



Maryland Commission on Climate Change

Steering Committee Retreat

January 25, 2018, 10:00 am to 1:00 pm

Department of Natural Resources

Note: Lunch will be served at noon

Notes in Blue

Attendance: Ben Grumbles, Mark Belton, Lori Arguelles, Susan Payne, Stuart Clarke, Mike Powell, Tad Aburn, Lisa Nissley, Luke Wisniewski, Jess Herpel, Hannah Brubach

By Phone: No one attended by phone.

Agenda

1. Welcome & Introductions

- Secretary Grumbles called the meeting to order and attendees announced themselves. Secretary Grumbles announced the departure of Mike Tidwell as Co-Chair of the Mitigation Working Group. Mike will continue to serve on the Commission.

2. Preview of Working Group Work Plans

- Adaptation and Response Working Group
 - This year the Adaptation and Response Working Group plans to focus their attention on:
 - Developing support for local governments addressing climate change by hosting regional meetings and developing materials for local government officials.
 - Working across the Working Groups to prevent overlap and draw on other members expertise.
 - Developing the Local Climate Academy that is specific to local government in Maryland.
 - Developing a list of best practices happening throughout Maryland.
- Education, Communication, and Outreach Working Group
 - This year the Education, Communication, and Outreach (ECO) Working Group plans to focus their attention on:
 - Recognizing climate actions occurring throughout the state.
 - Finishing the development and hosting the Climate Ambassadors Program.
 - Providing the MCCC factsheets to the community and lawmakers.
 - Increasing external awareness of climate change
 - This includes increasing the Commission's social media presence and working with other working groups on developing climate curriculums.

- The ECO Working Group hopes to increase measurements of the Commission's work to gage the ECO's progress.
- Mitigation Working Group
 - Mitigation Working Group (MWG) will begin searching for a new co-chair for their working group. The Steering Committee suggests that this person be a Commission member, but membership is not required.
 - This year the MWG plans to focus their attention on:
 - Finalizing the Climate Champions Program.
 - Increasing outreach in Environmental Justice communities.
 - Continuing to develop and support the Healthy Soils Program.
- Scientific and Technical Working Group
 - This year the Scientific and Technical Working Group plans to focus their attention on:
 - Developing initiatives in the agricultural sector.
 - Looking beyond 2030 for next steps.
- The Steering Committee discussed how the Commission can better gage the progress of the Commission on impact on adaptation and resilience in our region.

3. Planning & Priorities

- Tentative Schedule for 2018
 - Full MCC Meetings: 1pm - 3pm
 - Tuesday, April 24th
 - Tuesday, June 19th
 - Tuesday September 18th
 - Tuesday, October 23rd
 - Wednesday, November 7th
 - MCCC Steering Committee Meetings 10am - 12pm
 - Thursday, January 25th
 - Thursday, February 22nd
 - Thursday, March 22nd
 - Thursday, April 26th
 - Thursday, May 24th
 - Thursday, June 28th
 - Thursday, July 26

- Thursday, August 23rd
 - Thursday, September 27
 - Thursday, October 25
 - Thursday, November 15
 - Thursday, December 13
- **Draft 2018 Report Timeline**
 - The schedule is listed below. The discussion included hopes that we may push some of these up if work is ready in order to keep us on track given the dual goals of developing the GGRA Draft Plan and the Commission Report.
 - MDE develops the GGRA Draft Plan and will share updates throughout the year. There was a discussion on making clear the Commission and working groups their role in that process. It is MDE's draft, but MDE would like feedback and thoughts as the plan develops.
 - MDE also shared its timeline for developing the GGRA Plan and will give a full presentation of that plan in September.
 - Public outreach on that plan will happen in 2019.
 - **February**
 - Working Groups to develop work plans (*plans will be due to Steering Committee for review at March meeting and final drafts will be voted on at the April Commission Meeting*)
 - 2/22 Steering Committee Meeting by phone due to session
 - **March**
 - Early to mid March - Working Group Draft Work Plans due to SC for review; shared w/SC
 - 3/22 Steering Committee Meeting - comment on work plans and finalize agenda for April Meeting
 - **April**
 - 4/24 Commission Meeting - work plans approved, review report timeline
 - 4/26 Steering Committee Meeting
 - **May**
 - 5/24 Steering Committee - Finalize report timeline and agenda for June meeting
 - **June**
 - Staff begin drafting report
 - 6/19 Commission Meeting - review timeline for report writing
 - 6/28 Steering Comm discussion on report recommendations & TOC; finalize writing timeline
 - Schedule for development of 2019 GGRA Plan
 - Resources
 - **July**
 - Template to State Agencies and org meeting
 - 7/26 Steering Committee - reminder to Working Groups to begin developing recs
 - **August**
 - State Agencies Staff Call re: reports

- 8/23 Steering Committee - Review outline of report, discuss expected recommendations
- **September**
 - First week - receive final working group recommendations for the report & GGRA Draft
 - First draft of report ready for WG recommendations
 - 9/14 - State Agency Reports shared with SC
 - 9/18 Commission Meeting - Review outline and recommendations with full MCCC
 - Incorporate feedback into the report
 - Working Groups review main points of report at their respective meetings (into October)
 - 9/27 Steering Committee - review report edits
- **October**
 - 10/4 share draft report by email
 - 10/23 Commission Meeting - review draft
 - 10/25 Steering Committee - share final draft
 - Update working groups on report
 - Finalize Draft Report & share for review
- **November**
 - 11/1 Final vote on Report at full meeting
 - 11/15 Final Report due
- **December**
 - 12/31 GGRA Due to Governor and MGA

4. Next Steps

- Decision about February Meeting - Is a call preferable?
 - Phone call is preferrable.
- Weather Related Closings & Decisions about Meetings
 - Follow the schedule of Baltimore City Schools. If schools are two hours late, the Steering Committee meeting will begin 1 hour late at 11 am.

We hope you will be able to join us in person, however if you need to call in that day, the number is:

Conference Number: (605) 475-4000

Access Code: 997763#

MCCC Steering Committee Meetings take place on the fourth Thursday of each month at 10:00am. The next meeting is scheduled for February 22rd.