass transit, a no-idling policy, allowing secure bicycle storage, keeping tire pressure at normal levels, utilizing videoconferencing and coordinating deliveries.

Environmentally Preferable Products and Services

We offer electronic delivery of all of our products. When the client wants hard copies, much of our packing material is reused. We also use recycled paper. Using the Environmental Paper Network's [Paper Calculator](#), our choice of paper reduced net energy usage by 23 million BTUs and 32,101 lbs of CO₂ equivalent in greenhouse gases annually.

Environmentally Preferable Purchasing

We buy recycled products whenever it is feasible to do so. We also buy many easy to reuse products.

Waste

Solid Waste Reduction and Reuse

We reuse a lot of packing materials, paper, peanuts, bubbles etc. This is difficult to quantify but most of our padding and void fill for packages is reused packaging material.

Recycling

We recycle lots of paper and cardboard. It is difficult to quantify but I take out a large 55-gallon bin of cardboard roughly 2 times a week. We also recycle bottles and cans.

Energy

Energy Efficiency

We use ENERGY STAR and EPEAT certified electronics and turn the lights out when space is not occupied.



Help build a greener, more sustainable Maryland through voluntary practices that reduce environmental impacts and save money.

Learn more at www.green.maryland.gov/registry

