

MARYLAND DEPARTMENT OF THE ENVIRONMENT
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410-537-3314 • 1-800-633-6101 x3314 (within Maryland) • <http://www.mde.state.md.us>

Waste Management Administration
 Recycling, Marketing and Operations Program
COUNTY SOURCE REDUCTION (SR) CREDIT REPORT

County: _____ **Reporting Period:** _____

Only respond “yes” for source reduction activities occurring in the reporting calendar year, unless a three-year time period is specified. A county may respond “yes” for an activity that is conducted in association with another partner.

Because SR of yard trimmings has the greatest SR potential of all materials, counties may receive a SR credit of up to 2% in Part 1 (Yard Trimmings SR Credit Checklist). For Part 1 a 1% credit will be awarded for each of the two Yard Trimmings SR boxes checked. For Part 2 (General SR Credit Checklist), SR credit will be awarded using the following ranges: 5 - 9 “Yes” = 1%, 10 – 15 “Yes” = 2%, and 16 or more “Yes” = 3%. Maximum combined SR credit for Part 1 and Part 2 is 5%.

PART 1 – YARD TRIMMINGS SOURCE REDUCTION CREDIT CHECKLIST

SR CREDIT OF 1% WILL BE AWARDED FOR EACH YES RESPONSE. (CHECK ALL THAT APPLY.)		
1. Conducted an ongoing, multi-faceted, public education program promoting grasscycling and/or home composting of yard trimmings.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2. Within the past three years , distributed publications exclusively promoting and describing how to utilize grasscycling and/or home composting of yard trimmings to at least 30% of single family households in the county.	<input type="checkbox"/> Yes	<input type="checkbox"/> No

PART 2 - GENERAL SR CREDIT CHECKLIST –Nothing Related to Yard Trimmings Here!!!

PROMOTION/GENERAL EDUCATION (CHECK ALL THAT APPLY.)		
1. Staffed a SR display at a county fair or similar event.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2. Hosted a SR event for the general public.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3. Incorporated SR information into a county web site.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4. Promoted SR in schools on an ongoing basis.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5. Implemented a SR curriculum or ongoing activity in schools.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6. Advertised residential SR success through a county awards program or through local newspapers, radio, television or other media.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
7. Advertised business SR success through a county awards program or through local newspapers, radio, television or other media.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
8. Integrated SR into ongoing county employee training and education programs.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
9. Established/maintained ongoing SR recognition program for county employees.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
10. Promoted SR through television or radio appearance or advertisement.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
11. Within the past three years , distributed SR materials (brochures, flyers, fact sheets, posters, etc.) to at least 30% of county residents through events, mailings or publications.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
12. Within the past three years , distributed SR materials (brochures, flyers, fact sheets, posters, etc.) to at least 30% of county businesses through events, mailings or publications.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
13. Within the past three years , developed/updated a solid waste reuse directory for county residents and/or businesses.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
14. Within the past three years , conducted a focus group or a survey of residents about SR activities and assistance needs.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
15. Within the past three years , conducted a focus group or a survey of businesses and institutions about SR activities and assistance needs.	<input type="checkbox"/> Yes	<input type="checkbox"/> No

PART 2 - GENERAL SOURCE REDUCTION CREDIT CHECKLIST cont.

TECHNICAL ASSISTANCE (CHECK ALL THAT APPLY.)		
16. Developed/maintained a system for referring citizens, businesses and organizations to a materials exchange program.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
17. Developed/maintained a system for providing reusable materials to a reuse center.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
18. Developed/maintained a swap shop or other materials exchange.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
19. Coordinated a textile reuse project.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
20. Worked with a targeted sector of business community, e.g., restaurants, to achieve SR.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
21. Conducted a SR training session, workshop, or presentation at a business, institutional or community event.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
22. Developed/maintained a home food* composting bin distribution program for county residents.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
23. Conducted workshops demonstrating proper food* composting techniques.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
24. Developed/maintained permanent food* composting demonstration sites.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
25. Operated a program to promote pallet reuse.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
26. Within the past three years , conducted SR site visits to 3 or more of the businesses in the county with the most employees or the highest waste generation.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
27. Within the past three years , conducted SR site visits to 15 or more of the businesses in the county with the most employees or the highest waste generation.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
28. Within the past three years , conducted SR site visits to 30 or more of the businesses in the county with the most employees or the highest waste generation.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
29. Within the past three years , conducted a SR waste audit or survey of county facilities where at least 10 percent of county employees worked.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
OTHER INITIATIVES (CHECK ALL THAT APPLY.)		
30. Collaborated on a multi-county SR event or program.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
31. Established/maintained a county procurement policy advancing the purchase of materials that result in reduced waste generation.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
32. Incorporated green building goals/requirements in county construction, remodeling, and maintenance bid specs and contracts.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
33. Held team meetings, at least quarterly, that included representatives from major county departments, in which SR was discussed as a formal part of the agenda.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
34. Implemented a variable rate pricing system designed to promote SR.	<input type="checkbox"/> Yes	<input type="checkbox"/> No

***Refers to food waste composting activities only.**

Documentation:

In order to promote information sharing around the state and to document SR efforts, please provide copies of materials (promotional materials, policy guidelines, etc.) associated with any “yes” responses on the SR checklists. If your county provided materials in a previous year that are the same or essentially unchanged, simply identify them as such and do not provide them.

I certify, to the best of my knowledge, that the information provided on this form is accurate and that the documentation requested has been provided. Additional documentation will be made available to MDE for auditing purposes, if requested.

Signature Title

Print Name County Date