GlobalNet Services, Inc.

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IT Consulting
Member since April 2014

Management and Leadership

☑ **Environmental Policy Statement**

Our Mission
Globalnet Services Inc. recognizes the commitment a business has towards ensuring a sustainable future for the environment. We require all employees to have the same awareness and dedication. Our goal is to reduce our carbon footprint by using fair trade coffee, recyclable garbage bags, recycled paper, reusable kitchenware, dishwashers, and energy conserving light bulbs. We hope to educate our employees and clients about the importance of conserving energy, water, and recycling by posting educational flyers in our kitchens, bathrooms, and elevators. To further educate our employees, we post surveys to see how our employees utilize the tools we provide them with, such as our reusable mugs and our recycling bins. By doing so, we hope that our employees are more aware of how their actions in the office can affect the environment.

Employee Responsibilities
Our employees are responsible in maintaining an environmentally friendly atmosphere in the workplace by utilizing our resources and taking care of our building. We expect that employees take advantage of the recycling bins, reusable mug, recyclable paper, and kitchenware. In addition, we expect our employees to make sure the lights and water faucets are turned off when leaving the office, as well as reporting leaks if necessary. We hope that by giving them the opportunity to go green at work, employees will have the tools to do the same at home.

"Green" Building Features
Some features of our "green" building include bike racks, energy efficient compact fluorescent bulbs in all common areas, LED exit signs. We also have

framed flyers to remind employees to turn off the lights, turn off running water, and to take the stairs throughout the entire building.

Environmental Protection Policy:
- *Complying with environmental legislation.*
- *Raising environmental awareness to employees and clients.*
- *Providing employees with opportunities to "green" their personal lives.*
- *Reducing adverse impacts on the environment.*

☑ **Environmental Team**

Our Environmental Team is made up of four members who work to ensure that GNSI employees are doing all that they can to reduce our company's carbon footprint to the maximum capacity. Since our team is made up of facility and human resource employees, we have great reach over all of our employees and a great relationship with our building management. We meet once a month to discuss new ideas and confirm that current guidelines are being met. Our tasks include making sure all new employees are aware of GNSI's dedication to maintaining a Green Company status, working with our buildings waste services to make sure all recyclable materials are disposed of properly, and monitoring the our offices for opportunities to save energy and electricity (turning off lights, checking for leaks). As a company policy, we also include a disclaimer in our email signatures asking employees not to print emails unless absolutely necessary. We are constantly looking for new ways to improve our current green ventures and we are exploring ways to partner with others in our neighboring community to support environmental initiatives.

☑ **Environmentally Preferable Purchasing**

When reviewing and selecting vendors, we ask employees to be mindful of their environmental footprint, and when feasible, select environmentally friendly vendors. For example, we use environmentally friendly cleaning supplies such as paper towels with 100% recycled content and tissues with recycled content, and non-toxic and biodegradable cleaners. We also use 100% recycled content office paper.

Waste

☑ **Solid Waste Reduction and Reuse**

Unwanted or old furniture is donated to the Salvation Army and we provide kitchenware rather than disposable silverware or plates and encourage use of company mugs rather than bottled water. We also ask employees to email

rather than print and when printing to print double-sided and reduce side margins to reduce paper use.

☑ **Recycling**

Items	Quantities per day	Cost Savings
office paper, glass, ink cartridges, plastic	*Currently, we recycle 60 pounds per day which is $21,900 per year or 11 tons per year*	*Recycling as a % of total was increased 15% to 31% from 2012 to 2013.*

We also recycle IT equipment and compost food scraps, utensils made by Sweetgreen and Organic to Go, and coffee grounds (we fill a 7-gallon bag recycle bin with coffee grounds about 3x a week.)

Energy

☑ **Energy Efficiency**

Our office heating and cooling is operated by a programmable thermostat. We ask employees to remember to keep windows shut while the heating/cooling system is running to help avoid wasteful loss of heated and cooled air.

We also ask employees to turn off lights when leaving conference rooms and the kitchen and to ensure all lights are turned off if they are the last to leave the office for the evening and to turn off their computer monitors.

Transportation

☑ **Employee Commute**

GlobalNet Services encourages employees to walk, ride bikes, take public transportation, and carpool or car share. Our HR department can help employees identify carpool options. If you use mass transit, carpool, vanpool, bicycle, or walk to work at least twice a week, you are eligible for the Guaranteed Ride Home (GRH) program, which offers you a free ride home by taxi, rental car, bus, or train, up to four times a year when unexpected personal emergencies arise. (see http://www6.montgomerycountymd.gov/content/dot/transit/commform.asp) Car sharing (Zip car) is also available at nearby Metrorail stations..

☑ **Efficient Business Travel**

We encourage employees to rent hybrid vehicles when financially feasible.
Whether driving a rented or GlobalNet Services driving on official GNSI business, there should be no idling. Idling emits air pollutants that are responsible for environmental and health problems; shutting off the engine saves money by conserving fuel.

Water

☑ **Water Conservation**

We ask employees to report water leaks and/or dripping faucets immediately to the Office Manager, who works closely with our landlord.

Help build a greener, more sustainable Maryland through voluntary practices that reduce environmental impacts and save money.

Learn more at www.green.maryland.gov/registry

Maryland