

STATE OF MARYLAND

Department of the Environment
Bureau of Mines
160 S. Water Street
Frostburg, Maryland 21532

Small Business Reserve (SBR)
Invitation for Bids (IFB)

on

Davis Water Well Sealing Project

IFB #BOM 2011-07

Closing Date: December 15, 2010

MINORITY BUSINESS ENTERPRISES ARE ENCOURAGED TO RESPOND TO THIS SOLICITATION.

Warning: A prospective vendor who has received this document from a source other than the Issuing Office should immediately contact the Issuing Office and provide that office with the prospective vendor's name and mailing address so that amendments to this IFB or other communications can be sent to the prospective bidder. Failure to contact the Issuing Office may result in non-receipt of important information.

KEY INFORMATION SUMMARY SHEET

STATE OF MARYLAND

Invitation for Bids

Davis Water Well Sealing Project

IFB Project No.: BOM 2011-07

IFB Issue Date: November 5, 2010

Issuing Office: Bureau of Mines
Maryland Dept of the Environment
160 S. Water Street
Frostburg, MD 21532

Issuing Office Point of Contact:

Procurement Officer: Jeff Buser
Mining Program,
(301) 689-1447

Contract Monitor: Bradley V. Nee
Mining Program
(301) 689-1457

Bid(s) Received At: Bureau of Mines
Maryland Dept of the Environment
160 S. Water Street
Frostburg, MD 21532

Prebid Conference: November 22, 2010, at 10 a.m.
160 South Water Street
Conference Room
Frostburg, MD 21532

Closing Date and Time: Wednesday, December 15, 2010, at 3:00 p.m.

NOTE

This IFB is available on the Internet at <http://www.mde.state.md.us> or diskette in MS Word. Potential Bidders wishing to receive this information on diskette may submit a written request along with a blank formatted 3-1/2" IBM compatible diskette or CD to the Issuing Office. Information supplied on diskette or obtained via the Internet is for convenience only. For copies of the written document, contact the Issuing office.

NOTICE TO BIDDERS/OFFERORS
SMALL BUSINESS RESERVE PROCUREMENT

This is a Small Business Reserve procurement for which award is limited to certified small business vendors. Only businesses that meet the requirements set forth in State Finance and Procurement Article, §§ 14-501 - 14-505, Annotated Code of Maryland, and who are registered with the Department of General Services Small Business Reserve Program are eligible for award. For the purposes of a Small Business Reserve procurement, a small business is a for profit business, other than a broker, that meets the following criteria:

- It is independently owned and operated;
- It is not a subsidiary of another business;
- It is not dominant in its field of operation;
- Its **wholesale** operations did not employ more than 50 persons, and its gross sales did not exceed an average of \$2,000,000 in its most recently completed three fiscal years;*
- Its **retail** operations did not employ more than 25 persons, and its gross sales did not exceed an average of \$2,000,000 in its most recently completed three fiscal years;*
- Its **manufacturing** operations did not employ more than 100 persons, and its gross sales did not exceed an average of \$2,000,000 in its most recently completed three fiscal years;*
- Its **service** operations did not employ more than 100 persons, and its gross sales did not exceed an average of \$2,000,000 in its most recently completed three fiscal years;* and
- Its **construction** operations did not employ more than 50 persons, and its gross sales did not exceed an average of \$7,000,000 in its most recently completed three fiscal years.*

**If a business has not existed for three years, the employment and gross sales average(s) is the average for each year or part of a year during which the business has been in existence.*

Further information on the certification process is available at www.dgs.state.md.us, click on the *Small Business Reserve* link.

SCOPE OF WORK

Description of Work

The Maryland Department of the Environment, Mining Program, Bureau of Mines, is requesting bids from Maryland licensed water well drillers for the sealing of an existing artesian well. Qualified contractors are to provide all equipment, materials and manpower needed for the sealing and abandonment of an existing well at 14101 Perrys Lane SW, Frostburg, Allegany County, MD. The total contract cost shall be based on actual units installed and shall not exceed \$25,000.00.

The Contractor will be required to provide equipment, operators, labor and materials as needed to perform the following work:

1. The contractor will be responsible for sealing an existing well, location shown on attached mapping. The well flows artesian and maintains a water elevation at or near ground level. (See Attached Well Completion Report) Abandonment and sealing of well will be done in accordance with all laws and regulation governing the abandonment of water supply wells. The contractor will be responsible for the removal of existing pump, piping and wiring before sealing the well. Sealing of the well will be accomplished using a tremie tube delivery system. The sealing grout will be pumped through the tremie tube to the bottom of the well and the well grouted from the bottom up. Remove or cut casing flush or below existing ground. All work shall be protected from freezing weather conditions through the use of protective coverings and/or heating as needed to ensure integrity of grout seal. Contractor shall be responsible for clean-up of site and repair of any damage to yard or driveway including but not limited to re-seeding, topsoil replacement and additional gravel on driveway as needed to restore site to original condition.

CONTRACT TERMS AND PAYMENT

The Bureau is requesting price bids for a "Small Procurement Contract". If interested in bidding on this project complete and submit the attached Bid Form (Attachment A). The costs indicated on the forms will be used to select the lowest bidder and the submitted prices will establish the unit cost for listed items. Payment will be based on actual units used on this project. Contractor will be responsible for completing work within 120 days from receipt of written Notice to Proceed from the Bureau. The contractor shall notify the Bureau three (3) days ahead of proposed start date to allow the Bureau to have personnel on site during work, as needed.

Payment will be made only for work actually performed and materials installed, based on submission of invoices in accordance with the approved contract. The contractor shall keep and maintain daily logs documenting actual units of work completed that day and individual equipment and labor used on the job site. A copy of these logs shall be provided to the Bureau upon submission of payment request.

PRE-BID CONFERENCE

A Pre-Bid Conference will be held on November 22, 2010 beginning at 10 a.m. at 160 South Water Street, Conference Room, Frostburg, Maryland 21532. Attendance at the Pre-Bid Conference is not mandatory, but all interested Bidders are encouraged to attend in order to facilitate better preparation of their bids.

If it becomes necessary to revise any part of this Invitation for Bids (IFB) or if additional data is necessary to enable the exact interpretation of provisions for this IFB, revisions will be sent to all vendors who request or receive the initial IFB. Acknowledgment of the receipt of any amendments, agenda and/or changes issued is required.

APPLICANT VIOLATOR SYSTEM CONFIRMATION

In order to receive a contract to conduct activities utilizing funds made available under Title IV of Public Law 95-87 the Surface Mining Control and Reclamation of 1977, a successful bidder must meet eligibility requirements as set forth under 30 CFR 874.16 of the Federal Code of Regulations. Prior to contract award, eligibility will be confirmed by the State through the Office of Surface Mining Reclamation and Enforcement's automated Applicant/Violator System. The Applicant Violator System Information Form must be completed and eligibility of the contractor approved prior to final contract award.

BID CONTENT

Bids must be submitted on the Unit Cost and Well Driller Bid Forms in an envelope marked "BID FOR DAVIS WATER WELL SEALING PROJECT – IFB #BOM 2011-07.

